

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

July 20, 2004
7:00 p.m.
Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

A-6. Minutes of the June 15, 2004, regular meeting and the June 22, 2004, and June 30, 2004, special meetings.

A-7. Treasurer's Report and authorization to pay bills.

B. RECOGNITION and PUBLIC PARTICIPATION

- B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. PERSONNEL - Dr. Hulme

- C-1. **Certified Staff Resignation**
C-2. **Certified Staff Leave of Absence**
C-3. **Certified Staff Appointments**
C-4. **Supplemental/Extended Time Contracts**
C-5. **Classified Staff Contract**
C-6. **Classified Staff Recall from Reduction in Force**
C-7. **Classified Staff Change of Status**

D. BUSINESS/FINANCE - Mr. Bowen

- D-1. **Advance Returns to General Fund**
D-2. **Equity & Adequacy Membership** - Attachment
D-3. **Ohio Schools Council Cooperative Purchasing Program** - Attachment
D-4. **Tax Levy Resolution** - Attachment

E. SUPERINTENDENT'S REPORT - Dr. Hulme

- E-1. **Strategic Plan Year-One Report**
E-2. **Strategic Plan Year-Two Recommendation**
E-3. **2003-2004 Student Assistance Counselor and District Prevention Reports**
Diane Goins
Paula Gillotti
Debbie Bican
E-4. **2004-2005 Student Assistance Counselor and District Prevention Contracts** - Attachments
E-5. **Physical Therapy Contract** - Attachment

E-6. **Medina County Board of MR/DD Extended School Year Services Agreement - Attachment**

E-7. **Medina County YMCA "Phoenix" Agreement - Attachment**

E-8. **2004-2005 School Nurse Contract - Attachment**

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F. UNFINISHED BUSINESS

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G. NEW BUSINESS

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H. ADJOURNMENT

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The Board of Education of the Cloverleaf Local School District met in regular session on July 20, 2004 at 7:00 PM in the High School library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Michael Schmidt	Mrs Beth Raftry
Mr Thomas Matthews	Mrs Sally Poe
Mr Dale Roberts	

2004-106 APPROVAL OF MINUTES

Mr Matthews moved to approve the minutes of the June 15 regular and the June 22 and June 30 special meetings as submitted. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Raftry, Poe.

Nays: None, motion carried.

2004-107 PAYMENT OF BILLS

Mrs Raftry moved to accept the Treasurer's report and approve the payment of bills as presented. Mrs Poe seconded the motion, roll call as follows:

Ayes: Raftry, Poe, Matthews, Roberts, Schmidt.

Nays: None, motion carried.

2004-108 PERSONNEL

Mr Matthews moved to approve the following personnel items:

A. Accept the resignation of Julie Solis from her teaching and coaching contracts effective as of July 9, 2004.

B. Approve a parental leave of absence for Cindy Mack effective August 23, 2004 through January 24, 2005.

C. Approve certified staff appointments effective August 23, 2004.

Kristel Behrend, music teacher at the Primary Elementary building.

Stacy Skowronski, science teacher at the High School.

Erin Ginley, LD Tutor at the High School.

Karen Christine Tighe, LD Tutor at the High School.

D. Approve supplemental contracts for the 2004-2005 school year.

Mary Lee Wooley English Department Head

Lori Morgan HS Guidance – 15 Extended Days

Jean Steele Media Specialist – 10 Extended Days

Wendy Armstrong Middle School Team Leader

Kathryn Baughman Middle School Team Leader

Amy Detwiler Middle School Team Leader

James Dombroski Middle School Team Leader

Mark Oeltjen Middle School Team Leader

Mark Oeltjen Middle School Head Teacher

Dave Ward Middle School Co-Faculty Manager

Brian Shaeffer Middle School Co-Faculty Manager

E. Approve classified contracts:

April Flanagan, continuing contract as an educational assistant effective July 17, 2004.

Pat Haumesser, initial one-year contract as a bus driver effective August 25, 2004.

F. Recall Joy Harbaugh, DeeDee Stormer, Erica Tressler and Cindy Longwell from the reduction in force list effective for the 2004-2005 school year.

G. Approve classified changes in status as follows:

Earl Tice from 8 hour third shift custodian at the high school to 8 hr/day at the Recreation Center effective August 1, 2004.

Denzil Clevenger from 4-hour custodian at Chatham to 5-hr/day night custodian at the Intermediate school effective August 1, 2004.

Sherry Smith from 4-hour secretary at Seville to 8-hr/day high school guidance secretary effective August 11, 2004.

H. Recall Michelle Johnson from the reduction in force list effective August 23, 2004.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

2004-109 ADVANCE RETURNS

Mr Schmidt moved to approve advance returns to the General Fund as follows:

 \$30,000 from Food Service

 3,000 from Elementary Outdoor Education

 20,000 from Student Reading Intervention

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Roberts, Raftry, Poe.

Nays: None, motion carried.

2004-110 EQUITY AND ADEQUACY MEMBERSHIP

Mr Schmidt moved to approve continued membership in the Ohio Coalition for Equity and Adequacy of School Funding for the 2004-2005 school year. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Poe, Roberts, Matthews.

Nays: None, motion carried.

2004-111 COOPERATIVE PURCHASING PROGRAM

Mr Matthews moved to approve membership in the Ohio Schools Council Cooperative Purchasing Program for the 2004-2005 school year. Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Raftry, Schmidt, Roberts.

Nays: None, motion carried.

2004-112 PROCEED WITH EMERGENCY LEVY

Mr Matthews moved the adoption of the following Resolution:

A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT OF THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE.

WHEREAS, on June 15, 2004, this Board adopted Resolution No. 2004-97 declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation, as described below, a copy of which Resolution was certified to the Medina County Auditor; and

WHEREAS, on June 24, 2004, the Medina County Auditor certified to this Board that the total current tax (assessed) valuation of the District is \$434,612,521 and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,800,000 as set forth in that Resolution, calculated in the manner provided by Section 5705.195 of the Revised Code, is 8.75 mills for each one dollar of valuation, which amounts to 87.5 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby determines to proceed with the submission to the electors at an election to be held on November 2, 2004, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2004 to be first distributed to the School District in calendar year 2005) in order to raise the amount of \$3,800,000 each year for five years for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be 8.75 mills for each one dollar of valuation, which amounts to 87.5 cents for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this Resolution and Resolution No. 2004-97 and certificate of the County Auditor referred to in the preambles hereto, on or before August 16, 2004. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This Resolution shall be in full force and effect from and immediately upon its adoption.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Raftry, Schmidt.

Nays: None, motion carried.

2004-113 ACCEPT GRANT

Mr Schmidt moved to accept the Student Intervention Grant in the amount of \$69,324.43 for fiscal year 2005 and establish fund 460-9405. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Poe, Roberts, Raftry.

Nays: None, motion carried.

Dr Hulme reviewed the accomplishments made in the Strategic Plan during the first year. One of the strategies is to become a cohesive Cloverleaf Community and he advised that the elementary schools will be renamed. Until that is done we will be referring to Lodi as the Primary School, Seville as the Intermediate School and Westfield as the Upper Elementary School.

2004-114 STRATEGIC PLAN YEAR TWO

Mr Schmidt moved to approve the goals to accomplish in year two of the Strategic Plan.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Poe, Raftry, Roberts.

Nays: None, motion carried.

2004-115 DISTRICT PREVENTION CONTRACTS

Mr Schmidt moved to approve the 2004-2005 contracts for Student Assistance Counselor (\$21/hr) and District Prevention Director (\$29/hr) as presented. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Roberts, Poe, Matthews.

Nays: None, motion carried.

2004-116 SUPERINTENDENT'S ITEMS

Mr Matthews moved to approve the following contracts and agreements for FY 2005.

A. Physical Therapy contract with Lodi Community Hospital.

B. Extended school year services with Medina County Board of MR/DD.

C. Instructional services with YMCA Phoenix School.

D. School nurse services with Lodi Community Hospital.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Schmidt, Roberts, Poe.

Nays: None, motion carried.

Summer maintenance and painting projects are going well with no problems noted at this time. The Chatham Trustees are interested in leasing the Chatham School. They will tour the school on August 3rd and make a final decision soon.

Mrs Poe requested that the August work session be used to discuss the Financial Advisory Committee.

2004-117 EXECUTIVE SESSION

Mr Matthews moved to go into executive session for the superintendent's evaluation and to discuss an employee contract. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Raftry, Poe, Roberts.

Nays: None, motion carried.

2004-118 ADJOURNMENT

Mr Schmidt moved that the meeting be adjourned. Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Roberts, Raftry, Matthews.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

August 3, 2004
Cloverleaf High School
7:00 p.m.
AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take roll:

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

B. PERSONNEL

B-1. Administrative Resignation

It is recommended that the Cloverleaf Board of Education accept the resignation of John Hopkins, Athletic Director, effective August 20, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

B-2. Supplemental Resignation

It is recommended that the Cloverleaf Board of Education approve the following supplemental contract resignation of Lara Campbell, high school cheerleading advisor (45%), effective August 3, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

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B-3. Classified Staff Resignation

It is recommended that the Cloverleaf Board of Education approve the resignation of Dean Porter, bus driver. This resignation is due to retirement and effective August 1, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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B-4. Classified Substitute Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified substitute staff appointments, effective August 4, 2004:

Gail Risko, educational assistant

Diane Timken, educational assistant/secretary

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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C. BUSINESS/FINANCE - Mr. Bowen

C-1. Accept PD Grant FY05 (Attachment)

It is recommended that the Cloverleaf Board of Education accept the PD Grant FY05 in the amount of \$4,140.00 as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D. SUPERINTENDENT'S REPORT - Dr. Hulme

D-1. Food Service Report

D-2. Elementary and Middle School Handbook Adoption

It is recommended that the Cloverleaf Board of Education approve the Cloverleaf Elementary and Middle School Handbooks as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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E. UNFINISHED BUSINESS

F. NEW BUSINESS

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G. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in special session on August 3, 2004 at 7:00 PM in the High School library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Michael Schmidt	Mrs Beth Raftry
Mr Thomas Matthews	Mrs Sally Poe
Mr Dale Roberts	

2004-119 ADMINISTRATIVE RESIGNATION

Mr Matthews moved to accept the resignation of John Hopkins as athletic director effective August 20, 2004. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Raftry, Poe.

Nays: Roberts, motion carried.

2004-120 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Accept the resignation of Lara Campbell as high school cheerleading advisor (45%) effective August 3, 2004.

B. Accept the resignation of Dean Porter effective August 1, 2004 for retirement purposes.

C. Approve classified substitutes effective August 4, 2004.

Gail Risko Educational Assistant

Diane Timken Educational Assistant/Secretary

D. Approve Tracey Lambdin as a high school LD Tutor effective August 23, 2004.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Matthews, Roberts, Poe.

Nays: None, motion carried.

2004-121 ACCEPT GRANT

Mr Matthews moved to accept the Professional Development Grant for fiscal year 2005 in the amount of \$4,140. This is the second year of a two-year grant in fund 452-9304.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Raftry, Roberts, Schmidt.

Nays: None, motion carried.

Dr Hulme briefly reviewed the results of food service operations for fiscal year 2004. Four snow days and the price increases were the leading causes of the deficit. Sodexo is picking up nearly \$30,000 of the deficit. This next year an emphasis will be made on nutrition by grade level and open houses will be used to provide recipes and samples to parents. Participation levels are expected to increase this year, as there is not going to be any price increase. With the reduction in personnel due to the building closings we should make good progress towards a zero deficit this coming year.

2004-122 STUDENT HANDBOOKS

Mr Matthews moved to approve the Elementary and Middle School Handbooks as presented. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

Mrs Raftry asked if the handbooks could be given out one per family to reduce our costs.

Dr Hulme advised that due process requires that all students be given the handbooks.

Board members were advised that there were problems with the Seville and Westfield roof replacements requiring us to remove the entire roof at both sites. The removals are taking place now with the replacements occurring after August 26th. Mr Roberts asked if more information could be provided to the board members on these projects.

The structure of the next levy campaign is being worked on. There will be an official kick-off September 28 at 7 PM.

The new athletic facility is scheduled for completion on August 21st. The high school gymnasium sound system should be installed by the first week of September. The modular classroom in Chatham will soon be moved to Seville.

High School administration is reviewing work schedules and duties to see if the athletic director duties could be handled internally. Rose Marie Torma may possibly pick up those duties.

2004-123 EXECUTIVE SESSION

Mr Schmidt moved to go into executive session for the superintendent's evaluation.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Matthews, Roberts, Poe.

Nays: None, motion carried.

2004-124 ADJOURNMENT

Mr Schmidt moved that the meeting be adjourned. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Poe, Roberts, Raftry.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

August 17, 2004
7:00 p.m.
Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY___ ROBERTS___ SCHMIDT___

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the July 20, 2004, regular meeting and the August 3, 2004, special meeting.

It is recommended that the Cloverleaf Board of Education approve the minutes of the July 20, 2004, regular meeting and the August 3, 2004, special meeting.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-7. Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approve authorization to pay bills.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

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B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. CURRICULUM - Mrs. Armstrong

C-1. **Focus for Professional Development 2004-2005**

C-2. **Local Report Card 2003-2004 School Year**

D. PERSONNEL - Dr. Hulme

D-1. **Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments, effective August 23, 2004:

Rachel Leach, Cloverleaf Middle School LD Tutor
Sara Delaney, Seville Elementary School LD Tutor
Neal Nutter, In-School Suspension/Tutor, 190 day contract

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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D-2. **Certified Staff Recall from Non-renew Status**

It is recommended that the Cloverleaf Board of Education approve the recall of Heather Stewart, preschool teacher, from non-renewal status, effective August 23, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-3. **Certified Building Substitutes**

It is recommended that the Cloverleaf Board of Education approve the following building substitute appointments, effective August 26, 2004:

Carol Elkins, Seville Elementary
Matt Salzwimmer, Lodi Elementary
Tom Callahan, Cloverleaf High School
Tim Sutherland, Cloverleaf High School
Frank Peters, Cloverleaf Middle School (half year)
Michlene Lea, Cloverleaf Middle School

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-4. Supplemental Contract Suspension

It is recommended that the Cloverleaf Board of Education suspend the supplemental contract of Jenny Bombard, flag instructor, due to non-performance of duty, effective July 1, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-5. Supplemental/Extended Time

It is recommended that the Cloverleaf Board of Education approve the following supplemental/extended time appointments:

Caroline Fazio, ten (10) days extended time for the
2004-2005 school year

Kyle Krstolic, assistant marching band instructor,
effective August 1, 2004

Tim Morton, flag instructor, effective August 1, 2004

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-6. Medina County Substitute/Tutor List

It is recommended that the Cloverleaf Board of Education approve the following Medina County Substitute/Tutor List for the 2004-2005 school year:

ADD:

Substitute/Tutor

Barbara Basco	Kristine Barter	Emily Blewitt
Alicia Dayalu	Sherlyn Ireland	Jackie Jones
James Keck	Heidi Marks	Janice Mastin-Kamps
Debra Mechling	Scott Meikle	Renee Milliron
Katherine Recupero	Amy Simmons	Linda Sizler
Carrie Trende	Jeanette White	

Substitute

Michele Beard	Diane Beresky	Michael Chismar
Chad Dean	Hilary Englehart	Thomas Gerbasi
Cindy Glass	Helen Hiteman	Krista Hodsdon
Kenneth Holzworth	Jackolyn Jordan	Chris Kavulic
Jennifer Larrison	Dennis Maxwell	Ann Naumoff
Laura Pagura	Alisa Roberts	Samuel Rufener
Mary Ellen Schmidt	Katherine Schoonover	Judy Segedi
Brandi Weither	Pamela Serafine	Matthew Sexton
Kazimierz Slawski	Marie Steele	Ellen Stevenson
Rebecca Strimple	Linda Strodbeck	Julie Sylvia
Mancy Wagar	Kathleen Webster	Amy Welch
Lisette Wiggins	Amber Wiley	

Tutor

Joy Bonfiglio	Renee Graff	Maye Wetter
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_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-7. **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the resignation of Harbaugh, bus driver, effective August 6, 2004.

Joy

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-8 **Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments, effective August 18, 2004:

 Sue Steppenbacher, bus driver

 Gary Drollinger, bus driver

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-9. **Classified Staff Change of Status**

It is recommended that the Cloverleaf Board of Education approve a change of status for the following classified staff due to reduction in force, effective August 26, 2004 :

 Elaine Zaremba **from** Lafayette Head Custodian

to Seville Head Custodian

 Mark Shiverdecker **from** Seville Head Custodian

to High School Night Head Custodian

 Teresa Swindig **from** Chatham Head Custodian

to High School Night Custodian

 Dwayne Scheck, **from** High School Night Custodian, 8 hr/day,

to Middle School/Seville Custodian, 4.5 hr/day

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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D-10. **Classified Staff Reduction in Force**

It is recommended that the Cloverleaf Board of Education approve the following reduction in force:
Nancy Carroll, 3.5 hr/day Middle School Custodian,
effective August 26, 2004
Pam George, 1 hr/day, educational assistant,
effective August 25, 2004

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____
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E. **BUSINESS/FINANCE** - Mr. Bowen

E-1. **Tuition Rate**

It is recommended that the Cloverleaf Board of Education approve \$3,619.16 as the Tuition Rate for the 2004-2005 school year.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

E-2. **Grants and Funds** (Attachment)

It is recommended that the Cloverleaf Board of Education accept the grants and establish funds as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____
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E-3. **Student Activity Budgets** (Attachments)

It is recommended that the Cloverleaf Board of Education approve the 2004-2005 Student Activity Budgets as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

E-4. **Liability and Fleet Insurance**

It is recommended that the Cloverleaf Board of Education approve the Liability and Fleet Insurance as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

F. SUPERINTENDENT'S REPORT - Dr. Hulme

F-1. JOG 2004-2005 Agreement (Attachment)

It is recommended that the Cloverleaf Board of Education approve the Tri-County Jobs for Ohio's Graduates (JOG) 2004-2005 School Agreement as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

F-2. **Middle School 2004-2005 Class Fees (Attachment)**

It is recommended that the Cloverleaf Board of Education approve the Cloverleaf Middle School 2004-2005 Class Fees as presented plus a \$25 consumable fee.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

G. **UNFINISHED BUSINESS**

H. **NEW BUSINESS**

I. **EXECUTIVE SESSION** - to discuss Superintendent's Evaluation

J. **ADJOURNMENT**

-

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

August 17, 2004
7:00 p.m.
Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the July 20, 2004, regular meeting and the August 3, 2004, special meeting.

A-7. Treasurer's Report and authorization to pay bills.

B. RECOGNITION and PUBLIC PARTICIPATION

- B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. CURRICULUM - Mrs. Armstrong

- C-1. **Focus for Professional Development 2004-2005**
C-2. **Local Report Card 2003-2004 School Year**

D. PERSONNEL - Dr. Hulme

- D-1. **Certified Staff Appointments**
D-2. **Certified Staff Recall from Non-renew Status**
D-3. **Certified Building Substitutes**
D-4. **Supplemental Contract Suspension**
D-5. **Supplemental/Extended Time**
D-6. **Medina County Substitute/Tutor List**
D-7. **Classified Staff Resignation**
D-8. **Classified Staff Appointments**
D-9. **Classified Staff Change of Status**
D-10. **Classified Staff Reduction in Force**

E. BUSINESS/FINANCE - Mr. Bowen

- E-1. **Tuition Rate**
E-2. **Grants and Funds** (Attachment)
E-3. **Student Activity Budgets** (Attachments)
E-4. **Liability and Fleet Insurance**

F. SUPERINTENDENT'S REPORT - Dr. Hulme

- F-1. **JOG 2004-2005 Agreement** (Attachment)
F-2. **Middle School 2004-2005 Class Fees** (Attachment)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

I. EXECUTIVE SESSION - to discuss Superintendent's Evaluation

J. ADJOURNMENT

-

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

September 7, 2004
7:00 p.m.
Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. CURRICULUM - Mrs. Armstrong

C-1. **Explanation of AYP**

D. PERSONNEL - Dr. Hulme

D-1. **Certified Staff Resignation**

It is recommended that the Cloverleaf Board of Education approve the resignation of Nicholas

Moscalink, effective September 1, 2004, for the purpose of retirement.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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D-2. **Supplemental/Extended Time**

It is recommended that the Cloverleaf Board of Education approve the following supplemental/extended time appointments:

 Kyle Krstolic, assistant marching band instructor,

 15 days extended time at B-0

 Tim Morton, drill instructor

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-3. Classified Staff Nonrenewal

It is recommended that the Cloverleaf Board of Education approve the nonrenewal of Connie Rosbough, 2 hr/day educational assistant, effective September 22, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

D-4. Technology Department Student Intern

It is recommended that the Cloverleaf Board of Education approve the hiring of Chase Nemeth as a Technology Department Student Intern for the 2004-2005 school year, effective August 30, 2004, at \$5.15 per hour.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

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D-5. Classified Staff Change of Status

It is recommended that the Cloverleaf Board of Education approve the change of status of Pam George, special services secretary, **from** 6 hr/day **to** 7 hr/day, effective August 25, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

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E. BUSINESS/FINANCE - Mr. Bowen

E-1. Establish Retirement Plan

It is recommended that the Cloverleaf Board of Education approve a resolution to establish a retirement plan to provide for the deferral of severance pay for employees represented by the Cloverleaf Education Association.

