## TO: All Cloverleaf Employees FROM: Central Office

RE: Job Openings DATE February 13, 2017

THE FOLLOWING POSITIONS ARE NOW OPEN: **Please note: all positions posted may or may not be filled.**

PLEASE DIRECT ALL COMMUNICATIONS TO THE APPROPRIATE BUILDING PRINCIPAL OR DEPARTMENT SUPERVISOR

**Non-Administrative Support Staff**

* Executive Secretary, 8 hrs./day, 260 days/year, anticipated start date April 3, 2017, (February 21, 2017)

**Classified**

* Bus Driver, mid-day route, 2 hrs./day (Monday-Thursday), initial placement Transportation (February 21, 2017)
* Bud Driver, 6 hrs./day, 5 days/week, initial placement Transportation (February 21, 2017)
* Custodian, 8 hrs./day, initial placement Cloverleaf Rec Center (February 21, 2017)
* Food Service Helper, 3 hrs./day, initial placement Elementary School (January 6, 2016)

**Latchkey 2016-2017**

* AM/PM Latchkey, 4 hrs./day, (split schedule) Elementary School (February 21, 2017)
* AM Latchkey, 2.5 hrs./day, Elementary School (February 21, 2017)

**SUPPLEMENAL POSITIONS – 2016-2017 School Year**

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| --- | --- | --- | --- | --- |
|  |  | **CROSS COUNTRY**GirlsBoys  | **WRESTLING**Head 9th Grade | **GYMNASTICS**Varsity Assistant |
|  | **SOFTBALL**JV9th Grade | **TRAINER** | **TRACK**Varsity BoysVarsity GirlsVarsity Assistant Boys and GirlsAssistant 8th Grade Boys |
| HIGH SCHOOLWorld Language AdvisorFreshman/Sophomore Class AdvisorTeen InstituteRoboticsII(1/2 Pending BOE Approval)Band Instructional Assistant  | MIDDLE SCHOOLPower of the PenMusic Director | OTHERCollege Credit Plus InstructorBusiness Department CoordinatorTeam LeaderELEMENTARYStudent Council OutdoorEducators Building Head Teacher (3-5)Ski ClubNewspaper | 2017 Elementary Summer SchoolDirector (Principal)TeachersEducational AidesSecretary2017 Secondary Summer SchoolDirector (Principal)TeachersEducational AidesSecretary2017 SAFETY CITY Teacher Coordinators (2) |

SUPPLEMENTAL POSTINGS 2017-2018 SCHOOL YEAR ON PAGE 2

**SUPPLEMENAL POSITIONS – 2017-2018 School Year**

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| **FOOTBALL**VarsityVarsity Assistant (6)Head 9th GradeAssistant 9th GradeHead 8th GradeAssistant 8th GradeMiddle School Assistant | **SOCCER**Boys VarsityBoys Varsity AssistantBoys JVGirls VarsityGirls Varsity AssistantGirls JV | **VOLLEYBALL**VarsityJVHead 9th GradeHead 8th GradeHead 7th Grade | **CROSS COUNTRY**Dual (Boys and Girls)GirlsBoysAssistant8th and 9th Grade |
| **TENNIS**Girls VarsityGirls JVBoys VarsityBoys JV | **GOLF**Girls VarsityGirls Varsity AssistantBoys VarsityBoys Varsity Assistant | **CHEERLEADER**Varsity/JV FootballVarsity/JV Basketball8th Grade Football/Basketball9th Grade Football/Basketball | **SWIMMING**VarsityVarsity Assistant | **GYMNASTICS**VarsityVarsity Assistant |
| **BASKETBALL**Girls VarsityGirls Varsity AssistantGirls JVGirls Head 9th GradeGirls Head 8th GradeGirls Head 7th GradeBoys VarsityBoys Varsity AssistantBoys JVBoys Head 9th GradeBoys Head 8th GradeBoys Head 7th Grade | **WRESTLING**VarsityVarsity AssistantJVHead 9th Grade7/8th Grade7/8th Grade Assistant | **SOFTBALL**VarsityVarsity AssistantJV9th Grade | **TRACK**Dual (Boys and Girls)Varsity BoysVarsity GirlsGirls Varsity Assistant (2)Boys Varsity Assistant (2)Varsity Assistant Boys and GirlsHead 8th Grade BoysHead 8th Grade GirlsAssistant 8th Grade BoysAssistant 8th Grade GirlsHead Indoor Track |
| **TRAINER** |
| **BOWLING**VarsityVarsity Assistant | **BASEBALL**VarsityVarsity AssistantJV9th Grade |
| **HIGH SCHOOL**Yearbook AdvisorNational Honor SocietyWorld Language AdvisorAcademic Challenge AdvisorStudent CouncilJr. Sr. Class AdvisorFreshman/Sophomore Class AdvisorNewspaperTeen InstituteKey Club AdvisorSki ClubRoboticsMarching Band Marching Band AssistantBand Instructional Assistant IBand Instructional Assistant IIBand Instructional Assistant IBand Instructional Assistant IIDirector of MusicalTechnical Director of MusicalDrama Director – Fall ProductionDrama Director – (3) One Act PlaysDrama Director – Children’s TheatreTheatarian or Thespian AdvisorFaculty Manager | **MIDDLE SCHOOL**Yearbook AdvisorAcademic Challenge AdvisorDrama ClubNewspaperTeen InstituteEmerald Key Club AdvisorPower of the PenStudent CouncilSki ClubBuilding Head TeacherChoir DirectorMusic DirectorFaculty Manager | **OTHER**Resident Educator MentorExperienced New-to-District Teacher MentorLead Mentor TeacherCollege Credit Plus InstructorDepartment HeadForeign Language CoordinatorArt Department CoordinatorIndustrial Tech CoordinatorPhysical Education CoordinatorBusiness Department CoordinatorMusic Department CoordinatorTeam LeaderLPDC | **2018 Elementary Summer School**Director (Principal)TeachersEducational AidesSecretary**2018 Secondary Summer School**Director (Principal)TeachersEducational AidesSecretary**2018 SAFETY CITY** Teacher Coordinators (2) |
| **ELEMENTARY**Student Council OutdoorEducators Building Head Teacher (K-2)Building Head Teacher (3-5)Ski ClubNewspaper |