

TO: All Cloverleaf Employees  
 RE: Job Openings

FROM: Central Office  
 DATE: February 13, 2017

THE FOLLOWING POSITIONS ARE NOW OPEN: **Please note: all positions posted may or may not be filled.**

PLEASE DIRECT ALL COMMUNICATIONS TO THE APPROPRIATE BUILDING PRINCIPAL OR DEPARTMENT SUPERVISOR

**Non-Administrative Support Staff**

- Executive Secretary, 8 hrs./day, 260 days/year, anticipated start date April 3, 2017, (February 21, 2017)

**Classified**

- Bus Driver, mid-day route, 2 hrs./day (Monday-Thursday), initial placement Transportation (February 21, 2017)
- Bud Driver, 6 hrs./day, 5 days/week, initial placement Transportation (February 21, 2017)
- Custodian, 8 hrs./day, initial placement Cloverleaf Rec Center (February 21, 2017)
- Food Service Helper, 3 hrs./day, initial placement Elementary School (January 6, 2016)

**Latchkey 2016-2017**

- AM/PM Latchkey, 4 hrs./day, (split schedule) Elementary School (February 21, 2017)
- AM Latchkey, 2.5 hrs./day, Elementary School (February 21, 2017)

**SUPPLEMENTAL POSITIONS – 2016-2017 School Year**

		<b><u>CROSS COUNTRY</u></b> Girls Boys	<b><u>WRESTLING</u></b> Head 9 <sup>th</sup> Grade	<b><u>GYMNASTICS</u></b> Varsity Assistant
	<b><u>SOFTBALL</u></b> JV 9 <sup>th</sup> Grade	<b><u>TRAINER</u></b>	<b><u>TRACK</u></b> Varsity Boys Varsity Girls Varsity Assistant Boys and Girls Assistant 8 <sup>th</sup> Grade Boys	
<b><u>HIGH SCHOOL</u></b> World Language Advisor Freshman/Sophomore Class Advisor Teen Institute Robotics II(1/2 Pending BOE Approval) Band Instructional Assistant	<b><u>MIDDLE SCHOOL</u></b> Power of the Pen Music Director	<b><u>OTHER</u></b> College Credit Plus Instructor  Business Department Coordinator Team Leader  <b><u>ELEMENTARY</u></b> Student Council OutdoorEducators Building Head Teacher (3-5) Ski Club Newspaper	<b><u>2017 Elementary Summer School</u></b> Director (Principal) Teachers Educational Aides Secretary  <b><u>2017 Secondary Summer School</u></b> Director (Principal) Teachers Educational Aides Secretary  <b><u>2017 SAFETY CITY</u></b> Teacher Coordinators (2)	