WHEREAS, employees who are members of a bargaining unit represented by the Cloverleaf Education Association (Certified Staff) are, upon retirement entitled to receive a cash payment that is attributable to accrued but unused sick days of such employees; and

WHEREAS, in accordance with certain provisions of the federal income tax law, the Board wishes to establish a retirement plan that will provide for the deferral of severance pay for some of those employees; and

WHEREAS, AIG VALIC and Bencor, Inc. jointly sponsor a retirement plan that may be used for this purpose; and

WHEREAS, the Board has consulted with outside legal counsel in regard to the tax consequences of the retirement plans;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Cloverleaf School District, Medina County, Ohio, that:

Section 1. There is hereby established the Cloverleaf School District 401(a) Severance Pay Deferral Plan for Certified Bargaining Employees (the "401(a) Plan").

Section 2. The Treasurer of the School district is hereby authorized to formally execute, on behalf of the Board, any and all legal documents that may be required to establish and maintain the 401(a) Plan, including, without limitation, amendments to the plan documents, related trust agreements, annuity contracts, contracts for administrative services, and Internal Revenue Service filings. Further, the Treasurer is hereby authorized to administer the Plan and to adopt rules and regulations relating to plan administration as, in the Treasurer's sole judgment, shall be necessary or desirable for plan administration.

Section 3. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. This Resolution shall be in full force and effect from and immediately upon its adoption.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

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F. SUPERINTENDENT'S REPORT - Dr. Hulme

F-1. Medina County Child & Family Intervention Team Agreement (Attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between the Cloverleaf Local Schools and Medina County Child & Family Intervention Team as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

F-2. **Medina County Board of MR/DD Agreement** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between the Cloverleaf Local Schools and Medina County Board of MR/DD as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

F-3. **Rehab Services, Inc. Agreement** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between the Cloverleaf Local Schools and Rehab Services, Inc. as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

G. UNFINISHED BUSINESS

-

H. NEW BUSINESS

-

I. EXECUTIVE SESSION - to discuss Treasurer and Superintendent Evaluations

J. ADJOURNMENT

-

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

September 7, 2004
7:00 p.m.
Cloverleaf High School

Addendum

D-6. Certified Staff Continuing Contract

It is recommended that the Cloverleaf Board of Education approve a Continuing Contract for Heather Weimer, elementary teacher, effective August 23, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

D-7. Classified Substitute Staff Appointment

It is recommended that the Cloverleaf Board of Education approve the appointment of Nick Kacinari, substitute bus driver and custodian, effective September 8, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

The Board of Education of the Cloverleaf Local School District met in special session on September 7, 2004 at 7:00 PM in the High School library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mrs Beth Raftry	Mr Thomas Matthews
Mrs Sally Poe	Mr Michael Schmidt
Mr Dale Roberts	

2004-136 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Accept the resignation of Nicholas Moscalink effective September 1, 2004 for retirement purposes.

B. Approve supplemental contracts for the 2004-2005 school year.

Kyle Krstolic Asst Marching Band – 15 days extended time at B/O

Tim Morton Drill Instructor

C. Nonrenew the educational assistant contract of Connie Rosbough effective 9-22-04.

D. Hire Chase Nemeth as a Technology Department Student Intern for the 2004-2005 school year effective August 30, 2004

E. Approve a change of status for Pam George, special services secretary, from 6 hr/day to 7 hr/day effective August 25, 2004.

F. Approve a continuing contract for Heather Weimer effective August 23, 2004.

G. Approve Nick Kacinari as a substitute bus driver and custodian effective 9-8-04.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Roberts, Raftry, Poe.

Nays: None, motion carried.

2004-137 ESTABLISH RETIREMENT PLAN

Mr Matthews moved to approve the following:

WHEREAS, employees who are members of a bargaining unit represented by the Cloverleaf Education Association (Certified Staff) are, upon retirement entitled to receive a cash payment that is attributable to accrued but unused sick days of such employees; and

WHEREAS, in accordance with certain provisions of the federal income tax law, the Board wishes to establish a retirement plan that will provide for the deferral of severance pay for some of those employees; and

WHEREAS, AIG VALIC and Bencor, Inc. jointly sponsor a retirement plan that may be used for this purpose; and

WHEREAS, the Board has consulted with outside legal counsel in regard to the tax consequences of the retirement plans;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of

Cloverleaf School District, Medina County, Ohio, that:

Section 1. There is hereby established the Cloverleaf School District 401(a) Severance Pay Deferral Plan for Certified Bargaining Employees (the "401(a) Plan").

Section 2. The Treasurer of the School district is hereby authorized to formally execute, on behalf of the Board, any and all legal documents that may be required to establish and maintain the 401(a) Plan, including, without limitation, amendments to the plan documents, related trust agreements, annuity contracts, contracts for administrative services, and Internal Revenue Service filings. Further, the Treasurer is hereby authorized to administer the Plan and to adopt rules and regulations relating to plan administration as, in the Treasurer's sole judgment, shall be necessary or desirable for plan administration.

Section 3. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. This Resolution shall be in full force and effect from and immediately upon its adoption.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Raftry, Roberts, Schmidt.

Nays: None, motion carried.

2004-138 SUPERINTENDENT'S ITEMS

Mr Schmidt moved to approve the following agreements for FY2005:

- A. Medina County Child & Family Intervention Team Agreement for the CFIT School.
- B. Medina County Board of MR/DD Agreement to provide special education services.
- C. Rehab Services, Inc Agreement to provide occupational therapy services.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Matthews, Raftry, Roberts.

Nays: None, motion carried.

UNFINISHED BUSINESS

The Permanent Improvement roof projects are nearing completion. Two rooms were badly damaged at Westfield and still are not being used for classes. A damage estimate has been given to the contractor to be turned in to their insurance company.

The high school gymnasium was refinished this summer and Board members are concerned that it will be damaged by the high school play. The Seville elementary is being considered as an alternate site for the play because of the new auditorium seating and the large stage.

Busing schedules are beginning to work as originally anticipated. With the closing of Chatham and Lafayette schools, some students are on buses for a long time but that can't be eliminated without adding more drivers. Parochial students cannot be transported entirely on elementary routes and still be able to get to school on time.

Damp rooms at Westfield have become a PTO concern. Mold and mildew is not actually a problem. The Board however feels that the water problem should be addressed instead of continuing to purchase dehumidifiers.

Fundraisers and pay to play have also become a concern this year. Students earning more than the \$400 would like a credit toward their next sport season but that is not happening. People would also like to know if the pay to play is going to stop upon levy passage. Current plans are to continue with a \$100 per year charge per participant. Free game passes have not been given out yet this year, but the Board felt that we should do this again.

Mr Roberts asked what would be done if the levy doesn't pass? Could additional cuts be made or are we at our minimum standards? Mr Tisher advised that he could cut 4 or 5 teachers if we went back to a junior high instead of the middle school. He also said that he would need at least a half-time assistant to help maintain discipline. Board members felt that there would probably be no more cuts made.

Buckeye School District is interested in using our Recreation Center to conduct their graduation ceremonies next June. This would happen the same weekend as our graduation with one school ceremony on Friday and the other on Sunday. After some discussion the Board felt that we should change our graduation to Friday and let Buckeye use the facility on Sunday. If the change creates too many problems graduation could still stay on Sunday.

2004-139 EXECUTIVE SESSION

Mr Matthews moved to go into executive session to discuss the Treasurer and Superintendent evaluations. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Raftry, Poe.

Nays: None, motion carried.

2004-140 ADJOURNMENT

Mrs Raftry moved that the meeting be adjourned. Mr Matthews seconded the motion, roll call as follows:

Ayes: Raftry, Matthews, Schmidt, Poe, Roberts.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

September 21, 2004

7:00 p.m.

Cloverleaf Middle School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL:	MATTHEWS_____	POE_____
RAFTRY_____	ROBERTS_____	SCHMIDT_____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

A-6. Minutes of the August 17, 2004, regular meeting and the September 7, 2004, special meeting.

A-7. Treasurer's Report and authorization to pay bills.

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. CURRICULUM - Mrs. Armstrong

C-1. **Professional Development Report**

D. PERSONNEL - Dr. Hulme

D-1. **Classified Staff Contracts (A)**

D-2. **Supplemental/Extended Time (A)**

D-3. **Classified Staff Change of Status (A)**

D-4. **Medina County Substitute/Tutor List (A)**

D-5. **Building Use Fee Waiver (A)**

E. BUSINESS/FINANCE - Mr. Bowen

E-1. **Donations (A)**

E-2. **Appropriations FY05 (A)**

E-3. **Five Year Forecast and Assumptions (A)**

E-4. **Accept Grants (A)**

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. EXECUTIVE SESSION - to discuss Superintendent Evaluation

I. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in regular session on September 21, 2004 at 7:00 PM in the Middle School. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Thomas Matthews Mrs Sally Poe
Mr Dale Roberts Mrs Beth Raftry

2004-141 APPROVAL OF MINUTES

Mr Matthews moved to approve the minutes of the August 17 regular and September 7 special meetings as corrected. The September 7 discussion about the high school gymnasium floor should note that the Board is concerned about all activities being conducted there and not just the high school play. Also noted was the athletic game passes. They are given to families that have paid the \$400 pay to participate fee and are not free passes. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Roberts, Poe.

Nays: None, motion carried.

2004-142 PAYMENT OF BILLS

Mrs Raftry moved to accept the Treasurer's report and approve the payment of bills as presented. Mr Matthews seconded the motion, roll call as follows:

Ayes: Raftry, Matthews, Poe, Roberts.

Nays: None, motion carried.

2004-143 PERSONNEL

Mr Matthews moved to approve the following personnel items:

A. Approve classified contracts.

Debbie Cerny, continuing contract as educational assistant effective 8-26-04.

Debbie Siekbert, 2nd one-year contract as educational assistant effective 9-16-04.

Madelyn Brodewolf, continuing contract as educational assistant effective 9-23-04.

Stacey Pace, continuing contract as educational assistant effective 9-30-04.

B. Approve supplemental contracts for the 2004-2005 school year.

Cristina Santelli Middle School Instrumental Music Director

Angela Leonard Middle School Choir Director

Mary Augustus Middle School Yearbook Advisor

Neal Nutter Head Wrestling Coach

Alana Stockman JV Girls Basketball Coach

Julie Gunkelman 8th Grade Girls Basketball Coach

Mark Rockhold 7th Grade Girls Basketball Coach

Mike Behrend Middle School Cross Country Coach

Erin Cavey 9th Grade Girls Basketball Coach

C. Classified changes of status effective August 26, 2004.

Teresa Swindig from high school custodian to CCRC custodian.

Earl Tice from CCRC custodian to high school 2nd shift custodian.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Raftry.

Nays: None, motion carried.

Mrs Raftry moved to approve substitutes and tutors to be called as needed during the 2004-2005 school year as follows:

Jolene Aron	Lisa Blain	Donald Cummings	Anthony Damico
Judy Delahoyde	Lura Dobay	Sharon Eckstein	Beth Kanar
Philip Kensicki	Kevin Romine	Daniel Ryals	Hope Zakany
Charles Kain	Kathleen Salmonski	Kelly Fellure	Nancy Fortne
Tammy Gardella	Sonja Haller	Deborah Haynes	Tom Howell
Cynthia Hetherington	Douglas Hubert	Brooke Meyer	Dian Myers
Angela Nuckols	Sondra Papp	Cheryl Phillips	Amber Pinkney
Anita Pytel	Sefafina Reese	Eric Ritson	Keith Rowlands
Valerie Schmeltzer	Brenda Stewart	Natalie Stiegele	Susan Stull
Donna Swan	Katie Titus	Catherine Todd	Diane Todd
Jacqueline Whitaker	Robert Whitney	Kristyn Arch	Miriam Blazewick
Nancy Dake	Marilyn Gomez	Sara Metheny	Nancy Musal
Susan Quallich	Kathleen Raber	Matt Salzwimmer	Pamela Shaffer
Ernest Stone	Abigail Wilson		
Nancy Alden	Jerry Armentrout	Patricia Beery	Kathleen Beno
Erika Botsch	Kathy Budinscak	Elisabeth Buduleta	Thomas Callahan
Ronald Chojnacki	Barbara Clark	Tricia Claypool	Preston Cook
Hillery Cox	Leroy Curtis	Heather Davis	Jeffrey Diesch
Roberta Dobbins	Carol Elkins	Kelly Fisher	Pamela Gemmer
Janette Grimm	Judith Hall	Lisa Harlow	Samantha Hull
Sheryn Ireland	Harlan Jewett	Gwen Kraeff	Donna Kronander
Edward Krulcik	John Lamade	Pamela Lance	Nick Lapsevich
Sharon Larrison	Amy Lloyd	Lori Luth	Anne Mainwaring
Scott Meikle	Gean Morrill	Pamela Moser	Deborah Nels
Therese Nemerovsky	Terri Nenko	Julie Parker	Denise Pierman
Colleen Piscetta	Annette Plazek	Ronald Pruitt	Georgette Puckett
Bonnie Rains	Carolyn Richards	A.Elizabeth Riehl	Christi Roberts
Constance Rush	Heather Scheutzow	Wendy Schollaert	Christene Strauss
Deborah Studer	Joan Thorne	Diane Timken	Rebecca Vavro
James Wadsworth	Roena Watts	Jana Witt	Michael Witt
Samantha Workinger	Robert Zemnicks	Lisa Belle	Marla Bianco
Rebecca Borrell	Jennifer Bottoms	James Brunello	Krista Carpenter
Jacqueline Cawley	Joanne Deeks	Ruth Eaken	Rachel Eggeman
Andrew Farley	Misty Gable	Janet Gottlieb	Tanya Hassay
Dawn Hopkiins	Scott McGaffick	Brandon Parsons	Nancy Pitz
Suzanne Regueiro	Angela Sayre	Tim Sutherland	Kathleen Talcott
Denise Troike	Sandra Winkelman	Scott Brown	Timothy Burns
Angela Crum	Gina Demart	George Eaton	Darlene Lutz
Rebecca Macwhade	Aldona McMullen	Beth Mitchell	Monica Morlock
Kelli Rubis	William Schott	Nicholas Sekreta	Jason Zeigler
Charlotte Kolke	Julie Luoma	Patricia Munchick	Joyce Rynearson
Kristi Wells			

Mrs Poe seconded the motion, roll call as follows:

Ayes: Raftry, Poe, Matthews. Mr Roberts abstained.

Nays: None, motion carried.

Mr Matthews moved to approve the following business and finance items:

A. Accept donations.

\$8,000 from the Verizon Foundation.

2 Leap Pad Learning Systems, 5 books, a wooden house cleaning set, vacuum cleaner and watercolor paint from Mrs Kungl.

Bionaire Tower Fan from Mr & Mrs Darren Thomas.

B. Approve appropriations totaling \$27,046,459.16 for fiscal year 2005.

C. Approve the 5-year Forecast and assumptions for fiscal year 2005 as submitted.

D. Accept grants and establish funds.

EMIS FY05 432-9405 \$ 9,886.60 est.

School Net Plus Grade 7 450-9405 \$31,185.00

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Roberts, Poe.

Nays: None, motion carried.

Mrs Poe moved to declare October 1, 2004 as "World Day of Play". Mrs Raftry seconded the motion, roll call as follows:

Ayes: Poe, Raftry, Matthews, Roberts.

Nays: None, motion carried.

This declaration will allow us to apply for grant money to obtain new gym equipment if money becomes available. No class time will be lost as activities will take place in physical education classes.

2004-147 BUILDING USE FEE WAIVER

Mr Matthews moved to waive the building use fee for Luisa Westfall to conduct private voice instruction lessons. Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Raftry.

Nays: None, motion carried.

Dr Hulme reported that Cloverleaf's graduation would still be conducted on Sunday this year. Roof leaks at Seville and Westfield have been fixed and room repair is almost complete. High School gym seats are scheduled to be repaired this weekend with replacement seats to be added along the back wall of the balcony.

2004-148 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Roberts, Poe.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

October 4, 2004

4:30 p.m.

CCRC

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

B. PERSONNEL - Dr. Hulme

B-1. Supplemental/Extended Time

It is recommended that the Cloverleaf Board of Education approve the following supplemental/extended time appointments

(subject to participation):

- Ramona Gellick, New to the District Mentor
- Kathleen Brezina, New to the District Mentor
- Pam McGregor, New to the District Mentor
- Rick Hewit, Industrial Arts Non-Department Coordinator

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-2. Classified Staff Resignations

It is recommended that the Cloverleaf Board of Education approve the following classified resignations:

- April Flanagan, educational assistant, effective September 7, 2004
- Denzil Clevenger, custodian, effective October 15, 2004,
for the purpose of retirement

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-3. Classified Hours

It is recommended that the Cloverleaf Board of Education approve the set hours for bus drivers for the 2004-2005 school year as presented.

David Seeley, 7.5
Erica Tressler, 5.75
Eleanor Noernberg, 5.25
Linda Swiat, 7.5
Robin Yoss, 5.25
Orville Shaw, 4.5
Barbara Richardson, 4.5
Marty Kupchick, 8
Gary Drollinger, 6.25
DeeDee Stormer, 6
Gary Dawkins, 5.5
Stacey Sims, 6.25
Kim Grieve, 8
Petra Lang, 5.25
Sandra Cooke, 8
Carol Fike, 8
Pat Haumesser, 6

Lynn Ulmer, 8
Sue Steppenbacker, 5.5
Kathy Shirley, 7.5
Lisa Sykora, 5.25
Nancy Grams, 5.75
Sherry Myers, 8
Donna Gentile, 6.5
Pam Rine, 8
Norman Haney, 5.5
Amie Bergstrom, 6
Eric Deeks, 5.5
Denise Barnum, 7.75
Barb Rose, 5.5
Cindy Longwell, 5.75
Deanna Hixson, 5.75
Sheri Potter, 4

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

C. BUSINESS/FINANCE - Mr. Bowen

C-1. Rental Agreements (Attachments)

It is recommended that the Cloverleaf Board of Education approve the following rental agreements as presented:

Rittman Parks and Recreation Department
Pinnacle Gymnastics

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-2. Donation

It is recommended that the Cloverleaf Board of Education accept the donation of eight computers (\$3080) from John Bucher.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

C-3. **Bus Bids**

It is recommended that the Cloverleaf Board of Education approve advertising for bids for the purchase of three or more school busses.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D. **SUPERINTENDENT'S REPORT** - Dr. Hulme

D-1. **Senior Privilege**

It is recommended that the Cloverleaf Board of Education grant Senior Privilege to Amanda Kuttler-Hill for the 2004-2005 school year.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

E. **BOARD TRAINING**

-

F. **EXECUTIVE SESSION** - to discuss Treasurer and Superintendent Evaluations

G. **ADJOURNMENT**

The Board of Education of the Cloverleaf Local School District met in special session on October 4, 2004 at 4:30 PM in the Cloverleaf Recreation Center. Mr Dale Roberts, President, called the meeting to order. Upon roll call the following members responded:

Mr Dale Roberts	Mrs Sally Poe
Mrs Beth Raftry	Mr Michael Schmidt
Mr Thomas Matthews	

2004-149 PERSONNEL

Mr Matthews moved to approve the following personnel items:

A. Supplemental contracts for the 2004-2005 school year.

Ramona Gellick	New to district	Mentor
Kathleen Brezina	New to district	Mentor
Pam McGregor	Entry year teacher	Mentor
Rick Hewit	Industrial Arts	Non-Department Coordinator
Scott Murphy	7 th Grade Boys	Basketball Coach
Erin Ereg	Asst	Gymnastics Coach
Marty Ryan	High School	Co-Faculty Manager
Barb Dawson	High School	Co-Faculty Manager

B. Accept classified resignations.

April Flanagan as educational assistant effective September 7, 2004.

Denzil Clevenger as custodian effective October 15, 2004 for retirement purposes.

C. Set bus driver hours for the 2004-2005 school year.

David Seeley	7.5	Lynn Ulmer	8
Erica Tressler	5.75	Sue Steppenbacker	5.5
Eleanor Noernberg	5.25	Kathy Shirley	7.5
Linda Swiat	7.5	Lisa Sykora	5.25
Robin Yoss	5.25	Nancy Grams	5.75
Orville Shaw	4.5	Sherry Myers	8
Barbara Richardson	4.5	Donna Gentile	6.5
Marty Kupchick	8	Pam Rine	8
Gary Drollinger	6.25	Norman Haney	5.5
DeeDee Stormer	6	Amie Bergstrom	6
Gary Dawkins	5.5	Eric Deeks	5.5
Stacey Sims	6.25	Denise Barnum	7.75
Kim Grieve	8	Barb Rose	5.5
Petra Lang	5.25	Cindy Longwell	5.75
Sandra Cooke	8	Deanna Hixson	5.75
Carol Fike	8	Sheri Potter	4
Pat Haumesser	6		

D. Accept the resignation of Catherine Clay from the LPDC effective 10-4-04.

E. Accept the resignation of Terry Thress as Director of Building and Grounds effective January 1, 2005 for retirement purposes.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Raftry, Poe.

Nays: None, motion carried.

2004-150 BUSINESS AND FINANCE

Mr Schmidt moved to approve the following business and finance items:

- A. Approve rental agreements for Rittman Parks and Recreation Department and Pinnacle Gymnastics as submitted.
- B. Accept a donation of 8 computers from John Bucher of Oberlin College.
- C. Approve the advertising for bids on three or more 78 passenger conventional buses.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Raftry, Roberts, Matthews.

Nays: None, motion carried.

2004-151 SENIOR PRIVILEGE

Mr Matthews moved to grant Senior Privilege to Amanda Kuttler-Hill and Ashley Strong for the 2004-2005 school year. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Schmidt, Poe, Roberts.

Nays: None, motion carried.

