

Cloverleaf Local Schools
Treasurer's Office
8525 Friendsville Road
Lodi, OH 44254
(330) 721-3510

UNCLAIMED FUNDS FORM

Vendor Number (office use only): _____

Date: _____

Employee or Vendor Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Check number(s): _____ Date: _____ Amount: \$ _____

_____ \$ _____

_____ \$ _____

TOTAL \$ _____

I found my name on the Unclaimed Funds link on the Cloverleaf Local Schools Treasurer's Office webpage and I would like to claim my funds for the above check(s)!!

If you are an employee, you must have sent us a completed Authorized Agreement ACH Deposit of Reimbursements form. We no longer issue paper checks to employees for reimbursements. (This form is required even though you have direct deposit in payroll. Reimbursements are paid from a totally different system from payroll and the two systems CANNOT exchange data. Also, some prefer that their reimbursements go to a different bank account than their payroll checks. Finally, the information required for ACH deposits is slightly different than what is required for payroll direct deposits. So you must complete this form even if you have payroll direct deposit.) You can access this form on the Treasurer's webpage. We cannot release your UNCLAIMED FUNDS without this form.

NAME (Please print legibly): _____

Signature: _____