## TO: All Cloverleaf Employees FROM: Central Office

RE: Job Openings DATE February 13, 2017

THE FOLLOWING POSITIONS ARE NOW OPEN: **Please note: all positions posted may or may not be filled.**

PLEASE DIRECT ALL COMMUNICATIONS TO THE APPROPRIATE BUILDING PRINCIPAL OR DEPARTMENT SUPERVISOR

**Non-Administrative Support Staff**

* Executive Secretary, 8 hrs./day, 260 days/year, anticipated start date April 3, 2017, (February 21, 2017)

**Classified**

* Bus Driver, mid-day route, 2 hrs./day (Monday-Thursday), initial placement Transportation (February 21, 2017)
* Bud Driver, 6 hrs./day, 5 days/week, initial placement Transportation (February 21, 2017)
* Custodian, 8 hrs./day, initial placement Cloverleaf Rec Center (February 21, 2017)
* Food Service Helper, 3 hrs./day, initial placement Elementary School (January 6, 2016)

**Latchkey 2016-2017**

* AM/PM Latchkey, 4 hrs./day, (split schedule) Elementary School (February 21, 2017)
* AM Latchkey, 2.5 hrs./day, Elementary School (February 21, 2017)

**SUPPLEMENAL POSITIONS – 2016-2017 School Year**

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|  |  | **CROSS COUNTRY**  Girls  Boys | **WRESTLING**  Head 9th Grade | | **GYMNASTICS**  Varsity Assistant |
|  | **SOFTBALL**  JV  9th Grade | **TRAINER** | **TRACK**  Varsity Boys  Varsity Girls  Varsity Assistant Boys and Girls  Assistant 8th Grade Boys | | |
| HIGH SCHOOL  World Language Advisor  Freshman/Sophomore Class Advisor  Teen Institute  Robotics  II(1/2 Pending BOE Approval)  Band Instructional Assistant | MIDDLE SCHOOL  Power of the Pen  Music Director | OTHER  College Credit Plus Instructor  Business Department Coordinator  Team Leader  ELEMENTARY  Student Council  OutdoorEducators  Building Head Teacher (3-5)  Ski Club  Newspaper | | 2017 Elementary Summer School  Director (Principal)  Teachers  Educational Aides  Secretary  2017 Secondary Summer School  Director (Principal)  Teachers  Educational Aides  Secretary  2017 SAFETY CITY  Teacher  Coordinators (2) | |

SUPPLEMENTAL POSTINGS 2017-2018 SCHOOL YEAR ON PAGE 2

**SUPPLEMENAL POSITIONS – 2017-2018 School Year**

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| **FOOTBALL**  Varsity  Varsity Assistant (6)  Head 9th Grade  Assistant 9th Grade  Head 8th Grade  Assistant 8th Grade  Middle School Assistant | **SOCCER**  Boys Varsity  Boys Varsity Assistant  Boys JV  Girls Varsity  Girls Varsity Assistant  Girls JV | **VOLLEYBALL**  Varsity  JV  Head 9th Grade  Head 8th Grade  Head 7th Grade | **CROSS COUNTRY**  Dual (Boys and Girls)  Girls  Boys  Assistant  8th and 9th Grade | |
| **TENNIS**  Girls Varsity  Girls JV  Boys Varsity  Boys JV | **GOLF**  Girls Varsity  Girls Varsity Assistant  Boys Varsity  Boys Varsity Assistant | **CHEERLEADER**  Varsity/JV Football  Varsity/JV Basketball  8th Grade Football/Basketball  9th Grade Football/Basketball | **SWIMMING**  Varsity  Varsity Assistant | **GYMNASTICS**  Varsity  Varsity Assistant |
| **BASKETBALL**  Girls Varsity  Girls Varsity Assistant  Girls JV  Girls Head 9th Grade  Girls Head 8th Grade  Girls Head 7th Grade  Boys Varsity  Boys Varsity Assistant  Boys JV  Boys Head 9th Grade  Boys Head 8th Grade  Boys Head 7th Grade | **WRESTLING**  Varsity  Varsity Assistant  JV  Head 9th Grade  7/8th Grade  7/8th Grade Assistant | **SOFTBALL**  Varsity  Varsity Assistant  JV  9th Grade | **TRACK**  Dual (Boys and Girls)  Varsity Boys  Varsity Girls  Girls Varsity Assistant (2)  Boys Varsity Assistant (2)  Varsity Assistant Boys and Girls  Head 8th Grade Boys  Head 8th Grade Girls  Assistant 8th Grade Boys  Assistant 8th Grade Girls  Head Indoor Track | |
| **TRAINER** |
| **BOWLING**  Varsity  Varsity Assistant | **BASEBALL**  Varsity  Varsity Assistant  JV  9th Grade |
| **HIGH SCHOOL**  Yearbook Advisor  National Honor Society  World Language Advisor  Academic Challenge Advisor  Student Council  Jr. Sr. Class Advisor  Freshman/Sophomore Class Advisor  Newspaper  Teen Institute  Key Club Advisor  Ski Club  Robotics  Marching Band  Marching Band Assistant  Band Instructional Assistant I  Band Instructional Assistant II  Band Instructional Assistant I  Band Instructional Assistant II  Director of Musical  Technical Director of Musical  Drama Director – Fall Production  Drama Director – (3) One Act Plays  Drama Director – Children’s Theatre  Theatarian or Thespian Advisor  Faculty Manager | **MIDDLE SCHOOL**  Yearbook Advisor  Academic Challenge Advisor  Drama Club  Newspaper  Teen Institute  Emerald Key Club Advisor  Power of the Pen  Student Council  Ski Club  Building Head Teacher  Choir Director  Music Director  Faculty Manager | **OTHER**  Resident Educator Mentor  Experienced New-to-District Teacher Mentor  Lead Mentor Teacher  College Credit Plus Instructor  Department Head  Foreign Language Coordinator  Art Department Coordinator  Industrial Tech Coordinator  Physical Education Coordinator  Business Department Coordinator  Music Department Coordinator  Team Leader  LPDC | **2018 Elementary Summer School**  Director (Principal)  Teachers  Educational Aides  Secretary  **2018 Secondary Summer School**  Director (Principal)  Teachers  Educational Aides  Secretary  **2018 SAFETY CITY**  Teacher  Coordinators (2) | |
| **ELEMENTARY**  Student Council  OutdoorEducators  Building Head Teacher (K-2)  Building Head Teacher (3-5)  Ski Club  Newspaper |