Mr Roberts had requested all administration come to this meeting to work on team building within the district. Mr Roberts asked each board member and administrator to tell something about them. He also had requested that everyone submit 5 goals and concerns for the district and 5 things that we would change if we had the power to make the change. After the items were reviewed it was noted that the Board and administrators shared many of the ideas.

2004-152 EXECUTIVE SESSION

Mr Matthews moved to go into executive session to discuss the Treasurer and Superintendent's evaluations. Mrs

Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Roberts, Schmidt, Poe.

Nays: None, motion carried.

2004-153 ADJOURNMENT

Mr Schmidt moved that the meeting be adjourned. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Poe, Raftry, Roberts.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

October 19, 2004
7:00 p.m.
Cloverleaf High School

ADDENDUM

C-3. Classified Staff Change of Status (Additions)

Dwayne Scheck **from** 4.5 hr/day **to** 6 hr/day, effective October 18, 2004
Deborah Cerny **from** 4 hr/day **to** 7.75 hr/day, effective October 18, 2004
Debra Siekbert **from** 4 hr/day **to** 5.25 hr/day, effective October 18, 2004
Tina Frary **from** 6 hr/day **to** an average of 5.4 hr/day, effective date TBA

C-8. Certified Staff Appointment

It is recommended that the Cloverleaf Board of Education approve the appointment of Angela Nuckols, tutor, effective October 20, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-9. Classified Substitute Staff Appointment

It is recommended that the Cloverleaf Board of Education approve the appointment of David Dake, substitute bus driver, effective October 20, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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-
-
-

D-1. Donations (additions)

World Book Encyclopedia set to Cloverleaf Intermediate
Elementary School from Mrs. Betty Huffman

\$1,600 for reader kits from the Cloverleaf Elementary PTO

\$1,890 for four sets of leveled readers for sixth grade
from the Cloverleaf Education Foundation

D-6. **Transfer of Funds**

It is recommended that the Cloverleaf Board of Education approve the transfer of \$12,000 from the General Fund to the Food Service Fund.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

October 19, 2004
7:00 p.m.
Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY___ ROBERTS___ SCHMIDT___

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the September 21, 2004, regular meeting and the October 4, 2004, special meeting.

It is recommended that the Cloverleaf Board of Education approve the minutes of the September 21, 2004, regular meeting and the October 4, 2004, special meeting.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-7. Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approve authorization to pay bills.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. PERSONNEL - Dr. Hulme

C-1. Medina County Substitute/Tutor List

It is recommended that the Cloverleaf Board of Education approve the following changes to the Medina County Substitute/Tutor List for the 2004-2005 school year:

ADD:

Substitute/Tutor

Wendy Brown	Rebecca Goodell	Kelly Linden
Vincent Suber	Shirley Walker	Amanda Yocum
Michael Borowaik	Terraence Ericksen	Theresa Lunz
Wanda Milliron	Marie Snodgrass	Kelly Williams

Substitute

Cecelia Bees	Charles Braun	Virginia Doty
Kathleen Hogan	Kyle Krstolic	Lauren Kuretz
Staci Lutz	Mildred McCord	Kathy Popson
Mary Seryak	John Sims	Lorena Brown
Jaelyn Doretich	Lori Fodo	Margery Frlich
Jill Grosenbacher	Tom Hershberger	William Horning
Brian Osborne	Becky Szymanski	

Tutor - none

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-2. Supplemental/Extended Time

It is recommended that the Cloverleaf Board of Education approve the following supplemental/extended time appointments for the 2004-2005 school year (contingent upon minimum participation):

- Todd Gasper, Assistant Varsity Wrestling Coach
- Tracy Lambdin, JV Wrestling Coach
- Frank Peters, Freshman Wrestling Coach
- Mark Mole, 7/8 Grade Head Wrestling Coach
- Chris Lantz, 7/8 Grade Assistant Wrestling Coach
- Wally Senk, Middle School Wrestling Volunteer

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-3. **Classified Staff Change of Status**

It is recommended that the Cloverleaf Board of Education approve the change of status for the following educational assistants, effective October 11, 2004:

- Mary Loveless **from** 6 hr/day **to** 6.25 hr/day
- Jan Schmock **from** 6 hr/day **to** 6.25 hr/day
- Stacy Pace **from** 5.4 hr/day **to** 4.5 hr/day
- Carol Robbins **from** 2.5 hr/day **to** 3.25 hr/day
- Madelyn Broadwolf **from** 6 hr/day **to** 6.5 hr/day
- Susan Porter **from** 6 hr/day **to** 6.5 hr/day

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-4. **Recall from RIF Status**

It is recommended that the Cloverleaf Board of Education approve the recall of Nancy Carroll, from Reduction in Force status, effective October 15, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-5. **Classified Staff Contracts**

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts:

- Sharon Hall, food service,
continuing contract, effective October 16, 2004
- Cynthia Longwell, bus driver,
continuing contract, effective October 16, 2004
- Dwayne Scheck, custodian,
continuing contract, effective November 10, 2004
- Nancy Carroll, custodian,
second one-year contract, effective October 20, 2004

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-6. **Classified Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the appointment of Cindy Lenos, educational assistant, 2.5 hr/day, effective October 18, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-7. **Director of Building and Grounds Position**

It is recommended to the Cloverleaf Board of Education that the position of Director of Buildings and Grounds not be filled upon the January 1, 2005, retirement of Terry Thress, with the duties being absorbed internally.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

D. BUSINESS/FINANCE - Mr. Bowen

D-1. Donations

It is recommended that the Cloverleaf Board of Education accept the following donations:

- Seven transceivers (walkie talkies) (\$2,313)
to Cloverleaf Intermediate Elementary
from the Cloverleaf Elementary PTO
- Seven transceivers (walkie talkies) (\$2,313)
to Cloverleaf Upper Elementary
from the Cloverleaf Elementary PTO
- \$1,640 to Cloverleaf Primary Elementary
from the Cloverleaf Elementary PTO for
a laptop computer
- \$7,643.90 to Cloverleaf Primary Elementary
from the Cloverleaf Elementary PTO for
SmartBoards

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-2. Accept Grant and Establish Funds (Attachment)

It is recommended that the Cloverleaf Board of Education accept the
Safe Schools Help Line Grant (\$3,628.80) and establish funds as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-3. **Approve Gifted Link Activity Budget (Attachment)**

It is recommended that the Cloverleaf Board of Education approve the Gifted Link Activity Budget (\$3,000.00) as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-4. **Payment in Lieu of Transportation**

It is recommended that the Cloverleaf Board of Education declare it impractical to transport students to:
St. Francis Xavier in Medina
Wooster Christian School in Wooster
The Ghent Academy in Copley
The Nurtury in Medina
Old Trail School in Bath

and authorize payment in lieu of transportation as set by the State Department of Education.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY ___ ROBERTS ___ SCHMIDT ___

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D-5. **Snow Removal Contracts (Attachment)**

It is recommended that the Cloverleaf Board of Education approve the Snow Removal Contracts as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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-

E. SUPERINTENDENT'S REPORT - Dr. Hulme

E-1. Out-of-State Trips (Attachments)

It is recommended that the Cloverleaf Board of Education approve two Out-of-State Ski Club Trips as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

E-2. **Chatham Building Lease Agreement** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the Lease Agreement between the Cloverleaf Local School District Board of Education and the Trustees of Chatham Township as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

F. UNFINISHED BUSINESS

- F-1. **Finance Committee Report**

G. NEW BUSINESS

H. ADJOURNMENT

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

October 19, 2004
7:00 p.m.
Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the September 21, 2004, regular meeting and the October 4, 2004, special meeting.

A-7. Treasurer's Report and authorization to pay bills.

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. PERSONNEL - Dr. Hulme

C-1. **Medina County Substitute/Tutor List**

C-2. **Supplemental/Extended Time**

C-3. **Classified Staff Change of Status**

C-4. **Recall from RIF Status**

-
- C-5. **Classified Staff Contracts**
- C-6. **Classified Staff Appointment**
- C-7. **Director of Building and Grounds Position**

D. BUSINESS/FINANCE - Mr. Bowen

- D-1. **Donations**
- D-2. **Accept Grant and Establish Funds (Attachment)**
- D-3. **Approve Gifted Link Activity Budget (Attachment)**
- D-4. **Payment in Lieu of Transportation**
-
- D-5. **Snow Removal Contracts (Attachment)**

E. SUPERINTENDENT'S REPORT - Dr. Hulme

- E-1. **Out-of-State Trips (Attachments)**
- E-2. **Chatham Building Lease Agreement (Attachment)**

F. UNFINISHED BUSINESS

-
- F-1. **Finance Committee Report**
-

G. NEW BUSINESS

H. ADJOURNMENT

-
-

The Board of Education of the Cloverleaf Local School District met in regular session on October 19, 2004 at 7:00 PM in the High School Library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mrs Beth Raftry	Mrs Sally Poe
Mr Michael Schmidt	Mr Dale Roberts

At this time Mr Roberts gave an award to Dr Hulme for being an excellent administrator. Will Koran, Leanne Collum, Kate Walley, Kathy Brezina, Tess Goodrow, Cory Curran and others all spoke of the positive impact that Dr Hulme has had on our school district.

2004-154 APPROVAL OF MINUTES

Mr Schmidt moved to approve the minutes of the September 21 regular and October 4 special meetings as submitted.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

2004-155 PAYMENT OF BILLS

Mrs Poe moved to accept the Treasurer's report and approve the payment of bills as presented. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Raftry, Roberts.

Nays: None, motion carried.

2004-156 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Certified substitutes and tutors to be called as needed for the 2004-05 school year.

Wendy Brown	Rebecca Goodell	Kelly Linden	Vincent Suber
Shirley Walker	Amanda Yocum	Michael Borowaik	Terraence Ericksen
Wanda Milliron	Marie Snodgrass	Kelly Williams	Cecelia Bees
Charles Braun	Virginia Doty	Kathleen Hogan	Kyle Krstolic
Lauren Kuretz	Staci Lutz	Mildred McCord	Kathy Popson
Mary Seryak	John Sims	Lorena Brown	Jaclyn Doretich
Lori Fodo	Margery Frlich	Jill Grosenbacher	Tom Hershberger
William Horning	Brian Osborne	Becky Szymanski	Theresa Lunz

B. Supplemental contracts for the 2004-05 school year.

Todd Gasper Asst Varsity Wrestling Coach

Tracy Lambdin JV Wrestling Coach

Frank Peters 9th Grade Wrestling Coach

Mark Mole 7/8 Grade Head Wrestling Coach

Chris Lantz 7/8 Grade Asst Wrestling Coach

Wally Senk Middle School Wrestling Volunteer

C. Classified changes of status.

Effective October 11, 2004:

Mary Loveless from 6 hr/day to 6.25 hr/day

Jan Schmock from 6 hr/day to 6.25 hr/day

Stacy Pace from 5.4 hr/day (average) to 4.5 hr/day

Carol Robbins from 2.5 hr/day to 3.25 hr/day

Madelyn Brodewolf from 6 hr/day to 6.5 hr/day

Susan Porter from 6 hr/day to 6.5 hr/day

Effective October 18, 2004:

Dwayne Scheck from 4.5 hr/day to 6 hr/day

Deborah Cerny from 4 hr/day to 7.75 hr/day

Debra Siekbert from 4 hr/day to 5.25 hr/day

Tina Frary from 6 hr/day to 5.4 hr/day average (Preschool/Playground) effective as soon as a replacement can be found

and trained for her 6-hour position.

D. Recall Nancy Carroll from the reduction in force list to her original 3.5-hour position effective October 15, 2004.

E. Approve classified contracts.

Sharon Hall, continuing contract as a food service helper effective October 16, 2004.

Cynthia Longwell, continuing contract as a bus driver effective October 16, 2004.

Dwayne Scheck, continuing contract as a custodian effective November 10, 2004.

Nancy Carroll, second one-year contract as a custodian effective October 20, 2004.

Cindy Lenos, initial one-year contract as an educational assistant for 2.5 hr/day effective October 18, 2004.

F. Approve that the position of Director of Buildings and Grounds will not be filled upon the January 1, 2005 retirement of Terry Thress, with the duties being absorbed internally.

G. Approve the appointment of Angela Nuckols as tutor effective October 20, 2004.

H. Approve David Dake as a substitute bus driver effective October 20, 2004.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

2004-157 BUSINESS AND FINANCE

Mrs Poe moved to approve the following business and finance items:

A. Accept donations.

Seven transceivers from the Cloverleaf Elementary PTO to the Intermediate School.

Seven transceivers from the Cloverleaf Elementary PTO to the Upper Elementary.

\$1,640 from the Cloverleaf Elementary PTO for a laptop computer to the Primary School.

\$7,643.90 from the Cloverleaf Elementary PTO for Smart Boards to the Primary School.

World Book Encyclopedia set to the Intermediate School from Mrs Betty Huffman.

\$1,600 from the Cloverleaf Elementary PTO for reader kits.

\$1,890 from the Cloverleaf Education Foundation for four sets of leveled readers.

\$2,000 to the school district for literacy from Target.

B. Accept the \$3,628.80 Safe School Help Line Grant and establish fund 499-9405.

C. Approve the Gifted Link activity budget and purpose statement.

D. Declare it impractical to transport students to the following schools and authorize payment in lieu of transportation as set by the State Department of Education.

St Francis Xavier in Medina

Wooster Christian School in Wooster

The Ghent Academy in Copley

The Nurtury in Medina

Old Trail School in Bath

E. Approve snow removal contracts.

Peters – High School, Middle School, Recreation Center and Lafayette.

Schmitz – Primary, Intermediate and Upper Elementary Schools and Bus Garage.

F. Approve the transfer of \$12,000 from the General Fund to Food Service.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Raftry, Roberts.

Nays: None, motion carried.

2004-158 OUT OF STATE TRIPS

Mr Schmidt moved to approve high school ski club trips to Holiday Valley Ski Resort in Ellicottville, New York on January 15, 2005 and to Cockaigne Ski Resort in Cherry Creek, New York on January 29, 2005 as submitted. Mrs

Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

2004-159 BUILDING LEASE

Mrs Poe moved to approve the Chatham Elementary School lease as presented.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Raftry, Roberts.

Nays: None, motion carried.

The Board reviewed the Finance Committee minutes. The cost of moving the Treasurer's Office came in higher than expected. No decision was made at this time. Because of drainage problems at the Middle School however, some excavation and concrete work is being done to the area by the copy machines. Fund raising and Booster Club policies are to be reviewed by the Policy Committee. The November work session was cancelled.

2004-160 ADJOURNMENT

Mr Schmidt moved that the meeting be adjourned. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Poe, Roberts.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

November 16, 2004

7:00 p.m.

Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY ____ ROBERTS ____ SCHMIDT ____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the October 19, 2004, regular meeting.

It is recommended that the Cloverleaf Board of Education approve the minutes of the October 19, 2004, regular meeting.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-7. Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approve authorization to pay bills.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

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B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2. Verizon Foundation - Mr. Childs

C. CURRICULUM - Mrs. Armstrong

C-1. **Testing Program for the 2004-2005 School Year**

D. PERSONNEL - Dr. Hulme

D-1. **Supplemental Resignation**

It is recommended that the Cloverleaf Board of Education approve the following action - Tracey Lambdin declines the JV Wrestling Coach position.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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D-2. **Supplemental Change of Status**

It is recommended that the Cloverleaf Board of Education approve the change of status for Frank Peters
from 9th Grade Wrestling Coach
to JV Wrestling Coach for the 2004-2005 school year.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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D-3. **Supplemental/Extended Time**

It is recommended that the Cloverleaf Board of Education approve the following supplemental/extended
time appointments for the 2004-2005 school year (contingent upon minimum participation):

Barbara Taylor, LPDC committee member
Tim Sutherland, 9th Grade Wrestling Coach

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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D-4. **Medina County Substitute/Tutor List**

It is recommended that the Cloverleaf Board of Education approve the following Medina County Substitute/Tutor List for the 2004-2005 school year:

ADD:

Substitute/Tutor

Amy Archer	Lara Kowalchik	Genevive Moremo	Kandace Swain
Penny Ames	Cameron Lazar	Victoria Culver	Karen Glover
Catherine Giovannini	Mollie Jarvis		

Substitute

Thomas Chakonas II	Jeffrey Houston	Karin marsick	Jason Roberts
Shannon Rote	Tonie Spirtos	Shannon Cook	Jing Jing Haven
Derek Hinz	Bradley Indoe	Kyle Neff	Eileen Podhasky
Dana Raklovits	Robyn Talbott	Deborah VanKoningsveld	Jeff Tomko

Tutor

None

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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D-5. **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the resignation of Denise Barnum, bus driver, effective December 1, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-6. **Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Elliot Parry, Technology Department Student Intern for the
2004-2005 school year, effective November 1, 2004,
at the rate of \$5.15/hr

Joyce Harrington, educational assistant,
2 hr/day, effective October 27, 2004

Pam Kost, educational assistant,
6 hr/day, effective October 29, 2004

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-7. **Classified Staff Change of Status**

It is recommended that the Cloverleaf Board of Education approve the change of status for the following classified staff:

Mary Loveless, educational assistant,
from 6.25 hr/day **to** 6.75 hr/day,
effective November 1, 2004

Tina Frary, educational assistant,
from 6 hr/day **to** an average of 5.4 hr/day,
effective November 3, 2004

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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-

D-8. **Reduction in Force**

It is recommended that the Cloverleaf Board of Education approve the Reduction in Force of Connie Wills, educational assistant, **from** 7.5 hr/day **to** 7 hr/day, effective August 25, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

E. **BUSINESS/FINANCE** - Mr. Bowen

E-1. **Donations**

It is recommended that the Cloverleaf Board of Education accept the following donations to the Cloverleaf Primary Elementary from the Cloverleaf Elementary P.T.O.:

eight (8) building radios (\$2,544.00)

one (1) bus/building radio (\$405.00)

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

E-2. **Bus Bid** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the Bus Bid as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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F. SUPERINTENDENT'S REPORT - Dr. Hulme

F-1. Guide for Band (Attachment)

It is recommended that the Cloverleaf Board of Education approve the Westfield Elementary Guide for Band as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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F-2. Creation of Supplemental Position

It is recommended that the Cloverleaf Board of Education approve the creation of the supplemental position of Cloverleaf Middle School Academic Challenge Team Advisor. It is further recommended that the Cloverleaf Board of Education approve the appointment of Jim Dombroski and Brenda Thayer as co-advisors of the Cloverleaf Middle School Academic Challenge Team for the 2004-2005 school year.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

F-3. Performance Audit Discussion

F-4. Levy Discussion

G. UNFINISHED BUSINESS

-

H. NEW BUSINESS

-

I. ADJOURNMENT

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

November 16, 2004

7:00 p.m.

Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY ____ ROBERTS ____ SCHMIDT ____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

A-6. Minutes of the October 19, 2004, regular meeting.

A-7. Treasurer's Report and authorization to pay bills.

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-
-
-

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2. Verizon Foundation - Mr. Childs

C. CURRICULUM - Mrs. Armstrong

C-1. Testing Program for the 2004-2005 School Year

D. PERSONNEL - Dr. Hulme

D-1. Supplemental Resignation

D-2. Supplemental Change of Status

D-3. Supplemental/Extended Time

D-4. Medina County Substitute/Tutor List

D-5. Classified Staff Resignation

D-6. Classified Staff Appointments

D-7. Classified Staff Change of Status

D-8. Reduction in Force

E. BUSINESS/FINANCE - Mr. Bowen

E-1. Donations

E-2. Bus Bid (Attachment)

F. SUPERINTENDENT'S REPORT - Dr. Hulme

F-1. Guide for Band (Attachment)

F-2. Creation of Supplemental Position

F-3. Performance Audit Discussion

F-4. Levy Discussion

G. UNFINISHED BUSINESS

H. NEW BUSINESS

I. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in regular session on November 16, 2004 at 7:00 PM in the High School Library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Michael Schmidt	Mr Dale Roberts
Mrs Sally Poe	Mr Thomas Matthews

2004-161 APPROVAL OF MINUTES

Mr Matthews moved to approve the minutes of the October 19 regular meeting as submitted. Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Schmidt.

Nays: None, motion carried.

2004-162 PAYMENT OF BILLS

Mr Schmidt moved to accept the Treasurer's report and approve the payment of bills as presented. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Poe, Roberts.

Nays: None, motion carried.

During the public participation portion of the meeting Mr Childs from the Verizon Foundation presented an \$8,000 check to the district for a 6th grade literacy grant.

2004-163 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Remove Tracey Lambdin as JV Wrestling Coach as he declined the position.

B. Approve a change of status for Frank Peters from 9th Grade Wrestling to JV Wrestling Coach for the 2004-2005 school year.

C. Approve supplemental contracts for the 2004-2005 school year.

Barbara Taylor LPDC Committee Member

Tim Sutherland 9th Grade Wrestling Coach

D. Certified substitutes and tutors to be called as needed for the 2004-05 school year.

Amy Archer Lara Kowalchik Genevive Moremo Kandace Swain

Penny Ames Cameron Lazar Victoria Culver Karen Glover

Mollie Jarvis Thomas Chakonas II Jeffrey Houston Catherine Giovannini

Karin Marsick Jason Roberts Shannon Rote Tonie Spirtos

Shannon Cook Derek Hinz Bradley Indoe Jing Jing Haven

Kyle Neff Eileen Podhasky Dana Raklovits Robyn Talbott

Jeff Tomko Deborah VanKoningsveld

E. Accept the resignation of Denise Barnum as bus driver effective December 1, 2004.

F. Approve classified contracts.

Elliot Parry, technology department student intern for the 2004-2005 school year effective November 1, 2004 at a rate of \$5.15 per hour.