SUPPLEMENTAL POSTINGS 2017-2018 SCHOOL YEAR ON PAGE 2

**SUPPLEMENTAL POSITIONS – 2017-2018 School Year**

<p align="center"><b><u>FOOTBALL</u></b>          Varsity          Varsity Assistant (6)          Head 9<sup>th</sup> Grade          Assistant 9<sup>th</sup> Grade          Head 8<sup>th</sup> Grade          Assistant 8<sup>th</sup> Grade          Middle School Assistant</p>	<p align="center"><b><u>SOCCER</u></b>          Boys Varsity          Boys Varsity Assistant          Boys JV          Girls Varsity          Girls Varsity Assistant          Girls JV</p>	<p align="center"><b><u>VOLLEYBALL</u></b>          Varsity          JV          Head 9<sup>th</sup> Grade          Head 8<sup>th</sup> Grade          Head 7<sup>th</sup> Grade</p>	<p align="center"><b><u>CROSS COUNTRY</u></b>          Dual (Boys and Girls)          Girls          Boys          Assistant          8<sup>th</sup> and 9<sup>th</sup> Grade</p>	
<p align="center"><b><u>TENNIS</u></b>          Girls Varsity          Girls JV          Boys Varsity          Boys JV</p>	<p align="center"><b><u>GOLF</u></b>          Girls Varsity          Girls Varsity Assistant          Boys Varsity          Boys Varsity Assistant</p>	<p align="center"><b><u>CHEERLEADER</u></b>          Varsity/JV Football          Varsity/JV Basketball          8<sup>th</sup> Grade Football/Basketball          9<sup>th</sup> Grade Football/Basketball</p>	<p align="center"><b><u>SWIMMING</u></b>          Varsity          Varsity Assistant</p>	<p align="center"><b><u>GYMNASTICS</u></b>          Varsity          Varsity Assistant</p>
<p align="center"><b><u>BASKETBALL</u></b>          Girls Varsity          Girls Varsity Assistant          Girls JV          Girls Head 9<sup>th</sup> Grade          Girls Head 8<sup>th</sup> Grade          Girls Head 7<sup>th</sup> Grade          Boys Varsity          Boys Varsity Assistant          Boys JV          Boys Head 9<sup>th</sup> Grade          Boys Head 8<sup>th</sup> Grade          Boys Head 7<sup>th</sup> Grade</p>	<p align="center"><b><u>WRESTLING</u></b>          Varsity          Varsity Assistant          JV          Head 9<sup>th</sup> Grade          7/8<sup>th</sup> Grade          7/8<sup>th</sup> Grade Assistant</p>	<p align="center"><b><u>SOFTBALL</u></b>          Varsity          Varsity Assistant          JV          9<sup>th</sup> Grade</p>	<p align="center"><b><u>TRACK</u></b>          Dual (Boys and Girls)          Varsity Boys          Varsity Girls          Girls Varsity Assistant (2)          Boys Varsity Assistant (2)          Varsity Assistant Boys and Girls          Head 8<sup>th</sup> Grade Boys          Head 8<sup>th</sup> Grade Girls          Assistant 8<sup>th</sup> Grade Boys          Assistant 8<sup>th</sup> Grade Girls          Head Indoor Track</p>	
	<p align="center"><b><u>BOWLING</u></b>          Varsity          Varsity Assistant</p>	<p align="center"><b><u>BASEBALL</u></b>          Varsity          Varsity Assistant          JV          9<sup>th</sup> Grade</p>		
<p align="center"><b><u>HIGH SCHOOL</u></b>          Yearbook Advisor          National Honor Society          World Language Advisor          Academic Challenge          Advisor          Student Council          Jr. Sr. Class Advisor          Freshman/Sophomore Class          Advisor          Newspaper          Teen Institute          Key Club Advisor          Ski Club          Robotics          Marching Band          Marching Band Assistant          Band Instructional Assistant          I          Band Instructional Assistant          II          Band Instructional Assistant          I          Band Instructional Assistant          II          Director of Musical          Technical Director of          Musical          Drama Director – Fall          Production          Drama Director – (3) One Act Plays          Drama Director – Children’s          Theatre          Theatrical or Thespian Advisor          Faculty Manager</p>	<p align="center"><b><u>MIDDLE SCHOOL</u></b>          Yearbook Advisor          Academic Challenge Advisor          Drama Club          Newspaper          Teen Institute          Emerald Key Club Advisor          Power of the Pen          Student Council          Ski Club          Building Head Teacher          Choir Director          Music Director          Faculty Manager</p>	<p align="center"><b><u>OTHER</u></b>          Resident Educator Mentor          Experienced New-to-District          Teacher Mentor          Lead Mentor Teacher          College Credit Plus Instructor          Department Head          Foreign Language Coordinator          Art Department Coordinator          Industrial Tech Coordinator          Physical Education Coordinator          Business Department Coordinator          Music Department Coordinator          Team Leader          LPDC</p>	<p align="center"><b><u>2018 Elementary Summer School</u></b>          Director (Principal)          Teachers          Educational Aides          Secretary</p>	
	<p align="center"><b><u>ELEMENTARY</u></b>          Student Council          Outdoor Educators          Building Head Teacher (K-2)          Building Head Teacher (3-5)          Ski Club          Newspaper</p>		<p align="center"><b><u>2018 Secondary Summer School</u></b>          Director (Principal)          Teachers          Educational Aides          Secretary</p> <p align="center"><b><u>2018 SAFETY CITY</u></b>          Teacher          Coordinators (2)</p>	