

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION REGULAR SESSION

July 11, 2011
Cloverleaf High School Library
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

A-6. **Minutes** of the June 27, 2011 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the June 27, 2011 regular session.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 **Secondary Summer School Teacher Appointment**

It is recommended the Cloverleaf Board of Education approve the secondary summer school teacher appointment of MaryLee Wooley, \$18.58/hr, (\$1,300 cap) for the summer of 2011.

C-2 **Certified Staff Paid FMLA Leave of Absence**

It is recommended the Cloverleaf Board of Education approve the FMLA paid leave of absence of Lara Stafinski effective August 22, 2011 with an anticipated return of October 10, 2011.

C-3 Extended Days

It is recommended that the Cloverleaf Board of Education approve the following extended days for the 2011-2012 school year:

Kimberly Petrocci, Psychologist	5 extended days	\$1,796.74
Nicole Stalter, Psychologist	5 extended days	\$1,261.04

C-4 Supplemental Appointments

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2011-2012 school year. (All supplemental appointments contingent upon participation.)

High School Teen Institute Advisor	Debbie Bican	\$662.95
------------------------------------	--------------	----------

C-5 Classified Staff Position Contract Termination

It is recommended that the Cloverleaf Board of Education approve the termination of the following 1.5 hour educational assistant contracts for the 2011-12 school year:

Denise Oueslati- 1.5 hour educational assistant
Barbara Riedel- 1.5 hour educational assistant

Cloverleaf Board of Education approval of items C-1 through C-5 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

D. BUSINESS/FINANCE – Mrs. Workman

D-1 Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.

All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.

D-2 **Return Advance**

It is recommended that the Cloverleaf Board of Education approve the return of the following advance:

From: Food Service
To: General Fund
Amount: \$266,249.62

D-3 **Tax Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve the following tax levy resolution:

A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 TO 5705.197 OF THE REVISED CODE

BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$_____ each year for _____ years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, there shall be submitted to the electors of this District at an election to be held on November 8, 2011, the question of levying an additional tax in excess of the ten-mill limitation for _____ years (commencing with a levy on the tax list and duplicate for the year 2011 to be first distributed to the Board in calendar year 2012) in order to raise the amount of \$_____ each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of

this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Cloverleaf Board of Education approval of items D-1 through D-3 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **District Prevention Director** (attachment)

It is recommended that the Cloverleaf Board of Education approve Debbie Bican, District Prevention Director, for the 2011-2012 school year as presented, services at \$30.00/hr, \$39,645.00/year, to be paid out of MCDAC Grant Fund 019.

E-2 **Student Assistance Counselor** (attachment)

It is recommended that the Cloverleaf Board of Education approve Brandy Miracle, Middle School/High School Student Assistance Counselor, for the 2011-2012 school year as presented, services at \$26.00/hr, \$32,175.00/year, to be paid out of MCDAC Grant Fund 019.

All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.

E-3 Cleveland Site Center

It is recommended that the Cloverleaf Board of Education approve the following contract between the Cleveland Site Center and Cloverleaf Local Schools for the Bright Futures Preschool Summer Camp, to be paid for out of general fund, as presented.

E-4 Educational Service Center of Cuyahoga County Positive Education Program

It is recommended that the Cloverleaf Board of Education approve the agreement between the Educational Service Center of Cuyahoga County and Cloverleaf Local Schools for the Positive Education Program, to be paid for out of general fund, as presented.

E-5 Language Learning Associates

It is recommended that the Cloverleaf Board of Education approve the agreement between Language Learning Associates and Cloverleaf Local Schools for summer speech-language pathologist services, to be paid for out of general fund, as presented.

E-6 EDGE Document Solutions LLC Agreement

It is recommended that the Cloverleaf Board of Education approve the agreement between EDGE Document Solutions LLC and Cloverleaf Local Schools for MEOECN State Software, total system \$2,090 plus \$50.00 for each additional workstation license to be paid for out of general fund.

E-6 Out of State and/or Overnight Trips

It is recommended the Cloverleaf Board of Education approve the following out of state and/or overnight trip as presented.

Cloverleaf Middle School – Washington D.C. Trip - May 14-16, 2012

E-7 **2011-12 Middle School Student Handbook**

It is recommended the Cloverleaf Board of Education approve the 2011-12 Middle School Student Handbook as presented.

E-8 **Policies – 2nd Reading**

It is recommended the Cloverleaf Board of Education approve the 2nd reading of the following policies:

IL-R	Testing Programs
EDE	Computer/Online Services (Accessible Use and Internet Safety)
EGAAA	Copyright
EGAAA-E	Copyright
IGDK	Interscholastic Extracurricular Eligibility
JHCC	Communicable Diseases

Cloverleaf Board of Education approval of items E-1 through E-8 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

F. UNFINISHED BUSINESS

F-1 Ameresco H.B. 264 Project- Mr. Bill Davis

G. NEW BUSINESS

G-1 Levy Committee Update- Mr. Jeff Schreiber

G-2 Rec. Center Update- Mr. Craig Walkup

H. Executive Session

It is recommended the Cloverleaf Board of Education go into executive session for the purpose of discussing the employment of a public employee.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ADJOURNMENT

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

Time: _____