Joyce Harrington, educational assistant, 2-hr/day effective October 27, 2004.

Pam Kost, educational assistant, 6-hr/day effective October 29, 2004.

G. Approve classified changes of status.

Mary Loveless from 6.25 hr/day to 6.75-hr/day effective November 1, 2004.

Tina Frary from 6 hr/day to 5.4-hr/day average (Preschool/Playground) effective November 3, 2004.

H. Approve the reduction in force of Connie Wills from 7.5 hr/day to 7 hr/day as an educational assistant effective August 25, 2004.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Roberts, Poe.

Nays: None, motion carried.

2004-164 DONATIONS

Mr Matthews moved to accept donations of eight building radios and one bus/building radio from the Cloverleaf Elementary PTO to the Primary School. Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Schmidt, Roberts.

Nays: None, motion carried.

2004-165 BUS BID

Mr Matthews moved to approve the purchase of three new buses from Ohio Bus Sales at a cost of \$61,305 each. Two will be purchased with permanent improvement funds and one with general fund money that is restricted to bus purchases. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Poe.

Nays: None, motion carried.

2004-166 CREATION OF SUPPLEMENTAL POSITION

Mr Schmidt moved to approve the creation of the supplemental position of Middle School Academic Challenge Team Advisor and to appoint Jim Dombroski and Brenda Thayer as co-advisors for the 2004-2005 school year. The suggested salary schedule will have to be approved by the teachers union. Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Matthews, Roberts.

Nays: None, motion carried.

At this time Dr Hulme and Mr Roberts reviewed the district's performance audit. State recommendations that have been put in place or will be implemented were analyzed. Actual cost savings were computed and compared to the state estimate. Cost savings for cuts made prior to the audit were also provided. A staffing comparison was also updated to include cuts that were made this summer.

2004-167 PERFORMANCE AUDIT

Mr Roberts moved to authorize the treasurer and superintendent to make the following changes as per the audit:

- Lower temperature settings to 68 degrees where practical
- Make purchases when possible through the consortium
- Use Edulog to get the maximum savings available on busing
- Purchase all fuel through district bidding that meets all requirements
- Continue all spending reductions previously put into place by the Board
- Review all personnel to see if additional cuts can be made, specifically in the areas noted in the audit; secretarial, tutors, aides and clerical

And further to bring to the Board by the next regular meeting a budget, along with recommendations if necessary that will reflect a positive cash position June 30, 2005.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Roberts, Schmidt, Poe, Matthews.

Nays: None, motion carried.

The Board also endorsed the limitation of permanent improvement spending to only those items necessary to keep the school operating and functional until additional funds are made available.

2004-168 EMERGENCY LEVY

Mr Schmidt moved the adoption of the following resolution:

A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this School District is authorized to impose, when combined with State and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this School District, and that it is therefore necessary to levy a tax in excess of the ten-mill limitation in order to raise the amount of \$4,102,200 each calendar year for a period of five years for that purpose.

Section 2. Pursuant to Sections 5705.194 through 5705.197 of the Revised Code, there shall be submitted to the electors of this School District, at an election to be held on February 8, 2005, the question of the levying an additional tax in excess of the ten-mill limitation for a period of five years (commencing with a levy on the tax list and duplicate for the year 2005 to be first distributed to the Board in calendar year 2006) in order to raise the amount of \$4,102,200 each calendar year for a period of five years for the purpose of providing for the emergency requirements of this School District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Medina County and the County Auditor is requested to certify the School District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains throughout the life of the levy the same as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Poe, Roberts.

Nays: None, motion carried.

A special meeting was called for Thursday, November 18, 2004 at 7:00 AM to proceed with the levy and any other items that may become necessary.

A community meeting will be held November 30, 2004 at 7:00 PM in the Seville Intermediate School to review the State Audit report for residents.

2004-169 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Poe.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

The Board of Education of the Cloverleaf Local School District met in special session on November 18, 2004 at 7:00 AM in the High School Board Meeting Room. Mr Dale Roberts, President, called the meeting to order. Upon roll call the following members responded:

Mrs Sally Poe	Mr Dale Roberts
Mrs Beth Raftry	Mr Thomas Matthews
Mr Michael Schmidt	

2004-170 PROCEED WITH EMERGENCY LEVY

Mr Schmidt moved the adoption of the following Resolution:

A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT OF THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE.

WHEREAS, on November 16, 2004, this Board adopted Resolution No. 2004-168 declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation, as described below, a copy of which Resolution was certified to the Medina County Auditor; and

WHEREAS, on November 17, 2004, the Medina County Auditor certified to this Board that the total current tax (assessed) valuation of the District is \$468,823,748 and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$4,102,200 as set forth in that Resolution, calculated in the manner provided by Section 5705.195 of the Revised Code, is 8.75 mills for each one dollar of valuation, which amounts to 87.5 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby determines to proceed with the submission to the electors at an election to be held on February 8, 2005, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2005 to be first distributed to the School District in calendar year 2006) in order to raise the amount of \$4,102,200 each year for five years for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be 8.75 mills for each one dollar of valuation, which amounts to 87.5 cents for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this Resolution and Resolution No. 2004-168 and certificate of the County Auditor referred to in the preambles hereto, on or before November 25, 2004. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This Resolution shall be in full force and effect from and immediately upon its adoption.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Poe, Raftry, Roberts.

Nays: None, motion carried.

2004-171 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Schmidt, Raftry.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

December 7, 2004
7:00 p.m.
Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY___ ROBERTS___ SCHMIDT___

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

A-6. Minutes of the November 16, 2004, regular meeting and November 18, 2004, special meeting.

It is recommended that the Cloverleaf Board of Education approve the minutes of the November 16, 2004, regular meeting and November 18, 2004, special meeting.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

A-7. Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approve authorization to pay bills.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B. PUBLIC PARTICIPATION & RECOGNITION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2. Terry Thress, Director of Building & Grounds
Clyde Letner, Cloverleaf High School Custodian
Jim Curran, Cloverleaf Middle School Custodian
Mark Shiverdecker, Cloverleaf High School Custodian

C. PERSONNEL - Dr. Hulme

C-1. Medina County Substitute/Tutor List

It is recommended that the Cloverleaf Board of Education approve the following changes to the Medina County Substitute/Tutor List for the 2004-2005 school year:

ADD:

Substitute/Tutor

Lura Sebastian

Substitute

Brian Coughlin

Jill Lucas

Roxanne Smith

REMOVE:

Substitute/Tutor

none

Substitute

none

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-2. Certified Staff Leave of Absence

It is recommended that the Cloverleaf Board of Education approve the request for Unpaid Leave of Absence of Maureen Lurtz to begin at the conclusion of 45-day paid sick leave through the remainder of the 2004-2005 school year.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-3. **Certified Staff Continuing Contracts**

It is recommended that the Cloverleaf Board of Education approve Continuing Contracts for the following certified staff, effective December 8, 2004:

- Julie Krueger
- Lori Noall
- Pam McGregor
- Joyce Stephenson

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

C-4. **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the resignation of Dwayne Scheck, custodian, effective December 27, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-5. **Classified Staff Contracts**

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts, effective July 1, 2004:

- Penny Kies, Assistant Director of CCRC, two year contract with two weeks paid vacation (10 days) with pay increases as outlined in CEA contract
- AJ Newcomer, Operations Manager of CCRC, two year contract with pay increases as outlined in CEA contract

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

C-6. **Classified Staff Change of Status**

-

It is recommended that the Cloverleaf Board of Education approve the following classified staff change of status, effective December 2, 2004:

- Nancy Grams, bus driver, **from 5.75 to 7.75 hrs/day**
- Debra Siekbert, transportation educational assistant, **from 5.25 to 6 hrs/day**

Barbara Rose, bus driver, **from 5.5 to 6.25 hrs/day**
_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

C-7. **Classified Substitute Approval**

It is recommended that the Cloverleaf Board of Education approve the appointment of Kimberly Lachendro as a substitute educational assistant, effective December 8, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-8. **Supplemental Contract**

It is recommended that the Cloverleaf Board of Education approve the
supplemental contract for AJ Newcomer as Tournament Director of CCRC Tournaments for the 2004-2005 school year with a \$2500.00 stipend.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

D. **BUSINESS/FINANCE** - Mr. Bowen

D-1. **Donation**

It is recommended that the Cloverleaf Board of Education accept the following donations:

two (2) student combo desks, one (1) student desk and
two (2) teacher desks, total value \$938.50,
from Martin Public Seating
eleven (11) computers valued at \$975.00 to the Primary Elementary
from Janet Powalie
\$1,000 to the district from an anonymous donor

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-2. **Ohio School Boards Association Membership Dues and Briefcase Subscription (Attachment)**

It is recommended that the Cloverleaf Board of Education approve the OSBA Annual Membership Dues and Briefcase Subscription as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-3. **Ohio School Boards Association Legal Assistance Fund Consultant Service Contract**
(Attachment)

It is recommended that the Cloverleaf Board of Education approve the OSBA Legal Assistance Fund Consultant Service Contract as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-4. **Lafayette Building Lease Agreement**

It is recommended that the Cloverleaf Board of Education approve the Lafayette Building Lease Agreement as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-5. **Five-Year Forecast and Assumptions**

It is recommended that the Cloverleaf Board of Education approve the Five-Year Forecast and Assumptions and the Fiscal Recovery Plan as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

E. **SUPERINTENDENT'S REPORT** - Dr. Hulme

E-1. **District Grading Scale**

F. UNFINISHED BUSINESS

G. NEW BUSINESS

-

January 4, 2005, Organizational Meeting and President Pro Tempore

H. EXECUTIVE SESSION - Treasurer's Evaluation & Personnel

I. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in regular session on December 7, 2004 at 7:00 PM in the High School Library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mrs Sally Poe

Mr Michael Schmidt

Mr Dale Roberts

Mrs Beth Raftry

2004-172 EXECUTIVE SESSION

Mr Roberts moved to go into executive session to discuss an employee discipline issue.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Roberts, Schmidt, Raftry, Poe.

Nays: None, motion carried.

The Board returned to regular session at 7:15 PM.

2004-173 APPROVAL OF MINUTES

Mrs Raftry moved to approve the minutes of the November 16 regular and November 18 special meetings as submitted. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Roberts, Poe.

Nays: None, motion carried.

2004-174 PAYMENT OF BILLS

Mrs Poe moved to accept the Treasurer's report and approve the payment of bills as presented. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Raftry, Roberts.

Nays: None, motion carried.

The Board recognized Clyde Letner, Jim Curran and Mark Shiverdecker for their exceptional work during this last summer. They also recognized Terry Thress for his many years of service to the district.

Melody Miller addressed the Board over an incident her son was involved in. Mrs Miller had bought a sweatshirt for her son and put "Miller Time" on the back. She advised that students, coaches and teachers had made this comment to her son in the past. She also brought pictures from the high school annual that showed champagne glasses and a Miller Lite decoration at a prom. She was advised that this situation would be studied further.

2004-175 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Certified substitutes and tutors to be called as needed during the 2004-05 school year.

Lura Sebastian Brian Coughlin Jill Lucas Roxanne Smith

B. Approve an unpaid parental leave of absence for Maureen Lurtz beginning at the conclusion of 45 days paid sick leave through the remainder of the 2004-05 school year.

C. Approve continuing contracts for Julie Krueger, Lori Noall, Pam McGregor and Joyce Stephenson effective December 8, 2004.

D. Accept the resignation of Dwayne Scheck as custodian effective December 27, 2004.

E. Approve classified staff contracts effective July 1, 2004 with pay increases as outlined in the CEA contract as follows:

Two year contract for Penny Kies as Assistant Director of CCRC to include two weeks (10 days) of paid vacation.

Two year contract for A J Newcomer as Operations Manager of CCRC.

F. Approve classified changes of status effective December 2, 2004 as follows:

Nancy Grams, bus driver from 5.75 to 7.75 hr/day.

Debra Siekbert, transportation educational assistant from 5.25 to 6 hr/day.

Barbara Rose, bus driver from 5.5 to 6.25 hr/day.

G. Approve Kimberly Lachendro as a substitute educational assistant effective 12-8-04.

H. Approve a supplemental contract for A J Newcomer as Tournament Director of CCRC Tournaments for the 2004-05 school year with a \$2,500 stipend.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

2004-176 EMPLOYEE DISCIPLINE

Mr Schmidt moved to approve the agreement between Mark Wurstle and the Board of Education as presented. Mrs

Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Poe, Roberts.

Nays: None, motion carried.

2004-177 BUSINESS AND FINANCE

Mrs Poe moved to approve the following business and finance items:

A. Accept donations as follows:

Three student desks and two teacher desks from Martin Public Seating to the High School.

Eleven computers from Janet Powalie to the Primary Elementary School.

\$1,000 to the district from an anonymous donor.

B. Approve renewed membership in OSBA and the Briefcase subscription for 2005.

C. Approve consultant services in the OSBA Legal Assistance Fund.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Roberts, Raftry.

Nays: None, motion carried.

2004-178 LAFAYETTE BUILDING LEASE

Mr Schmidt moved to approve the lease of Lafayette Elementary to Lafayette Township Trustees for \$1 per year as presented. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Poe, Roberts.

Nays: None, motion carried.

2004-179 FIVE YEAR FORECAST AND FISCAL RECOVERY PLAN

Mr Schmidt moved to approve the revised five year forecast and assumptions and the fiscal recovery plan as presented.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

Dr Hulme advised the Board that the district grading scale was being reviewed.

Mr Roberts asked if any progress had been made on setting up training sessions for the classified staff. The Superintendent responded that the original plans did not work out but that we were getting assistance from OSBA.

The organizational meeting was scheduled for January 4, 2005 at 7:00 PM and Dale Roberts will act as President Pro Tempore.

2004-180 EXECUTIVE SESSION

Mr Raftry moved to go into executive session for the Treasurer's evaluation. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Poe, Roberts.

Nays: None, motion carried.

2004-181 ADJOURNMENT

Mr Schmidt moved that the meeting be adjourned. Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION
ORGANIZATIONAL MEETING**

The date of this meeting is set in accordance with Section 3313.14 ORC, which states: "The Board of Education of each city, exempted village, and local school district shall meet during the first fifteen days of January each year and shall organize by electing one of its members president and another vice-president, both of whom shall serve one year."

January 4, 2005
7:00 p.m.
Cloverleaf High School Library

AGENDA

A. OPENING OF MEETING

A-1. **President pro tempore calls meeting to order**

A-2. **Pledge to Flag**

A-3. **Mission Statement**

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. **President pro tempore calls on Treasurer to take the roll:**

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. **Additions or Deletions to Agenda:**

a. _____

b. _____

c. _____

A-6. **Nomination and Election of President**

Dale Roberts, as president pro tempore, calls for nominations for president.

_____ placed the name of _____ in nomination. There being no further nominations, _____

moved that the nominations be closed and that the treasurer be instructed to cast a unanimous vote for _____.

_____ seconded that motion.

A-7. **Nomination and Election of Vice-President (RC 3313.14)**

Dale Roberts, as president pro tempore, calls for nominations for vice-president.

_____ placed the name of _____ in nomination. There being no further nominations, _____

moved that the nominations be closed and that the treasurer be instructed to cast a unanimous vote for _____.

_____ seconded that motion.

A-8. **Oath of Office for new board officers for 2005** (by treasurer)

A-9. **Establishment of time and place for regular meetings** (ORC 3313.15)

A-10. **Certify Enrollment – Establish Service Fund** (ORC 3315.15)

It is recommended that the Cloverleaf Board of Education accept the enrollment of 3532 students (ADM=3439) and authorize the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-11. **2005 Fiscal Procedures**

It is recommended that the Cloverleaf Board of Education authorize the treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in 2005; pay bills insofar as they fall due, providing there is money in the appropriations; invest funds when practical in Certificates of Deposit and/or Repurchase Agreements; request advances as often as necessary from the office of the county Auditor; borrow funds when needed, upon the approval of the Board of Education.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-12. **Treasurer Pro-Tempore**

It is recommended that the Cloverleaf Board of Education choose one of its members as Treasurer Pro-Tempore in case of the Treasurer's absence from a meeting.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-13. **Board Representatives**

It is recommended that the Cloverleaf Board of Education appoint a representative to the Cloverleaf Community Recreation Center for 2005.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-14. **Board Committees (Attachments)**

It is recommended that the Cloverleaf Board of Education appoint the following board committees for 2005.

OSBA Legislative Liaison –
OSBA Student Achievement Liaison –
Finance –
Policy –

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-15. **Adoption of 2005-06 Tax Budget**

It is recommended that the Cloverleaf Board of Education adopt the 2005-06 budget.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-16. **Treasurer's Four-Year Contract and Salary for 2005**

It is recommended that the Cloverleaf Board of Education approve the Treasurer's Four-Year Contract and Salary for 2005.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B. CURRICULUM - Mrs. Armstrong

B-1. **January 21, 2005, Professional Development Inservice Day Report**

C. **TREASURER'S REPORT** - Mr. Bowen

C-1. **Set Treasurer's Public Official Bond** (Attachment)

It is recommended that the Cloverleaf Board of Education set the Treasurer's Public Official Bond at \$20,000 for the period of January 1, 2005, to December 31, 2008, as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

-

D. **PERSONNEL**

D-1. **Certified Staff Resignation**

It is recommended that the Cloverleaf Board of Education approve the resignation of Jane Miller for the purpose of retirement, effective December 31, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

D-2. **Certified Staff Leaves of Absence**

It is recommended that the Cloverleaf Board of Education approve the following certified staff leaves of absence:

Erin Cavey, effective approximately May 23 through June 1, 2005
Jennifer Kee,

effective approximately February 22 through April 18, 2005

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

-

D-3. **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the resignation of Cindy Lenos, educational assistant, effective December 3, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-4. Classified Staff Appointment

It is recommended that the Cloverleaf Board of Education approve the appointment of Karl Nickel, bus driver, effective January 5, 2005.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

D-5. Classified Substitute Staff Appointment

It is recommended that the Cloverleaf Board of Education approve the appointment of Karen Hankins, substitute educational assistant, effective January 5, 2005.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

E. SUPERINTENDENT'S REPORT

E-1. Out of State Trip (Attachment)

It is recommended that the Cloverleaf Board of Education approve the Out of State Challenge Trip as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

F. UNFINISHED BUSINESS

-

G. NEW BUSINESS

H. ADJOURNMENT

-

5.15)

- A-11. **2005 Fiscal Procedures**
- A-12. **Treasurer Pro-Tempore**
- A-13. **Board Representatives**
- A-14. **Board Committees (Attachments)**
- A-15. **Adoption of 2005-06 Tax Budget**
- A-16. **Treasurer's Four-Year Contract and Salary for 2005**

B. CURRICULUM - Mrs. Armstrong

- B-1. **January 21, 2005, Professional Development Inservice Day Report**

C. TREASURER'S REPORT - Mr. Bowen

- C-1. **Set Treasurer's Public Official Bond (Attachment)**

D. PERSONNEL

- D-1. **Certified Staff Resignation**
- D-2. **Certified Staff Leaves of Absence**
- D-3. **Classified Staff Resignation**
- D-4. **Classified Staff Appointment**
- D-5. **Classified Substitute Staff Appointment**

E. SUPERINTENDENT'S REPORT

- E-1. **Out of State Trip (Attachment)**

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in regular session on January 4, 2005 at 7:00 PM in the High School Library. Mr Dale Roberts, acting as President Pro-Tem, called the organizational meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mrs Beth Raftry

Mr Dale Roberts

Mr Thomas Matthews

Mr Michael Schmidt

Mrs Sally Poe

2005-1 NOMINATION AND ELECTION OF PRESIDENT

Mr Schmidt placed the name of Dale Roberts in nomination for President.

Mr Roberts moved that the nominations be closed and that the treasurer be instructed to cast a unanimous vote for Dale Roberts as President. Mr Matthews seconded the motion.

Vote for Dale Roberts as President: Roberts, Matthews, Poe, Raftry, Schmidt.

2005-2 NOMINATION AND ELECTION OF VICE-PRESIDENT

Mr Matthews placed the name of Sally Poe in nomination for Vice-President.

Mr Roberts moved that the nominations be closed and that the treasurer be instructed to cast a unanimous vote for Sally Poe as Vice-President. Mr Schmidt seconded the motion.

Voting for Sally Poe as Vice-President: Schmidt, Roberts, Raftry, Poe, Matthews.

The Treasurer administered the oath of office to the new board officers:

I, Dale Roberts and Sally Poe, (President and Vice-President) solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as (President and Vice-President) of the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office and until my successor is elected and qualified, so help me God.

President

Vice-President

Board meetings were set as follows: Work sessions will be held on the first Tuesday of each month at 7:00 PM in the High School Library; regular meetings will be held on the third Tuesday of each month at 7:00 PM and the location will rotate between the different school buildings as per the school district calendar.

2005-3 ESTABLISH SERVICE FUND

Mrs Poe moved to accept the enrollment of 3,532 students (ADM=3,439) and authorize the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Roberts, Raftry, Matthews.

Nays: None, motion carried.

2005-4 FISCAL PROCEDURES

Mr Matthews moved to authorize the Treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in calendar year 2005:

1. Pay bills insofar as they fall due, providing there is money in the appropriations.
2. Invest funds when practical in Certificates of Deposit and/or Repurchase Agreements.
3. Request advances as often as necessary from the office of the County Auditor.
4. Borrow funds when needed, upon the approval of the Board of Education.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Schmidt, Roberts, Poe.

Nays: None, motion carried.

2005-5 TREASURER PRO-TEMPORE

Mr Schmidt moved to choose one of its members as Treasurer Pro-Tempore in case of the Treasurer's absence from a meeting. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Poe, Raftry, Roberts.

Nays: None, motion carried.

2005-6 BOARD REPRESENTATIVE

Mr Roberts moved to appoint Mike Schmidt as the board representative to the Cloverleaf Community Recreation Center for 2005. Mr Matthews seconded the motion, roll call as follows:

Ayes: Roberts, Matthews, Poe, Schmidt, Raftry.

Nays: None, motion carried.

2005-7 BOARD COMMITTEES

Mr Matthews moved to approve board committees for calendar year 2005 as follows:

OSBA Legislative Liaison	Sally Poe
OSBA Student Achievement Liaison	Mike Schmidt
Finance Committee	Sally Poe and Mike Schmidt
Policy Committee	Beth Raftry and Tom Matthews

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Raftry, Poe.

Nays: None, motion carried.

2005-8 ADOPTION OF 2005-2006 BUDGET

Mrs Poe moved to approve the 2005-2006 Tax Budget as presented. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Raftry, Roberts, Matthews.

Nays: None, motion carried.

2005-9 TREASURER'S CONTRACT

Mr Roberts moved to approve a four-year contract for the Treasurer effective January 1, 2005 and set the salary at \$70,000 for calendar year 2005. Mr Matthews seconded the motion, roll call as follows:

Ayes: Roberts, Matthews, Poe, Raftry, Schmidt.

Nays: None, motion carried.

2005-10 TREASURER'S BOND

Mr Schmidt moved to set the Treasurer's Public Official Bond at \$20,000 for the period of January 1, 2005 through December 31, 2008. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Roberts, Raftry, Poe.

Nays: None, motion carried.

2005-11 PERSONNEL

Mr Matthews moved to approve the following personnel items:

A. Accept the resignation of Jane Miller effective December 31, 2004 for retirement.

B. Approve certified staff leaves of absence:

Erin Cavey from approximately May 23 through June 1, 2005.

Jennifer Kee from approximately February 22 through April 18, 2005.

C. Accept the resignation of Cindy Lenos as educational assistant effective 12-3-04.

D. Approve an initial one-year contract for Karl Nickel as bus driver effective 1-5-05.

E. Approve Karen Hankins as a substitute educational assistant effective 1-5-05.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

2005-12 OUT OF STATE TRIP

Mr Matthews moved to approve an out of state trip for the Challenge children to Philadelphia, Gettysburg and Hershey, Pennsylvania on April 22 to April 24, 2005.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Raftry, Schmidt, Roberts.

Nays: None, motion carried.

In other business Dr Hulme advised that on January 26 there would be two sessions held for office staff training. The Westfield School computer lab has been completed and is now operational. The Superintendent and Board extended their thanks to Westfield Companies for donating the computers.

Mr Roberts requested that the February work session be used for reporting on the change to trimesters at the high school and for Board members to report on the capital conference. An update on the athletic facility and the grade level configuration will also be scheduled. There will be a strategic plan update at the January regular meeting.

The Finance Committee will need to meet to discuss summer projects and look at personnel needs. The Policy Committee also has some policies to review.

2005-13 EXECUTIVE SESSION

Mrs Raftry moved to go into executive session to discuss employee discipline.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Matthews, Poe, Roberts.

Nays: None, motion carried.

2005-14 ADJOURNMENT

Mrs Poe moved that the meeting be adjourned. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Poe, Raftry, Schmidt, Roberts, Matthews.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

January 18, 2005

7:00 p.m.

Primary Elementary School
at Lodi

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the December 7, 2004, regular meeting and the January 4, 2005, organizational meeting.

It is recommended that the Cloverleaf Board of Education approve the minutes of the December 7, 2004, regular meeting and the January 4, 2005, organizational meeting.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-7. Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approve authorization to pay bills.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. PERSONNEL - Dr. Hulme

C-1. Certified Staff Appointment

It is recommended that the Cloverleaf Board of Education approve the appointment of Margherita DeAngelis, intervention specialist, effective January 3, 2005 (initial placement at the Intermediate Elementary)

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-2. Medina County Substitute/Tutor List

It is recommended that the Cloverleaf Board of Education approve the following Medina County Substitute/Tutor List for the 2004-2005 school year:

ADD:

Substitute/Tutor

Catherine Brady Patricia Nelson Kelli Pariano

Substitute

Pamela Haberkorn Alice Jagodzinski Ronald Schroth Jr. Joseph Uher
L. Keith Bailey Shannon Kearns Rade Majstorvic

Tutor

None

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-3. **Supplemental Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental appointments for the 2004-2005 school year (contingent upon minimum participation):

- Chris Henn, Upper Elementary Crossing Guard Advisor
- Janice Perry, Upper Elementary Head Teacher
- Tracey Daniels, Upper Elementary Student Council Advisor (50%)
- Maureen Lurtz, Upper Elementary Student Council Advisor (50%)
- Kathy Carlton, Upper Elementary Newspaper Editor
- Amy Detwiler, Elementary Ski Club Advisor
- Mollie Jarvis, Assistant Varsity Softball Coach
- BJ Carson, JV Softball Coach
- Branda Stewart, Freshman Softball Coach
- Matt Salzwimmer, Volunteer Assistant Softball Coach
- Bill Rodman, Volunteer Assistant Softball Coach
- Marty Ryan, High School Assistant Track Coach
- Frank Peters, High School Assistant Track Coach
- Darin Clapp, High School Assistant Track Coach
- Melissa Evert, Volunteer Assistant Track Coach
- Mike Kelling, Volunteer Assistant Track Coach
- Mike Pritchard, Volunteer Assistant Track Coach
- Josh Boggs, Varsity Baseball Assistant Coach
- Brian Rose, Volunteer Varsity Baseball Coach
- Chris Lantz, JV Baseball Coach
- Seth Mastrene, Vounteer JV Baseball Coach
- Mark Mole, Vounteer JV Baseball Coach
- Bill Rodman, Freshman Baseball Coach

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-4. **Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

- Ashley Carter, educational assistant, effective January 3, 2005, pending receipt of educational assistant certificate
- (initial placement at the Primary Elementary)

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-5. **Classified Substitute Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified substitute staff appointments:

Michalan Capitoni, bus driver
Christine Meyer, bus driver
Amanda Crebs, bus driver
Deborah Hastings, secretary and educational assistant

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

-

C-6. **Classified Staff Unpaid Leaves of Absence**

It is recommended that the Cloverleaf Board of Education approve an unpaid leave of absence for the following classified staff:

Joanne Toven, effective January 25, 2005
Susan Steppenbacher, effective after sick leave is exhausted

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D. **BUSINESS/FINANCE** - Mr. Bowen

D-1. **Donations**

It is recommended that the Cloverleaf Board of Education accept the following donation of computers from Westfield Insurance Companies totaling \$33,816.00:

70 IBM Desktop Computers
79 17" CRT Displays
74 IBM Laptops

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

D-2. **Energy for Education Program II Resolution** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the Energy for Education Program II Resolution as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

E. SUPERINTENDENT'S REPORT - Dr. Hulme

E-1. Recognition for the Creation and Implementation of District Newborn Welcome Packets

E-2. Indoor Track

It is recommended that the Cloverleaf Board of Education grant permission for Indoor Track to begin January 24, 2005.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

E-3. Strategic Plan Mid-Year Update

E-4. Ohio School Facilities Commission Resolution and Partnership Program Application (Attachment)

It is recommended that the Cloverleaf Board of Education approve the Ohio School Facilities Commission Resolution and Partnership Program Application as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

F. UNFINISHED BUSINESS

-

G. NEW BUSINESS

-

H. ADJOURNMENT

-

The Board of Education of the Cloverleaf Local School District met in regular session on January 18, 2005 at 7:00 PM in the Lodi Primary School. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mrs Beth Raftry	Mr Dale Roberts
Mr Michael Schmidt	Mr Thomas Matthews
Mrs Sally Poe	

2005-15 APPROVAL OF MINUTES

Mr Matthews moved to approve the minutes of the December 7 regular and January 4 organizational meetings as submitted. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Poe, Raftry.

Nays: None, motion carried.

2005-16 PAYMENT OF BILLS

Mr Schmidt moved to accept the Treasurer's report and approve the payment of bills as presented. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Poe, Roberts, Matthews.

Nays: None, motion carried.

Mr Hevener introduced Joel Sanford, a High School office worker. Joel read a letter he had written to the Board of Education, thanking them for their dedication and support of our school system. January is Board Member Recognition Month and Mrs Armstrong also read a proclamation from the administrative staff, in recognition of our Board.

2005-17 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Appoint Margherita DeAngelis as intervention specialist at Seville Intermediate effective January 3, 2005.

B. Approve certified substitutes and tutors to be called as needed in fiscal year 2005.

Catherine Brady	Patricia Nelson	Kelli Pariano	Pamela Haberkorn
Alice Jagodzinski	Ronald Schroth Jr	Joseph Uher	L Keith Bailey
Shannon Kearns Rade Majstorvice			

C. Supplemental Contracts for fiscal year 2005 contingent upon minimum participation.

Chris Henn	Upper Elementary Crossing Guard Advisor
Janice Perry	Upper Elementary Head Teacher
Tracey Daniels	Upper Elementary Student Council Advisor (50%)
Maureen Lurtz	Upper Elementary Student Council Advisor (50%)
Kathy Carlton	Upper Elementary Newspaper Editor
Amy Detwiler	Elementary Ski Club Advisor
Mollie Jarvis	Asst Varsity Softball Coach
BJ Carson	JV Softball Coach
Brenda Stewart	Freshman Softball Coach
Matt Salzwimmer	Volunteer Asst Softball Coach
Bill Rodman	Volunteer Asst Softball Coach
Marty Ryan	Varsity Asst Track Coach
Frank Peters	Varsity Asst Track Coach
Darin Clapp	Varsity Asst Track Coach
Melissa Evert	Volunteer Asst Track Coach
Mike Kelling	Volunteer Asst Track Coach
Mike Pritchard	Volunteer Asst Track Coach
Josh Boggs	Varsity Asst Baseball Coach
Brian Rose	Volunteer Varsity Baseball Coach
Chris Lantz	JV Baseball Coach
Seth Mastrene	Volunteer JV Baseball Coach
Mark Mole	Volunteer JV Baseball Coach

Bill Rodman Freshman Baseball Coach

D. Approve Ashley Carter as an educational assistant for 6-½ hr/day at Lodi Primary effective January 3, 2005 pending receipt of educational assistant certificate.

E. Approve classified substitutes.

Michalan Capitoni Bus Driver

Christine Meyer Bus Driver

Amanda Crebs Bus Driver

Deborah Hastings Secretary & Educational Assistant

F. Approve classified unpaid leaves of absence.

Joanne Toven effective January 25, 2005.

Susan Steppenbacher effective after sick leave is exhausted.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Raftry, Poe, Roberts.

Nays: None, motion carried.

2005-18 DONATIONS

Mrs Raftry moved to accept a donation of computers totaling \$33,816 from the Westfield Insurance Company as follows:

70 IBM Desktop Computers

79 CRT Displays (17")

74 IBM Laptops

Mrs Poe seconded the motion, roll call as follows:

Ayes: Raftry, Poe, Roberts, Matthews, Schmidt.

Nays: None, motion carried.

2005-19 ENERGY FOR EDUCATION

Mr Matthews moved to approve a resolution authorizing participation in the Ohio School's Council Energy for Education Program II. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

Mr Roberts read a letter from the Ohio Department of Education, which notified us that our recovery plan has been accepted. If our levy fails however, we will have to address the deficit in fiscal year 2006 with a new recovery plan.

2005-20 INDOOR TRACK

Mr Schmidt moved to grant permission for Indoor Track to begin January 24, 2005.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Raftry, Matthews, Roberts.

Nays: None, motion carried.

Dr Hulme conducted a mid-year update of our strategic plan. The presentation highlighted accomplishments and noted plans that are currently in progress. The update will be posted on our website.

2005-21 OHIO SCHOOL FACILITIES

Mr Matthews moved to approve participation in the Ohio School Facilities Expedited Local Partnership Program. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Raftry, Poe.

Nays: None, motion carried.

2005-22 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

February 1, 2005
Cloverleaf High School Library
7:00 p.m.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

B. PERSONNEL

B-1. **Medina County Substitute/Tutor List**

It is recommended that the Cloverleaf Board of Education approve the following changes to the Medina County Substitute/Tutor List for the 2004-2005 school year:

ADD:

Substitute/Tutor

Shirley Walker

Substitute

Brett Berardinis

Steven McPherson

Rachel Walgate

Dennis Cushing

Charles Schnabel

REMOVE:

Substitute/Tutor

none

Substitute

none

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-2. **Administrative Resignation**

It is recommended that the Cloverleaf Board of Education accept the resignation of Jo Geringer, Executive Secretary, for the purpose of retirement, effective January 1, 2006.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-3. Parental Leave of Absence

It is recommended that the Cloverleaf Board of Education approve the Parental Leave of Absence for Debra Culp, effective approximately January 22, 2005, through the remainder of the 2004-2005 school year.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-4. Supplemental Appointments

It is recommended that the Cloverleaf Board of Education approve the following Supplemental Appointments for the 2004-2005 school year (contingent upon minimum participation):

- Ellen Diehl, Outdoor Educator
- Janice Bauman, Outdoor Educator
- Susan Albon, Outdoor Educator
- Michele Stewart, Outdoor Educator
- Carol Lynn, Outdoor Educator
- Thomas Houghtaling, Outdoor Educator
- Joseph Vozar, Outdoor Educator
- Michael McGee, Outdoor Educator
- Matt Salzwimmer, Outdoor Educator
- Sharon Wandall, Outdoor Educator

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C. SUPERINTENDENT'S REPORT - Dr. Hulme

C-1. Trimester Schedule Discussion

C-2. Grade Level Configuration Report

C-3. Capital Conference Report

D. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in special session on February 1, 2005 at 7:00 PM in the High School Library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Michael Schmidt

Mrs Sally Poe

Mr Thomas Matthews

Mrs Beth Raftry

Mr Dale Roberts

2005-23 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Approve certified substitutes and tutors to be called as needed in fiscal year 2005.

Shirley Walker Brett Berardinis Steven McPherson Rachel Walgate

Dennis Cushing Charles Schnabel

B. Accept the resignation of Jo Geringer for retirement purposes effective 1-1-06.

C. Approve a parental leave of absence for Debra Culp effective approximately February 22, 2005 through the remainder of the 2004-2005 school year.

D. Approve supplemental contracts for the 2004-2005 school year contingent upon minimum participation.

Ellen Diehl Outdoor Educator

Janice Bauman Outdoor Educator

Susan Albon Outdoor Educator

Michele Stewart Outdoor Educator

Carol Lynn Outdoor Educator

Thomas Houghtaling Outdoor Educator

Joseph Vozar Outdoor Educator

Michael McGee Outdoor Educator

Matt Salzwimmer Outdoor Educator

Sharon Wandall Outdoor Educator

E. Accept certified resignations.

Carol Elkins, building substitute at the Intermediate School effective 2-7-05.

Phil Horvath, for retirement purposes effective at the end of the 2004-05 school year.

F. Approve Tracy Jenkins and Leona Syverson as substitute bus drivers for the 2004-05 school year.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Roberts, Raftry, Poe.

Nays: None, motion carried.

Mr Hevener made a presentation to the Board on Trimester scheduling which the high school will begin next year.

There will be five periods a day each 70 minutes long. There will be no study halls and no early dismissal. Credits for graduation are earned three times a year instead of twice a year and more time is being spent on instruction. There will also be two mid-terms for each trimester to make sure that students are not getting behind in their studies.

A survey was sent home to parents to gauge their reaction to the grade level configuration that was changed this summer. Over 700 surveys were sent home and approximately 55% have already been returned. Dr Hulme reviewed the results with the Board noting areas that would require additional attention. The results of the survey will be posted on the Cloverleaf website.

Board members reported on sessions that they attended at the November Capital Conference. Areas of interest that will be looked at in our district included the grading system here and a Medicaid reimbursement program.

The March work session will be held in the new athletic building. The Athletic Director position will be discussed and summer maintenance projects. The Ohio Facilities Commission representatives will make a presentation to the Board at the April work session.

The Finance Committee will be scheduling a meeting to look at levy options should our February issue not pass and to also look at the permanent improvement levy.

A special meeting of the Board of Education was scheduled for February 9th at 7:00 AM to act on any levy issues for

the May ballot.

2005-24 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

The Board of Education of the Cloverleaf Local School District met in special session on February 4, 2005 at 7:00 AM in the High School Board Meeting Room. Mr Dale Roberts, President, called the meeting to order. Upon roll call the following members responded:

Mr Dale Roberts
Mrs Sally Poe

Mr Michael Schmidt

2005-25 INCOME TAX LEVY

Mr Roberts moved the adoption of the following resolution:

A RESOLUTION DECLARING IT NECESSARY TO RAISE ANNUALLY AN ADDITIONAL AMOUNT FOR SCHOOL DISTRICT PURPOSES AND REQUESTING THE STATE TAX COMMISSIONER TO ESTIMATE THE RESPECTIVE RATES AT WHICH IT WOULD BE NECESSARY TO LEVY AN AD VALOREM PROPERTY TAX AND A SCHOOL DISTRICT INCOME TAX TO PRODUCE THAT AMOUNT.

WHEREAS, this Board finds that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Cloverleaf Local School District and that additional moneys will be required for that purpose; and

WHEREAS, in order to assist it in determining whether to submit to the electors of the School District the question of an additional ad valorem property tax pursuant to Section 5705.21 of the Revised Code or the question of a school district income tax pursuant to Section 5748.02 of the Revised Code, this Board wishes to know the respective rates at which it would be necessary to levy an ad valorem property tax and a school district income tax to produce an additional amount that will be adequate to meet the necessary requirements of the School District; and

WHEREAS, in accordance with Division (A) of Section 5748.02 of the Revised Code, upon receipt of a certified copy of a resolution of this Board declaring the necessity of raising annually a specified amount of money for school district purposes, the State Tax Commissioner is to estimate both the ad valorem property tax rate that would have to be imposed by this Board in the current year and the income tax rate that would have had to have been in effect for the current year to produce an equivalent amount of money;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that it is necessary to raise annually the additional amount of \$4,100,000 for school district purposes and to levy either an additional ad valorem property tax outside of the ten-mill limitation or a school district income tax for that purpose.

Section 2. This Board requests the State Tax Commissioner to estimate and certify to it both (i) the property tax rate that would have to be imposed by this Board in the current year to produce an amount equivalent to the amount specified in Section 1 from an additional ad valorem property tax, and (ii) the income tax rate that would have had to have been in effect for the current year to produce an amount equivalent to the amount specified in Section 1 from a school district income tax.

Section 3. The Treasurer of this Board is authorized and directed to deliver a certified copy of this resolution to the State Tax Commissioner no later than February 7, 2005.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Roberts, Poe, Schmidt.

Nays: None, motion carried.

Mrs Poe moved the adoption of the following resolution:

A RESOLUTION DECLARING IT NECESSARY TO RAISE ANNUALLY AN ADDITIONAL AMOUNT FOR SCHOOL DISTRICT PURPOSES AND REQUESTING THE STATE TAX COMMISSIONER TO ESTIMATE THE RESPECTIVE RATES AT WHICH IT WOULD BE NECESSARY TO LEVY AN AD VALOREM PROPERTY TAX AND A SCHOOL DISTRICT INCOME TAX TO PRODUCE THAT AMOUNT.

WHEREAS, this Board finds that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Cloverleaf Local School District and that additional moneys will be required for that purpose; and

WHEREAS, in order to assist it in determining whether to submit to the electors of the School District the question of an additional ad valorem property tax pursuant to Section 5705.21 of the Revised Code or the question of a school district income tax pursuant to Section 5748.02 of the Revised Code, this Board wishes to know the respective rates at which it would be necessary to levy an ad valorem property tax and a school district income tax to produce an additional amount that will be adequate to meet the necessary requirements of the School District; and

WHEREAS, in accordance with Division (A) of Section 5748.02 of the Revised Code, upon receipt of a certified copy of a resolution of this Board declaring the necessity of raising annually a specified amount of money for school district purposes, the State Tax Commissioner is to estimate both the ad valorem property tax rate that would have to be imposed by this Board in the current year and the income tax rate that would have had to have been in effect for the current year to produce an equivalent amount of money;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that it is necessary to raise annually the additional amount of \$3,750,000 for school district purposes and to levy either an additional ad valorem property tax outside of the ten-mill limitation or a school district income tax for that purpose.

Section 2. This Board requests the State Tax Commissioner to estimate and certify to it both (i) the property tax rate that would have to be imposed by this Board in the current year to produce an amount equivalent to the amount specified in Section 1 from an additional ad valorem property tax, and (ii) the income tax rate that would have had to have been in effect for the current year to produce an amount equivalent to the amount specified in Section 1 from a school district income tax.

Section 3. The Treasurer of this Board is authorized and directed to deliver a certified copy of this resolution to the State Tax Commissioner no later than February 7, 2005.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Roberts.

Nays: None, motion carried.

Mr Schmidt moved that the meeting be adjourned. Mr Roberts seconded the motion, roll call as follows:

Ayes: Schmidt, Roberts, Poe.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

The Board of Education of the Cloverleaf Local School District met in special session on February 9, 2005 at 7:00 AM in the High School Board Meeting Room. Mr Dale Roberts, President, called the meeting to order. Upon roll call the following members responded:

Mr Dale Roberts

Mrs Sally Poe

Mr Thomas Matthews

Mrs Beth Raftry

Mr Michael Schmidt

On February 4th the Board passed two resolutions for the State Department of Taxation to determine percentages of income tax for a possible levy in May. The State certified that to collect \$4,100,000 a 1.25% income tax levy would have to be put on the ballot and to collect \$3,750,000 a 1% levy would need to be submitted to the voters. Income tax levies can only be issued in quarter percent increments and the 1% tax would probably not collect the full amount requested.

Mr Roberts asked what other cuts could be put in place. The state performance audit showed a couple of areas that could be considered for cuts and Dr Hulme will review the audit and report back to the Board. Cutting to state minimums for busing will also be considered but there may not be any cost savings.

Mr Bowen reviewed levy options for possible Board action to place a levy on the May ballot. Another emergency levy could be placed back on the ballot as well as an income tax levy for general fund expenditures. Collections on the permanent improvement levy will stop this December unless another levy is submitted. Two options were considered; a renewal and a replacement.

2005-28 PERMANENT IMPROVEMENT LEVY

Mr Matthews moved the adoption of the following resolution:

A RESOLUTION DECLARING IT NECESSARY TO REPLACE AND DECREASE AN EXISTING PERMANENT IMPROVEMENT TAX LEVY AND REQUESTING THE MEDINA COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT REPLACEMENT AND DECREASE LEVY.

WHEREAS, on August 8, 2000, the electors of this School District approved the levy of a 2.5-mill tax levy for the purpose of remodeling, renovating, rehabilitating and improving school facilities, providing furniture, furnishings and equipment and improving school sites, which levy will be last collected in calendar year 2005; and

WHEREAS, this Board has determined that in order to provide an adequate amount for the proper operation of the District, it is necessary that a portion of the existing levy be replaced; and

WHEREAS, in accordance with Division (B) of Section 5705.03 of the Revised Code, in order to submit the question of a tax levy pursuant to Sections 5705.192 and 5705.21 of the Revised Code, this Board must request that the Medina County Auditor certify (i) the total current tax valuation of the School District and (ii) the dollar amount of revenue that would be generated by the proposed levy; and

WHEREAS, in accordance with Division (B) of Section 5705.03 of the Revised Code, upon receipt of a certified copy of a resolution of this Board declaring the necessity of the tax, stating its purpose, whether it is an additional levy or a renewal or a replacement of an existing tax, and the Section of the Revised Code authorizing its submission to the electors, and requesting such certification, the County Auditor is to certify the total current tax valuation of the District and the dollar amount of revenue that would be generated by the proposed levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board declares that it is necessary to replace and decrease by 0.5-mill, an existing 2.5-mill ad valorem property tax outside of the ten-mill limitation, to constitute a 2.0-mill levy for the purpose of remodeling, renovating, rehabilitating and improving school facilities, providing furniture, furnishings and equipment and improving school sites, and that it intends to submit the question of the replacement and decrease of that levy to the electors at an election on May 3, 2005, as authorized by Sections 5705.192 and 5705.21 of the Revised Code.

Section 2. This Board requests the Medina County Auditor to certify to it both (i) the total current tax valuation of the District and (ii) the dollar amount of revenue that would be generated by the 2.0-mill replacement and decrease levy specified in Section 1.

Section 3. The Treasurer of this Board is authorized and directed to deliver promptly to the Medina County Auditor a certified copy of this resolution.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

2005-29 INCOME TAX

Mr Schmidt moved to instruct the Superintendent and Treasurer to proceed with preparations to place a 1.25% income tax levy on the May ballot. Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Raftry, Roberts, Matthews.

Nays: None, motion carried.

2005-30 FISCAL EMERGENCY

Mrs Raftry moved to instruct the Superintendent to start the process for a state take-over and put the district in fiscal emergency. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Poe, Matthews, Roberts.

Nays: None, motion carried.

2005-31 DISTRICT FUTURE

Mr Matthews moved to instruct the Superintendent to get information on how to break up the Cloverleaf School District. Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Schmidt, Raftry.

Nays: None, motion carried.

2005-32 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mr Roberts seconded the motion, roll call as follows:

Ayes: Matthews, Roberts, Schmidt, Raftry, Poe.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

February 15, 2005

7:00 p.m.

Intermediate Elementary School at Seville

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY___ ROBERTS___ SCHMIDT___

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the January 18, 2005, regular meeting and the February 1, 4 and 9, 2005, special meetings.

It is recommended that the Cloverleaf Board of Education approve the minutes of the January 18, 2005, regular meeting and the February 1, 4 and 9, 2005, special meetings.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-7. Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approve authorization to pay bills.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight’s meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2. Recognition

Creation and Implementation of District Newborn Welcome Packets
Brenda Connor

Cloverleaf High School Academic Challenge Team
Cameron Flint, Advisor

Kaitlin Stephens	Gary Chidsey	Gus Polly
Luke Steidl	Regina DiPerna	Corey Wolff
Lindsay Mayes	Adam Wantner	Mackenzie Brabander
David Steidl	Derek Schwartz	Justin Brisentine
Andy Geig	Paul Skerl	David Birchbauer

C. PERSONNEL - Dr. Hulme

C-1. Medina County Substitute/Tutor List

It is recommended that the Cloverleaf Board of Education approve the following changes to the Medina County Substitute/Tutor List for the 2004-2005 school year:

ADD:

Substitute/Tutor

Lucy Conant	Jennifer Ryba	Michael Snyder
<u>Substitute</u>		
Liza Hovis	Fran Kemp	Tim Marquis
Leighann McDonough	Heidi Ross	Jeffrey Thompson
Alison Wester		

REMOVE:

Substitute/Tutor

None

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY___ ROBERTS___ SCHMIDT___

C-2. Supplemental Appointments

It is recommended that the Cloverleaf Board of Education approve the following supplemental appointments (contingent upon minimum participation):

Larry Vasel, Head Middle School Boys’ Track Coach
Dave Ward, Assistant Middle School Boys’ Track Coach
Wendy Armstrong, Head Middle School Girls’ Track Coach
Scott Murphy, Assistant Middle School Girls’ Track Coach

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-3. **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the resignation of Elliot Parry, Technology Department Student Intern, effective February 11, 2005. _____ moved, seconded by _____ that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-4. **Classified Substitute Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the appointment of Deborah Beadnell, substitute secretary, effective February 16, 2005. _____ moved, seconded by _____ that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-5. Classified Staff Contract

It is recommended that the Cloverleaf Board of Education approve a continuing contract for Lily Clifford, food service, effective March 17, 2005.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

D. BUSINESS/FINANCE - Mr. Bowen

D-1. Donations

It is recommended that the Cloverleaf Board of Education accept the following donations:

CTX Color Monitor (\$125.00), Sony DVD (\$90.00) and Mitsubishi VCR (\$100.00) to Cloverleaf High School from Robert Novak

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-2. Permanent Improvement Levy Resolution to Proceed

It is recommended that the Cloverleaf Board of Education approve the resolution to proceed with a 2.0 Mill Replacement Permanent Improvement Levy.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-3. Income Tax Levy Resolution to Proceed

It is recommended that the Cloverleaf Board of Education approve the resolution to proceed with a 1.25% Income Tax Levy.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY_____

ROBERTS_____

SCHMIDT_____

-

E. SUPERINTENDENT'S REPORT - Dr. Hulme

E-1. **Principal's Report** - Mr. Falkenberg

E-2. **Policy Committee Report**

E-3. **Food Service Mid-Year Report**

E-4. **State Takeover Process Report**

E-5. **2005-2006 District Calendar (A)**

It is recommended that the Cloverleaf Board of Education approve the 2005-2006 District Calendar as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. ADJOURNMENT

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

February 15, 2005

7:00 p.m.

Intermediate Elementary School at Seville

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the January 18, 2005, regular meeting and the February 1, 4 and 9, 2005, special meetings.

A-7. Treasurer's Report and authorization to pay bills.

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2. Recognition

Creation and Implementation of District Newborn Welcome Packets
Brenda Connor

Cloverleaf High School Academic Challenge Team

Cameron Flint, Advisor

Kaitlin Stephens

Luke Steidl

Lindsay Mayes

David Steidl

Andy Geig

Gary Chidsey

Regina DiPerna

Adam Wanter

Derek Schwartz

Paul Skerl

Gus Polly

Corey Wolff

Mackenzie Brabander

Justin Brisentine

David Birchbauer

C. PERSONNEL - Dr. Hulme

C-1. **Medina County Substitute/Tutor List (A)**

C-2. **Supplemental Appointments (A)**

C-3. **Classified Staff Resignation (A)**

C-4. **Classified Substitute Staff Appointment (A)**

C-5. **Classified Staff Contract (A)**

D. BUSINESS/FINANCE - Mr. Bowen

D-1. **Donations (A)**

D-2. **Permanent Improvement Levy Resolution to Proceed (A)**

D-3. **Income Tax Levy Resolution to Proceed (A)**

E. SUPERINTENDENT'S REPORT - Dr. Hulme

E-1. **Principal's Report - Mr. Falkenberg**

E-2. **Policy Committee Report**

E-3. **Food Service Mid-Year Report**

E-4. **State Takeover Process Report**

E-5. **2005-2006 District Calendar (A)**

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in regular session on February 15, 2005 at 7:00 PM in the Seville Intermediate School. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Michael Schmidt
Mrs Sally Poe

Mrs Beth Raftry
Mr Dale Roberts

Mr Roberts brought a letter to the Board meeting from the head wrestling coach of Wadsworth High School. It was addressed to Rose Marie Torma commending her, Mr Nutter and the rest of the Cloverleaf coaches and the boosters for putting on one of the best Suburban League Tournaments ever.

2005-33 APPROVAL OF MINUTES

Mr Schmidt moved to approve the minutes of the January 18 regular and February 1, 4, and 9 special meetings as submitted. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

2005-34 PAYMENT OF BILLS

Mrs Poe moved to accept the Treasurer's report and approve the payment of bills as presented. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Raftry, Roberts.

Nays: None, motion carried.

William Shook, a district resident, addressed the Board on the topic of levies. He pointed out that the area newspapers were not helping us with the way they report. He noted that many people do not realize that taxes are based on a percentage of assessed valuation. He also wanted the Board members to know that if our levy was passed that residents would then vote down police, fire and road levies because they can't afford additional taxes.

Brenda Conner addressed the Board on the creation and implementation of district newborn welcome packets. This idea came out of the district strategic plan and is funded through donations to the Colt Pride fund. It is a way to welcome children and parents to the district before they reach school age.

Mr Flint and several members of the Cloverleaf High School Academic Challenge team were recognized at the meeting. Our team won the Medina County league tournament and has qualified for the State playoffs.

2005-35 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Certified substitutes and tutors to be called as needed during the 2005 school year.

Lucy Conant	Jennifer Ryba	Michael Snyder	Liza Hovis
Fran Kemp	Tim Marquis	Heidi Ross	Leighann McDonough
Jeffrey Thompson	Alison Wester		

B. Supplemental contracts for the 2004-2005 school year contingent upon minimum participation requirements.

Larry Vasel	Head Middle School Boys Track Coach
Dave Ward	Asst Middle School Boys Track Coach
Wendy Armstrong	Head Middle School Girls Track Coach
Scott Murphy	Asst Middle School Girls Track Coach

C. Accept the resignation of Elliot Parry, Technology Intern effective 2-11-05.

D. Approve Deborah Beadnell as a substitute secretary effective 2-16-05.

E. Continuing contract for Lily Clifford as a food service helper effective 3-17-05.

F. Approve an unpaid leave of absence for Mark Shiverdecker from February 25 through April 8, 2005.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

2005-36 DONATIONS

Mrs Poe moved to accept the donation of a CTX color monitor, Sony DVD and a Mitsubishi VCR from Robert Novak to the High School. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Poe, Raftry, Schmidt, Roberts.

Nays: None, motion carried.

2005-37 PERMANENT IMPROVEMENT LEVY

Mrs Raftry moved the adoption of the following resolution:

A RESOLUTION PURSUANT TO SECTION 5705.192 AND 5705.21 OF THE REVISED CODE SUBMITTING TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT THE QUESTION OF REPLACING AND DECREASING AN EXISTING TAX LEVY FOR THE PURPOSE OF REMODELING, RENOVATING, REHABILITATING, AND IMPROVING SCHOOL FACILITIES, PROVIDING FURNITURE, FURNISHINGS AND EQUIPMENT AND IMPROVING SCHOOL SITES.

WHEREAS, on August 8, 2000, the electors of this School District approved the levy of a 2.5-mill tax for five years for the purpose of remodeling, renovating, rehabilitating and improving school facilities, providing furniture, furnishings and equipment and improving school sites; and

WHEREAS, the last collection of that 2.5-mill levy will occur in calendar year 2005; and

WHEREAS, this Board has determined that in order to provide an adequate amount for the proper operation of the schools of the District, it is necessary that a portion of the existing levy be replaced; and

WHEREAS, on February 9, 2005, this Board accordingly adopted Resolution No. 2005-28 pursuant to Section 5705.03 of the Revised Code declaring it necessary to replace that existing 2.5-mill tax levy and decrease it by 0.5-mill to constitute a 2.0-mill levy for five years, and requesting the Medina County Auditor to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by that replacement and decrease levy; and

WHEREAS, on February 9, 2005, the Medina County Auditor certified that the total current tax valuation of the District is \$468,829,678 and the dollar amount of revenue that would be generated by that 2.0-mill replacement and decrease levy would be \$937,700 annually during the life of the levy, assuming that the total current tax valuation remains the same throughout the life of the levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, two-thirds of all members of that Board elected thereto concurring, that:

Section 1. This Board hereby finds, determines and declares that the amount of taxes that may be raised by the Board of Education of the Cloverleaf Local School District within the ten-mill limitation by levies on the tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of this School District, and that it is necessary to levy a tax in excess of that limitation at the rate of 2.0 mills for five years for the purpose of remodeling, renovating, rehabilitating and improving school facilities, providing furniture, furnishings and equipment and improving school sites.

Section 2. The question of replacing the District's existing 2.5-mill tax levy and decreasing that levy by 0.5 mill to constitute a 2.0-mill tax for the purpose of remodeling, renovating, rehabilitating and improving school facilities, providing furniture, furnishings and equipment and improving school sites, for five years, beginning with the tax list and duplicate for the year 2005, the proceeds of which levy first would be available to the School District in the calendar year 2006, shall be submitted under the provisions of Sections 5705.192 and 5705.21 of the Revised Code to the electors of the Cloverleaf Local School District at an election to be held therein on May 3, 2005, as authorized by law. That election shall be held at the regular places of voting in the School District as established by the Board of Elections of Medina County, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. The Treasurer of this Board be and is hereby authorized and directed to give or cause to be given notice of that election as provided by law.

Section 4. The Treasurer be and is hereby directed to deliver a certified copy of this resolution, and Resolution No. 2005-28 referred to in the preambles to this resolution and the related County Auditor's certificate, to the Board of Elections of Medina County, Ohio, not later than the close of business on February 17, 2005.

Section 5. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in such formal action were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

Mrs Poe seconded the motion, roll call as follows:
Ayes: Raftry, Poe, Roberts, Schmidt.
Nays: None, motion carried.

It was noted by Dr Hulme that approximately one-half mill of the replacement permanent improvement levy would be set aside for technology.

2005-38 INCOME TAX LEVY

Mr Schmidt moved the adoption of the following resolution:

A RESOLUTION SUBMITTING TO THE ELECTORS OF THIS SCHOOL DISTRICT THE QUESTION OF IMPOSING A 1.25% SCHOOL DISTRICT INCOME TAX.

WHEREAS, on February 4, 2005, this Board adopted Resolution No. 2005-25 pursuant to Section 5748.02 of the Revised Code requesting the State Tax Commissioner to estimate and certify to it the property tax rate that would have to be imposed in the current year and the income tax rate that would have had to have been in effect for the current year to produce an amount equivalent to \$4,100,000 annually, a certified copy of which resolution was delivered to the State Tax Commissioner; and

WHEREAS, on February 4, 2005, the State Tax Commissioner certified an income tax rate of 1.2112% and a property tax rate of 9.47 mills in response to that request; and

WHEREAS, this Board is now authorized, pursuant to Section 5748.02(B) of the Revised Code, to adopt a resolution proposing an annual tax for School District purposes on the school district income of individuals and estates, at the rate set forth in the Tax Commissioner's certification, rounded to the nearest one-fourth of one per cent;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and confirms that the amount of taxes that may be raised by this Board within the ten-mill limitation by property tax levies on the current tax list and duplicate will be insufficient to provide for the necessary requirements of this School District, that it is necessary to raise additional moneys for School District purposes, and that it is necessary to levy, for the purpose of current expenses, an annual school district income tax at the rate of one and one-quarter percent (1.25%) on the school district income of individuals and estates for five years.

Section 2. Pursuant to Chapter 5748 of the Revised Code, the question of imposing an annual 1.25% school district income tax for the purpose of current expenses, to take effect on January 1, 2006, and run for five years, shall be submitted to the electors of this School District at the election to be held on May 3, 2005.

Section 3. The Treasurer is directed to deliver immediately, and in any case not later than the close of business on February 17, 2005, a certified copy of this resolution to the Board of Elections of Medina County.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with all requirements of law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

Before passage of this resolution there was some discussion as to whether we should run any operating levies in May. The emergency levies are not passing and a district survey has shown that an income tax levy has more support.

The Superintendent reported that once our district was unable to balance its budget the State would declare us to be in fiscal emergency. This would allow us to take advances against our future state revenues. The State will control all fiscal operations when this happens.

2005-39 DISTRICT CALENDAR

Mr Schmidt moved to approve the 2005-2006 district calendar as presented. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

2005-40 COUNTY SERVICE AGREEMENT

Mrs Poe moved to approve the Medina County Schools ESC service agreement for the 2005-2006 school year as presented. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Raftry, Roberts.

Nays: None, motion carried.

2005-41 ADJOURNMENT

Mr Schmidt moved that the meeting be adjourned. Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

March 15, 2005

7:00 p.m.

Cloverleaf Upper Elementary School at Westfield

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY___ ROBERTS___ SCHMIDT___

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the February 15, 2005, regular meeting.

It is recommended that the Cloverleaf Board of Education approve the minutes of the February 15, 2005, regular meeting.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

A-7. Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approve authorization to pay bills.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. PERSONNEL - Dr. Hulme

C-1. Medina County Substitute/Tutor List

It is recommended that the Cloverleaf Board of Education approve the following changes to the Medina County Substitute/Tutor List for the 2004-2005 school year:

ADD:

Substitute/Tutor

None

Substitute

Kristen Badger	Gabrielle Gillota	Elizabeth Kauffman
Meagan Mazurkewicz		John Timberlake

REMOVE:

Substitute/Tutor

None

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-2. Certified Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the following certified staff resignations for the purpose of retirement:

Patricia Hutchison, effective August 31, 2005

Patricia Plumer, effective August 31, 2005

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-3. Supplemental/Extended Time Resignation

It is recommended that the Cloverleaf Board of Education accept the resignation of Brenda Stewart, 9th Grade Softball Coach, effective February 18, 2005.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-4. Supplemental/Extended Time Contract

It is recommended that the Cloverleaf Board of Education approve the following supplemental/extended time contracts (contingent upon minimum participation):

- Mike Behrend, Assistant High School Track Coach
- Mike Kelling, Assistant High School Track Coach (50% position)
- Melissa Evert, Assistant High School Track Coach (50% position)
- Todd Clark, Indoor Track Head Coach
- Jay Manix, Middle School Student Council Advisor (50% position)
- Amy Detwiler, Middle School Student Council Advisor (50% position)
- Kristine Nagy, Middle School Drama Advisor
- Linda Dodson, Middle School Emerald Key Advisor (50% position)
- Pat Straub, Middle School Emerald Key Advisor (50% position)
- Julie Gunkelman, Middle School Teen Institute Advisor
- Bobie Jo Carson, Middle School Newspaper Editor
- Andrea Riley, Middle School Power of the Pen Advisor (50% position)
- Pat Straub, Middle School Power of the Pen Advisor (50% position)
- Wendy Armstrong, Middle School Ski Club Advisor
- Cheri Weigand, Middle School Library Extended Time (10 days)
- Debbie Ruprecht, Intermediate Building Head Teacher ,
effective August 25, 2004
- Sandy Bell, Intermediate School Safety Patrol Advisor
- Brenda Stewart, 9th Grade Softball Assistant Volunteer

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-5. Classified Staff Appointment

It is recommended that the Cloverleaf Board of Education approve the appointment of Matt Dietrich, Technology Department Student Intern for the 2004-2005 school year, effective February 22, 2005, at the rate of \$5.15/hr.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____
RAFTRY_____ ROBERTS_____ SCHMIDT_____

C-6. Classified Staff Substitute Appointment

It is recommended that the Cloverleaf Board of Education approve the appointment of Jack Leggett, substitute custodian, effective March 2, 2005.

_____ moved, seconded by_____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____
RAFTRY_____ ROBERTS_____ SCHMIDT_____

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-

D. BUSINESS/FINANCE - Mr. Bowen

D-1. Donations

It is recommended that the Cloverleaf Board of Education accept the following donations:

TI-84+ Silver Edition Calculator and Viewscreen and TI Keyboard to the high school math department through the Texas Instruments Proofs of Purchase Program

_____ moved, seconded by_____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____
RAFTRY_____ ROBERTS_____ SCHMIDT_____

-

D-2. Amounts and Rates Resolution (Attachment)

It is recommended that the Cloverleaf Board of Education approve the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor as presented.

_____ moved, seconded by_____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____
RAFTRY_____ ROBERTS_____ SCHMIDT_____

E. SUPERINTENDENT'S REPORT - Dr. Hulme

E-1. Waiver Day Resolution (Attachment)

It is recommended that the Cloverleaf Board of Education approve the Waiver Day Resolution as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

E-2. Overnight/Out of State Trips (Attachments)

It is recommended that the Cloverleaf Board of Education approve the following Overnight/Out of State Trips as presented:

Cloverleaf Track and Field, March 25-26, 2005,
to Dayton, Ohio, for Elk Relays
Cloverleaf Volleyball, July 2-9, 2005,
to Laramie, WY

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

E-3. OSBA Update Service Renewal (Attachment)

It is recommended that the Cloverleaf Board of Education approve the OSBA Update Service Renewal as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

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E-4. 2005-2006 Seneca County Board of Mental Retardation (Attachment)

It is recommended that the Cloverleaf Board of Education approve the 2005-2006 Agreement Between the Seneca County Board of Mental Retardation and Developmental Disabilities and the Cloverleaf Local School District as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

- E-5. **Policies**
- E-6. **Summer Permanent Improvement Projects Report**
- E-7. **Sports Complex Report**
- E-8. **Faculty Changes**
- E-9. **Possibilities for the Future of the District**

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. ADJOURNMENT

-

The Board of Education of the Cloverleaf Local School District met in regular session on March 15, 2005 at 7:00 PM in the Westfield Upper Elementary School. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mrs Sally Poe	Mr Michael Schmidt
Mr Thomas Matthews	Mrs Beth Raftry
Mr Dale Roberts	

2005-42 APPROVAL OF MINUTES

Mr Matthews moved to approve the minutes of the February 15 regular meeting as submitted. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Raftry, Poe.

Nays: None, motion carried.

2005-43 PAYMENT OF BILLS

Mr Schmidt moved to accept the Treasurer's report and approve the payment of bills as presented. Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Raftry, Roberts, Matthews.

Nays: None, motion carried.

During public participation a resident, Kieron O'Rourke asked if the district would be changing the pay to participate fees. Mr Roberts advised that it had not been discussed recently and no decisions have been made. Jennifer Sutherland of the Treasurer's Office was recognized for her outstanding customer service and Tyson Johnson was recognized for being a State Wrestling qualifier.

2005-44 PERSONNEL

Mr Matthews moved to approve the following personnel items:

A. Certified substitutes and tutors to be called as needed during the 2005 school year.

Kristen Badger	Gabrielle Gillota	Elizabeth Kauffman
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John Timberlake	Meagan Mazurkewicz
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B. Accept certified resignations for retirement purposes from Patricia Hutchison and Patricia Plumer effective August 31, 2005.

C. Accept the resignation from Brenda Stewart as 9th Grade Softball coach effective February 18, 2005.

D. Approve supplemental contracts for the 2004-2005 school year contingent upon minimum participation.

Mike Behrend	Asst High School Track Coach
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Mike Kelling	Asst High School Track Coach (50%)
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Melissa Evert	Asst High School Track Coach (50%)
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Todd Clark	Head Indoor Track Coach
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Jay Manix	MS Student Council Co-advisor
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Amy Detwiler	MS Student Council Co-advisor
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Kristine Nagy	MS Drama Advisor
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Linda Dodson	MS Emerald Key Co-advisor
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Pat Straub	MS Emerald Key Co-advisor
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Julie Gunkelman	MS Teen Institute Advisor
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Bobie Jo Carson	MS Newspaper Editor
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Andrea Riley	MS Power of the Pen Co-advisor
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Pat Straub	MS Power of the Pen Co-advisor
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Wendy Armstrong	MS Ski Club Advisor
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Cheri Weigand	MS Library – 10 Days Extended Time
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Debbie Ruprecht	Building Head Teacher – Seville
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Sandy Bell	Seville Safety Patrol Advisor
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Brenda Stewart	Asst 9 th Grade Softball Coach Volunteer
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E. Approve Matt Dietrich as Student Technology Intern at a rate of \$5.15 per hour effective February 22, 2005.

F. Approve Jack Leggett as a substitute custodian effective March 2, 2005.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Poe, Schmidt, Roberts.

Nays: None, motion carried.

2005-45 DONATION

Mr Schmidt moved to accept a TI-84+ Silver Edition calculator, viewscreen and keyboard for the high school math department. Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Roberts, Matthews, Raftry.

Nays: None, motion carried.

2005-46 ACCEPT AMOUNTS AND RATES

Mrs Poe moved to approve the Resolution accepting the amounts and rates as determined by the Medina County budget commission and authorized the necessary tax levies and certified them to the County Auditor. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Raftry, Roberts, Matthews.

Nays: None, motion carried.

2005-47 WAIVER DAYS

Mr Matthews moved to approve the resolution requesting waiver days during the 2005-2006 school year as presented.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Schmidt, Poe, Roberts.

Nays: None, motion carried.

2005-48 FIELD TRIP

Mrs Raftry moved to approve an overnight field trip for the Track and Field team to go to Dayton, Ohio for the Elk Relays. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Roberts, Matthews, Poe.

Nays: None, motion carried.

2005-49 OUT OF STATE TRIP

Mr Matthews moved to approve a trip for the volleyball team to Laramie, Wyoming with the understanding that transportation to and from the ranch and recreational time is at the participants and parents own risk. The school does not carry medical insurance coverage on students. The school does have liability coverage to protect the district. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

2005-50 POLICY UPDATE SERVICE

Mrs Raftry moved to approve the renewal of the OSBA policy update service. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Matthews, Poe, Roberts.

Nays: None, motion carried.

2005-51 SENECA COUNTY MR/DD

Mr Matthews moved to approve the agreement with the Seneca County Board of Mental Retardation and Developmental Disabilities for services during the 2005-2006 school year.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Raftry, Schmidt.

Nays: None, motion carried.

First readings were conducted on policies on Open Enrollment, Evaluation of the Superintendent and School Owned Vehicles.

Mr Schmidt reviewed Permanent Improvement projects for the summer. Projects included the installation of a back-up generator to run the high school boilers, aeration and seeding of the football field, foundation sealing and drainage at Westfield, installation of storm sewer lines on the modular classroom at Seville and the purchase of 3 new buses.

2005-52 PERMANENT IMPROVEMENT

Mr Roberts moved to proceed with the Phase I permanent improvement projects as presented. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Roberts, Schmidt, Poe, Raftry, Matthews.

Nays: None, motion carried.

Dr Hulme advised that depending on student enrollment we might need to hire another Spanish teacher for next year. We also need a part-time mechanic's helper and additional secretarial time for the transportation department. No decision has been made on the Athletic Director position.

The future of our district is uncertain and the State legislators are telling us that we need to pass a levy. The break-up or merging of our district with a neighboring district would depend on whether it was a financial advantage to that district. A district-sponsored Charter School could also be an option that might help us.

2005-53 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Raftry Poe, Roberts.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

April 5, 2005
Cloverleaf High School
7:00 p.m.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take roll:

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

B. BUSINESS AND FINANCE - Mr. Bowen

B-1. **Entry Year Teacher Grant** (Attachment)

It is recommended that the Cloverleaf Board of Education accept the Fiscal Year 2005 Entry Year Teacher Grant in the amount of \$1,100.00 as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

C. SUPERINTENDENT'S REPORT - Dr. Hulme

C-1. **Ohio School Facilities Commission Presentation**

C-2. **Policies**

Second Reading of the following policies:

JECBB Open Enrollment

CBG Evaluation of the Superintendent

-

D. UNFINISHED BUSINESS

E. NEW BUSINESS

-

F. ADJOURNMENT

-

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

April 5, 2005
Cloverleaf High School
7:00 p.m.

ADDENDUM

C-3. **PERSONNEL** - Dr. Hulme

Medina County Substitute/Tutor List

It is recommended that the Cloverleaf Board of Education approve the following changes to the Medina County Substitute/Tutor List for the 2004-2005 school year:

ADD:

Substitute/Tutor

Teresa Cotman

Substitute

Julia Hevitan

John Kopowski

Francine Miller

Stacey Moran

REMOVE:

Substitute/Tutor

None

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

Classified Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the resignation of Roberta Glaze, educational assistant, for the purpose of retirement, effective July 1, 2005.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

Classified Substitute Staff Approval

It is recommended that the Cloverleaf Board of Education approve the appointment of the following classified substitute staff:

Kevin McConahay, mechanic, effective March 23, 2005

Sara Pavlovicz, secretary

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

The Board of Education of the Cloverleaf Local School District met in special session on April 5, 2005 at 7:00 PM in the High School library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Dale Roberts Mrs Sally Poe
Mr Michael Schmidt Mrs Beth Raftry
Mr Thomas Matthews

2005-54 ENTRY YEAR GRNT

Mr Schmidt moved to accept the fiscal year 2005 Entry Year Teacher Grant in the amount of \$1,100 and establish fund 440-9405. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Roberts, Raftry, Poe.

Nays: None, motion carried.

2005-55 PERSONNEL

Mr Schmidt moved to approve personnel items as follows:

A. Certified substitutes and tutors to be called as needed during fiscal year 2005.

Teresa Cotman Julia Hevitan John Kopowski

Francine Miller Stacey Moran

B. Accept the resignation of Roberta Glaze for retirement effective July 1, 2005.

C. Approve classified substitutes to be called as needed.

Kevin McConahay mechanic, effective March 23, 2005

Sara Pavlovicz Secretary, effective April 6, 2005

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Poe, Roberts, Matthews.

Nays: None, motion carried.

Glen Rowell from the Ohio School Facilities Commission made a presentation to the Board on the Classroom Facilities Assistance Program. Our district is currently ranked 373 out of over 600 school districts in Ohio. Under this program the State would conduct studies to project enrollment and to determine our district facility needs. The State and the district would jointly create a budget to fix or replace buildings in the district. Based on our district rank, major improvements completed from the budget plan would then qualify for reimbursement when funds become available from the State.

A second reading was conducted on policies for Open Enrollment, Evaluation of the Superintendent and School Owned Vehicles.

In other business, Board members asked if buses had gone out for bids yet. They also wanted to know if a new grading scale would be in place when the high school starts trimesters next year. The buses have not been advertised yet and a committee has been established to look at the grading scale and possible changes.

2005-56 EXECUTIVE SESSION

Mr Schmidt moved to go into executive session to discuss an employee contract. Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Raftry, Matthews, Roberts.

Nays: None, motion carried.

2005-57 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry Poe, Roberts, Schmidt.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

The Board of Education of the Cloverleaf Local School District met in special session on April 12, 2005 at 7:00 AM in the Board Meeting Room. Mr Dale Roberts, President, called the meeting to order. Upon roll call the following members responded:

Mrs Sally Poe

Mrs Beth Raftry

Mr Dale Roberts

Mr Thomas Matthews

Mr Michael Schmidt

This meeting was called to discuss additional cuts that could be made if the income tax levy does not pass in May. By law we are not required to transport high school students. However, we would have to transport grades 5 and 6 with the middle school in order to cut times and routes. This would require an agreement with the teachers union to change the starting time for the upper elementary school building. Another way to reduce bus route times would be to have all-day, alternate-day kindergarten. This would remove the mid-day kindergarten route. The Board directed administration to determine the cost savings for these cuts and to look for other areas where cuts could be made.

The Board would also like to get information out to the residents about areas that are not being considered for cuts. Various rumors are circulating about classes and programs that would be discontinued if the levy doesn't pass.

In addition, the Board asked the Superintendent to review personnel to see if some cuts were too drastic. Some personnel may need to be reassigned or brought back.

If the levy fails in May, the Board will need to decide when to go back on the ballot and the type and amount of the next levy. Levy timelines will be available at the next regular board meeting.

2005-58 ADJOURNMENT

Mrs Raftry moved that the meeting be adjourned. Mrs Poe seconded the motion, roll call as follows:

Ayes: Raftry Poe, Roberts, Schmidt, Matthews.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

April 19, 2005

7:00 p.m.

Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY ____ ROBERTS ____ SCHMIDT ____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

A-6. Minutes of the March 15, 2005, regular meeting and the April 5 and 12, 2005, special meetings.

It is recommended that the Cloverleaf Board of Education approve the minutes of the March 15, 2005, regular meeting and the April 5 and 12, 2005, special meetings.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-7. Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approve authorization to pay bills.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2. **Recognition**

Pat Straub, Power of the Pen and Spelling Bee

-

C. CURRICULUM - Mrs. Armstrong

C-1. **Gifted Services**

D. PERSONNEL

D-1. **Medina County Substitute/Tutor List**

It is recommended that the Cloverleaf Board of Education approve the following changes to the Medina County Substitute/Tutor List for the 2004-2005 school year:

ADD:

Substitute/Tutor

Jennifer Flament Nicole Snyder

Substitute

Amy Gager Adam Brantner Barbara Douglas Robin Hale

Rachel Lauer Cheryl Sampson

Shelleyann Sweazy Daniel Wervey

REMOVE:

Substitute/Tutor

None

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-2. **Administrative Appointment**

It is recommended that the Cloverleaf Board of Education approve the appointment of Karen Anderson, executive secretary, with a two-year contract effective May 2, 2005. (Annual salary \$32,000 effective 5/2/05 through 6/30/06 and \$34,500 effective 7/1/06 through 6/30/07)

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-3. Certified Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the resignation of Angela Ferguson, effective June 8, 2005.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-4. Staff Contract Nominations (Attachment)

It is recommended that the Cloverleaf Board of Education approve staff contract nominations for the 2005-06 school year as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-5. Volunteer Appointment

It is recommended that the Cloverleaf Board of Education approve the appointment of Mike Gunner, middle school track coach volunteer.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-6. Classified Staff Resignations

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations:

Betty Wright, educational assistant, for the purpose of retirement,
effective July 1, 2005

Tony Ramey, mechanic, effective April 15, 2005

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-7. Classified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the appointment of the following classified staff:

Eric Deeks, mechanics helper, up to 4 hr/day,
effective April 20, 2005

Marilyn Bilek, 4 hr/day transportation secretary,
effective April 20, 2005

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-8. Classified Substitute Staff Appointment

It is recommended that the Cloverleaf Board of Education approve the appointment of Tony Ramey, substitute mechanic, effective April 18, 2005.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-9. Classified Staff Leave Extension

It is recommended that the Cloverleaf Board of Education approve the leave of absence extension of Joanne Toven to April 20, 2005.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

D-10. Summer School Coordinator Appointment

It is recommended that the Cloverleaf Board of Education approve the appointment of K. Christine Tighe, 2005 Summer School Coordinator.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-11. Student Workers

It is recommended that the Cloverleaf Board of Education approve the following recommendations regarding the student technology interns:

authorize each of two student technology interns to work up to 24 hr/week during the summer

authorize Chase Nemeth to work up to 40 hr/week during the summer at the rate of \$8.00 per hour

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

E. BUSINESS/FINANCE

E-1. Donations

It is recommended that the Cloverleaf Board of Education accept the following donations:

from Phillip Helderman:
17 HP Laserjet 5p Printers (\$1,700.00)
3 HP Laserjet 6p Printers (\$375.00)
12 Laptop AC Power Adapters (\$900.00)

from Westfield Insurance Companies:
263 IBM Laptops
168 IBM Desktops
105 Monitors

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

E-2. 2005-2006 LEECA Service Agreement (Attachment)

It is recommended that the Cloverleaf Board of Education approve the 2005-2006 LEECA Service Agreement as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

E-3. **CBI Proposed Pay for Trimesters (Attachment)**

It is recommended that the Cloverleaf Board of Education approve the CBI Proposed Pay for Trimesters as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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F. **SUPERINTENDENT'S REPORT**

F-1. **Creative Abatement Presentation**

F-2. **2005 Graduates (Attachment)**

It is recommended that the Cloverleaf Board of Education approve the list of candidates for 2005 graduation.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

F-3. **Policy Adoption**

It is recommended that the Cloverleaf Board of Education adopt the following policies:

Third and Final Reading

- JECBB Open Enrollment
- CBG Evaluation of the Superintendent
- EEBA School Owned Vehicles

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

G. **UNFINISHED BUSINESS**

H. **NEW BUSINESS**

I. **EXECUTIVE SESSION** – Employee Contract

J. **ADJOURNMENT**

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

April 19, 2005

7:00 p.m.

Cloverleaf High School

ADDENDUM

D. **PERSONNEL**

D-3. **Certified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the resignation of Andrea Pearson, for the purpose of retirement, effective June 7, 2005.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-12. **Classified Staff Unpaid Leave of Absence Request**

It is recommended that the Cloverleaf Board of Education approve the one year unpaid leave of absence request of Rebecca Dina for the 2005-2006 school year.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
 RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

E. BUSINESS/FINANCE

E-4. **Establish Fund and Approve Budget** (Attachment)

It is recommended that the Cloverleaf Board of Education establish the scholarship fund and approve the budget as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
 RAFTRY _____ ROBERTS _____ SCHMIDT _____

The Board of Education of the Cloverleaf Local School District met in regular session on April 19, 2005 at 7:00 PM in the High School Library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Michael Schmidt

Mrs Beth Raftry

Mrs Sally Poe

Mr Dale Roberts

Mr Thomas Matthews

2005-59 APPROVAL OF MINUTES

Mr Matthews moved to approve the minutes of the March 15 regular and April 5 and 12 special meetings as submitted.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Raftry, Poe.

Nays: None, motion carried.

2005-60 PAYMENT OF BILLS

Mr Schmidt moved to accept the Treasurer's report and approve the payment of bills as presented. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Matthews, Roberts, Poe.

Nays: None, motion carried.

Pat Straub was recognized for her accomplishments with the Middle School Spelling Bee and Power of the Pen. Mr Roberts had a surprise presentation for Dr Hulme recognizing him for leading by example. Dr Hulme recently won a national title in free-style wrestling.

A presentation was made by the Northeast Ohio Trade & Economic Consortium about the expansion of foreign trade zone 181 into our school district. They would like a letter of support from the school district. The Board will consider taking action at the May 3 meeting.

At this time the board took a short break to look at one of the new buses in the parking lot. The buses were purchased with permanent improvement funds and restricted state money.

Mrs Armstrong gave an update on gifted services for next school year. We will continue to offer accelerated classes and enrichment services to identified gifted students. A new program for fifth or sixth graders next year will allow them to take a high school science course at the beginning of the school day.

2005-61 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Certified substitutes and tutors to be called as needed during fiscal year 2005.

Jennifer Flament

Nicole Snyder

Amy Gager

Adam Brantner

Barbara Douglas

Robin Hale

Rachel Lauer

Cheryl Sampson

Daniel Wervey

Shelleyann Sweazy

B. Approve Karen Anderson as executive secretary with a contract effective May 2, 2005 through June 30, 2007.

Annual salary is set at \$32,000 effective May 2, 2005 and \$34,500 effective July 1, 2006.

C. Accept certified resignations effective June 8, 2005 from Andrea Pearson and Carol Mitchell for retirement purposes and from Angela Ferguson.

D. Approve staff contract nominations.

1. Continuing Contract for Amber Smith beginning with fiscal year 2006.

2. Three-Year Contracts beginning with fiscal year 2006.

Pamela Bauman Charlene Clark Shannon Hart

Christine Henn Jennifer Kee Angela Leonard

Cheryl Mohoric Janice Perry Melissa Perry

Lawrence Vasel Crystal Venner Joseph Vozar

Sharon Wandall Susan Albon Karen Byers

Russell King Jennifer Schmitt Martha Yoders-Lambert

3. One-Year Contract for fiscal year 2006.

Kristel Behrend Joshua Boggs Laura Brown

Bobie Jo Carson Amy Detwiler Margherita DeAngelis

Erin Ereg Melissa Evert Craig Farrar

Nathan Gaubatz Kevin Gault Garth Gucker

Thomas Houghtaling Anthony Humbert Amy Jack

Michelle Johnson Cathy Kelker Christopher Lantz

Maureen Lurtz Megan Maloney Amy Napier

Wendy Nelson Tiffany Packard Bethany Perry

Karen Reisinger Catherine Rickard Cristina Santelli

Shannon Schmock Walter Senk Amy Serafinchon

Stacy Skowronski Charles Whitecar Kelly Williams

4. One-Year Contract for Angela Nuckols as a part-time tutor in fiscal year 2006.

5. Non-Renew substitute teacher contracts for the 2005-2006 school year.

Tom Callahan Michelene Lea Matt Salzwimmer

Tim Sutherland

6. Non-Renew the contract of Heather Kollert for the 2005-2006 school year due to an expired temporary certificate.

7. Non-Renew tutor contracts for the 2005-2006 year due to expired certificates.

Sara DeLaney Erin Ginley Tracey Lambdin

Rachel Leach Neal Nutter Karen Tighe

8. Approve three-year certified administrator contracts effective August 1, 2005.

Karen Martin (204 days) Robert Falkenberg (204 days)

Sean Osborne (220 days) Thomas Randolph (204 days)

9. Approve three-year non-certified administrator contracts effective July 1, 2005.

Terri Strauss, 220 days/year with annual salary of \$23,950

Randy Wilson, 260 days/year with annual salary of \$45,200

E. Approve Mike Gunner as a volunteer middle school track coach.

F. Accept resignations from Betty Wright for retirement purposes effective July 1, 2005 and from Tony Ramey effective April 15, 2005.

G. Approve the appointment of classified staff.

Eric Deeks, mechanics helper, up to 4-hr/day effective April 20, 2005.

Marilyn Bilek, 4-hr/day transportation secretary effective April 20, 2005.

H. Approve Tony Ramey as a substitute mechanic effective April 18, 2005.

I. Approve a leave of absence extension for Joanne Toven to April 20, 2005.

- J. Approve K. Christine Tighe as the 2005 Summer School Coordinator.
 - K. Authorize two student technology interns to work up to 24 hr/week during the summer and authorize Chase Nemeth to work up to 40 hr/week during the summer at \$8 per hour.
 - L. Approve an unpaid leave of absence for Rebecca Dina for the 2005-2006 school year.
- Mrs Poe seconded the motion, roll call as follows:
 Ayes: Schmidt, Poe, Matthews, Raftry, Roberts.
 Nays: None, motion carried.

2005-62 BUSINESS AND FINANCE

Mr Matthews moved to approve the following business and finance items:

- A. Accept the following donations from Phillip Helderman.

- 17 HP LaserJet 5p Printers
- 3 HP LaserJet 6p Printers
- 12 Laptop AC Power Adapters

- B. Approve the 2005-2006 LEECA Service Agreement as presented.

- C. Approve CBI pay rates to begin with the 2005-2006 school year.

	First Year CBI Students	Second Year CBI Students
1 st Trimester	\$3.20	\$4.00
2 nd Trimester	\$3.40	\$4.20
3 rd Trimester	\$3.60	\$4.40

- D. Establish the Miscellaneous Scholarship Fund #007-9405 and approve the purpose statement and budget as presented.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Poe, Raftry.

Nays: None, motion carried.

2005-63 SUPERINTENDENT ITEMS

Mr Matthews moved to approve the following superintendent action items:

- A. Approve the list of candidates for 2005 graduation as presented.

- B. Adopt policies JECBB on Open Enrollment, CBG on Evaluation of the Superintendent as submitted and EEBA on School Owned Vehicles with a correction to restrict cell phone usage while the vehicle is in motion.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Raftry, Roberts, Schmidt.

Nays: None, motion carried.

In unfinished business, Dr Hulme reviewed a list of personnel changes and possible cuts for the 2005-2006 school year. Guidance was cut back by one and a half counselors this year and we need to restore the half-time position at the high school. Spanish class sizes are too large and a part-time teacher will need to be employed for next year. A part-time teacher may also be needed in the business department. The only cuts that are still being considered are to cut high school busing and to start all-day, alternate-day kindergarten to further reduce busing costs.

2005-64 EXECUTIVE SESSION

Mrs Raftry moved to go into executive session to discuss an employee contract and compensation. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Roberts, Matthews, Poe.

Nays: None, motion carried.

2005-65 ADJOURNMENT

Mrs Poe moved that the meeting be adjourned. Mr Matthews seconded the motion, roll call as follows:

Ayes: Poe, Matthews, Raftry, Roberts, Schmidt.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

May 3, 2005
Cloverleaf High School
7:00 p.m.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

B. PERSONNEL - Dr. Hulme

B-1. Assistant Transportation Director Contract

It is recommended that the Cloverleaf Board of Education approve a 230-Day Contract for Terri Strauss, Assistant Transportation Director.

B-2. Salary Approval

It is recommended that the Cloverleaf Board of Education establish the salary of Bonnie Tober, EMIS Coordinator, at \$24,900.

B-3. Superintendent Contract Approval

It is recommended that the Cloverleaf Board of Education approve the Superintendent's Contract.

Cloverleaf Board of Education approval of items B-1 through B-3 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

C. **BUSINESS AND FINANCE** - Mr. Bowen

C-1. **Five Year Forecast** (Attachment)

D. SUPERINTENDENT'S REPORT - Dr. Hulme

D-1. Kindergarten Report

-

D-2. Levy Discussion

D-3. Ohio Facility Commission Expedited Program

It is recommended that the Cloverleaf Local Schools participate in the Ohio School Facility Commission Expedited Program (OSFC) as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-4. Foreign Trade Zone Resolution

It is recommended that the Cloverleaf Board of Education support the Foreign Trade Zone Resolution as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

E. UNFINISHED BUSINESS

E-1. Grade Scale Report - Mr. Hevener

F. NEW BUSINESS

G. EXECUTIVE SESSION to discuss Negotiations

H. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in special session on May 3, 2005 at 7:00 PM in the High School Library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Thomas Matthews
Mr Dale Roberts
Mrs Sally Poe

Mrs Beth Raftry
Mr Michael Schmidt

2005-66 PERSONNEL

Mr Matthews moved to approve the following personnel items:

- A. Ten-day extended service contract for Terri Strauss for fiscal year 2006.
- B. Set the salary of Bonnie Tober, EMIS Coordinator for fiscal year 2006.
- C. Approve a contract revision for Superintendent Bruce Hulme as submitted.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Poe, Raftry.

Nays: None, motion carried.

Treasurer Gary Bowen reviewed an updated five-year forecast with the Board. Revenues and expenditures have been adjusted to reflect actual plus anticipated activity in the final three months of the school year. Foundation projections were based on Ohio Department of Education estimates of the proposed State budget.

2005-67 OHIO SCHOOL FACILITY COMMISSION

Mr Schmidt moved to participate in the Ohio School Facility Commission Expedited Program. Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Raftry, Roberts, Matthews.

Nays: None, motion carried.

2005-68 FOREIGN TRADE ZONE

Mr Matthews moved to support a foreign trade zone in the Seville area as presented by the Northeast Ohio Trade & Economic Consortium at the April 19 board meeting.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

Mr Hevener has been reviewing our district's grading scale and reported to the Board at this time. A committee has been set up to gather information on other district's scales and the effects of changing our scale. A major concern we have is that our students may be losing opportunities to receive scholarships due to our grading scale.

At this time the Board reviewed several levy options that the Superintendent and Treasurer had developed for discussion purposes. The Board could run another property tax levy in August and try the income tax again in November. A board meeting was scheduled for Monday, May 9th at 7:30 PM to decide if we will go on the August ballot.

2005-69 EXECUTIVE SESSION

Mr Matthews moved to go into executive session to discuss contract negotiations.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

2005-70 ADJOURNMENT

Mrs Raftry moved that the meeting be adjourned. Mr Matthews seconded the motion, roll call as follows:

Ayes: Raftry, Matthews, Roberts, Poe, Schmidt.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

The Board of Education of the Cloverleaf Local School District met in special session on May 9, 2005 at 7:30 PM in the High School Board Meeting Room. Mr Dale Roberts, President, called the meeting to order. Upon roll call the following members responded:

Mrs Beth Raftry

Mr Dale Roberts

Mr Thomas Matthews

Mrs Sally Poe

Mr Will Koran had been invited to the meeting to talk about our levy options and our fiscal watch situation. He noted that we have an obligation to make every effort to eliminate our deficit balance. Running a levy in November would not be the responsible thing to do because we will probably have a deficit balance by that time. Board members discussed several levy options, but everyone agreed that the length on the next request should be reduced to three years. Mr Schmidt arrived during the discussions.

2005-71 EMERGENCY LEVY

Mr Matthews moved the adoption of the following resolution:

A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE.

BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this School District is authorized to impose, when combined with State and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this School District, and that it is therefore necessary to levy a tax in excess of the ten-mill limitation in order to raise the amount of \$2,813,100 each calendar year for a period of three years for that purpose.

Section 2. Pursuant to Sections 5705.194 through 5705.197 of the Revised Code, there shall be submitted to the electors of this School District, at an election to be held on August 2, 2005, the question of the levying an additional tax in excess of the ten-mill limitation in order to raise \$2,813,100 each year for a period of three years (commencing with a levy on the tax list and duplicate for the year 2005 to be first distributed to the Board in calendar year 2006) for the purpose of providing for the emergency requirements of this School District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Medina County and the County Auditor is requested to certify the School District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains throughout the life of the levy the same as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Raftry, Schmidt.

Nays: None, motion carried.

2005-72 EMERGENCY LEVY

Mrs Raftry moved the adoption of the following resolution:

A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE.

BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this School District

is authorized to impose, when combined with State and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this School District, and that it is therefore necessary to levy a tax in excess of the ten-mill limitation in order to raise the amount of \$4,102,200 each calendar year for a period of three years for that purpose.

Section 2. Pursuant to Sections 5705.194 through 5705.197 of the Revised Code, there shall be submitted to the electors of this School District, at an election to be held on August 2, 2005, the question of the levying an additional tax in excess of the ten-mill limitation in order to raise \$4,102,200 each year for a period of three years (commencing with a levy on the tax list and duplicate for the year 2005 to be first distributed to the Board in calendar year 2006) for the purpose of providing for the emergency requirements of this School District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Medina County and the County Auditor is requested to certify the School District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains throughout the life of the levy the same as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Raftry, Poe, Schmidt, Matthews, Roberts.

Nays: None, motion carried.

2005-73 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

May 17, 2005
7:00 p.m.
Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY ____ ROBERTS ____ SCHMIDT ____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

A-6. Minutes of the April 19, 2005, regular meeting and the May 3 and 9, 2005, special meetings.

It is recommended that the Cloverleaf Board of Education approve the minutes of the April 19, 2005, regular meeting and the May 3 and 9, 2005, special meetings.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-7. Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approve authorization to pay bills.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2. Recognition

Staff

Kate Walley, for sharing instructional practices

Amy Detwiler, unwavering support and leadership during past seven campaigns

John Carmigiano, outstanding contributions to the young people of Cloverleaf

Students

Shaena Mallet, Best of Show, Cloverleaf Arts Expo

Cloverleaf students attending the MCCC who competed in the Business Professionals of America Career Center State Competition:

Brian Gunner, 1st place in E-Commerce and qualified for Nationals

Jon Oakley, placed in the top ten in Fundamentals of HTML

James Schaefer, placed in the top ten in Visual Basic

Ryan Sewolich, placed in the top ten in

Small Business Management Team

Kaleb Grills, placed in the top ten in Presentation Management

Chris Smith, placed in the top ten in Presentation Management

C. PERSONNEL

C-1. Medina County Substitute/Tutor List

It is recommended that the Cloverleaf Board of Education approve the following changes to the Medina County Substitute/Tutor List for the 2004-2005 school year:

ADD:

Substitute/Tutor

Amy Simmons

Substitute

Steve Kibler

Ryan Lanphear

John Kopowski

Tutor

Julie Orgel

REMOVE:

Substitute/Tutor

None

C-2. Certified Staff Contract Approval

It is recommended that the Cloverleaf Board of Education approve a continuing contract for Ramona Gellick.

C-3. Classified Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the resignation of Nancy Carroll, custodian, effective June 6, 2005.

C-4. Classified Staff Contract Termination

It is recommended that the Cloverleaf Board of Education approve the termination of Christina Fecko's

contract, effective May 18, 2005.

C-5. Classified Staff Contract

It is recommended that the Cloverleaf Board of Education approve the second one-year contract for Carol Robbins, educational assistant, effective May 19, 2005.

C-6. Supplemental Contracts

It is recommended that the Cloverleaf Board of Education approve the following supplemental appointment (all positions are subject to participation):

Lead Mentor(50%), JoAnn Kennedy
Lead Mentor(50%), Linda Dodson
Angela Fondale, Middle School Choir Director
Cristina Santelli, Middle School Music Director
Mary Augustus, CMS Yearbook Advisor
Bobie Jo Carson, CMS Newspaper Advisor
Walter J. Dombroski, CMS Academic Challenge Advisor (50%)
Brenda Thayer, CMS Academic Challenge Advisor (50%)
Kristine Nagy, CMS Drama Club Advisor
Wendy Armstrong, CMS Ski Club Advisor
Amy Detwiler, CMS Student Council Advisor (50%)
Fred Haldiman, CMS Student Council Advisor (50%)
Julie Gunkelman, CMS SADD(Teen Institute) (50%)
Renee McQuate, CMS SADD (Teen Institute) (50%)
Andrea Riley, CMS Power of the Pen (50%)
Pat Straub, CMS Power of the Pen (50%)
Linda Dodson, CMS Emerald Key Club Advisor (50%)
Pat Straub, CMS Emerald Key Club Advisor (50%)
Dave Ward, CMS Faculty Manager
Cheri Weigand, CMS Media Specialist,
10 Extended Days(5 MS/5 Elementary)
Wendy Armstrong, CMS Team Leader
Bobie Jo Carson, CMS Team Leader
Julie Gunkelman, CMS Team Leader
Renee McQuate, CMS Team Leader
Brenda Thayer, CMS Team Leader
Val Baughman, Head Girls' Soccer Coach
John Carmigiano, JV Girls' Soccer Coach
Wally Senk, Head Boys' Soccer Coach
Mike Send, JV Boys' Soccer Coach
Ron Wachtel, Head Boys' Golf Coach
Nate Gaubatz, JV Boys' Golf Coach
Brenda Hewit, Head Girls' Tennis Coach
Erin Ginley, HS Cheerleading Advisor (45%)
Val Gregory, HS Cheerleading Advisor (55%)
Anita Whitslar, Head 8th Grade Cheerleading Coach
Kevin Gault, Head Boys' Football Coach
Craig Farrar, Varsity Assistant Football Coach
Jeff Patterson, Varsity Assistant Football Coach
Mark Mole, Varsity Assistant Football Coach
Frank Peters, Varsity Assistant Football Coach
Troy Bonidie, Varsity Assistant Football Coach
Chris Lantz, Head 9th Grade Football Coach

Dave Ward, Head 8th Grade Football Coach
Mark Oeltjen, MS Assistant Football Coach
Jim Vaughn, Head Girls' Volleyball Coach
Erin Carey, JV Girls' Volleyball Coach
Joe Kolodka, Head 8th Grade Girls' Volleyball Coach
BJ Carson, Head 7th Grade Girls' Volleyball Coach
Todd Clark, Head Boys'/Girls' Cross Country Coach
Darin Clapp, Assistant Cross Country Coach
Doug Hanzie, Head Boys' Basketball Coach
Mark Stanley, Boys' Varsity Assistant Basketball coach
Nate Gaubatz, JV Boys' Basketball Coach
Marty Ryan, Head 9th Boys' Basketball Coach
Fred Haldiman, Head 8th Grade Boys' Basketball Coach
Scott Murphy, Head 7th Grade Boys' Basketball Coach
John Carmigiano, Head Girls' Basketball Coach
Jeff Patterson, Assistant Girls' Basketball Coach
Wendy Armstrong, Head Girls' Gymnastics Coach
Erin Ereg, Assistant Girls' Gymnastics Coach
Mike McGee, Head Girls' Swim Coach
Neal Nutter, Head Wrestling Coach
Mark Mole, Head 7th/8th Wrestling
Chris Lantz, Assistant 7th/8th Grade Wrestling (50%)
Wally Senk, Assistant 7th/8th Grade Wrestling (50%)
Barb Dawson, HS Faculty Manager (50%)
Marty Ryan, HS Faculty Manager (50%)
Caroline Fazio, Psychologist, 10 Extended Days
Cameron Flint, HS Academic Challenge Advisor
Mary Lee Wooley, HS English Department Head
Barbara Dawson, HS Math Department Head
Tim Norton, Drill Instructor
Tim Norton, Flag Instructor
Cathy Kelker, HS Guidance, 15 Extended Days
Lori Morgan, HS Guidance, 15 Extended Days
Gerald Carasea, HS Marching Band
Karen Christine Tighe, Key Club Advisor
Gerald Carasea, HS Marching Band, 15 Extended Days
Jeanne Steele, Media Specialist,
10 Extended Days(5 MS/5 Elementary)
Mary Lee Wooley, National Honor Society Advisor
John Carmigiano, HS Newspaper Advisor
Jacque Neidig, Foreign Language Department Coordinator
Gerald Carasea, Music Department Coordinator
Jeff Cuddy, Percussion Instructor
Tonya Swain, HS SADD Advisor
Joanne Ashton, HS Ski Club Advisor
Todd Clark, HS Ski Club Advisor
Amy Simarro, World Language Advisor
Tonya Swain, HS Yearbook Advisor
Bobbi Armstrong, LPDC Committee
Ron Tisher, LPDC Committee
Sean Osborne, LPDC Committee
Charlene Clark, LPDC Committee
Debbie Ruprecht, LPDC Committee
Barbara Taylor, LPDC Committee

Cloverleaf Board of Education approval of items C-1 through C-6 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D. BUSINESS/FINANCE

D-1. Donations

It is recommended that the Cloverleaf Board of Education accept the donation of 93 Books (\$279) from Beth Eggers.

D-2. Food Service Management Bid (Attachment)

It is recommended that the Cloverleaf Board of Education accept the Sodexo Food Service Management Bid as presented.

D-3. **5-Year Forecast & Assumptions** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the 5- Year Forecast and Assumptions as presented.

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D-4. **Bus Purchase**

It is recommended that the Cloverleaf Board of Education approve the purchase of a fourth bus, using permanent improvement funds and state reimbursement money.

Cloverleaf Board of Education approval of items D-1 through D-4 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

E. **SUPERINTENDENT'S REPORT**

E-1. **2005-2006 Ohio High School Athletic
Association Membership(Attachment)**

It is recommended that the Cloverleaf Board of Education adopt the resolution authorizing 2005-2006 membership in the Ohio High School Athletic Association.

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E-2. **WVIZ/PBS ideastream Agreement** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement for participation in the 2005-2006 WVIZ/PBS ideastream Television Service as presented.

Cloverleaf Board of Education approval of items E-1 and E-2 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

E-3. **Levy Discussion** (Attachment)

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. EXECUTIVE SESSION – Superintendent’s Evaluation

I. ADJOURNMENT

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

May 17, 2005
7:00 p.m.
Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the April 19, 2005, regular meeting and the May 3 and 9, 2005, special meetings.

A-7. Treasurer's Report and authorization to pay bills.

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2. **Recognition**

C. PERSONNEL

C-1. Medina County Substitute/Tutor List

C-2. **Certified Staff Contract Approval**

C-3. **Classified Staff Resignation**

C-4. **Classified Staff Contract Termination**

C-5. **Classified Staff Contract**

C-6. **Supplemental Contracts**

D. BUSINESS/FINANCE

D-1. **Donations**

D-2. **Food Service Management Bid** (Attachment)

D-3. **5-Year Forecast & Assumptions** (Attachment)

D-4. **Bus Purchase**

E. SUPERINTENDENT'S REPORT

E-1. **2005-2006 Ohio High School Athletic
Association Membership**(Attachment)

- E-2. **WVIZ/PBS ideastream Agreement** (Attachment)

E-3. **Levy Discussion** (Attachment)

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. EXECUTIVE SESSION – Superintendent's Evaluation

J. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in regular session on May 17, 2005 at 7:00 PM in the High School Library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Dale Roberts	Mr Michael Schmidt
Mrs Sally Poe	Mr Thomas Matthews
Mrs Beth Raftry	

Second graders at Lodi have made up a song about Cloverleaf and came to the Board meeting to perform. They had also made instruments, which they used in their performance.

2005-74 APPROVAL OF MINUTES

Mrs Raftry moved to approve the minutes of the April 19 regular and May 3 and 9 special meetings as submitted. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Matthews, Roberts, Poe, Schmidt.

Nays: None, motion carried.

2005-75 PAYMENT OF BILLS

Mr Matthews moved to accept the Treasurer's report and approve the payment of bills as presented. Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Schmidt, Roberts, Raftry.

Nays: None, motion carried.

RECOGNITION

The Board recognized Shaena Mallet for receiving the Best of Show award at the Cloverleaf Arts Expo. Kate Walley was recognized for sharing instructional practices with her peers. Amy Detwiler has shown unwavering support and leadership during all of our levy campaigns. John Carmigiano has made outstanding contributions to the young people of Cloverleaf.

2005-76 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Certified substitutes and tutors to be called as needed during fiscal year 2005.

Amy Simmons	Steve Kibler	Ryan Lanphear
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John Kopowski	Julie Orgel
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B. Approve a continuing contract for Ramona Gellick effective with fiscal year 2006.

C. Accept the resignation of Nancy Carroll effective June 6, 2005 for retirement purposes.

D. Approve the termination of Christina Fecko's contract effective May 18, 2005.

E. Approve a second one-year contract for Carol Robbins as educational assistant effective May 19, 2005.

F. Approve supplemental contracts for the 2006 school year contingent upon minimum participation requirements.

JoAnn Kennedy	Lead Mentor (50%)
Linda Dodson	Lead Mentor (50%)
Angela Fondale	Middle School Choir Director
Cristina Santelli	Middle School Instrumental Music Director
Mary Augustus	Middle School Yearbook Advisor
Bobie Jo Carson	Middle School Newspaper Advisor
Walter Dombroski	Middle School Academic Challenge Advisor (50%)
Brenda Thayer	Middle School Academic Challenge Advisor (50%)
Kristine Nagy	Middle School Drama Club Advisor
Wendy Armstrong	Middle School Ski Club Advisor
Amy Detwiler	Middle School Student Council Advisor
Julie Gunkelman	Middle School SADD Advisor (50%)
Renee McQuate	Middle School SADD Advisor (50%)
Andrea Riley	Middle School Power of the Pen Advisor (50%)

Pat Straub	Middle School Power of the Pen Advisor (50%)
Linda Dodson	Middle School Emerald Key Club Advisor (50%)
Pat Straub	Middle School Emerald Key Club Advisor (50%)
Dave Ward	Middle School Faculty Manager
Cheri Weigand	Media Specialist 10 days Extended Service (5 MS/5 Elem)
Wendy Armstrong	CMS Team Leader
Bobie Jo Carson	CMS Team Leader
Julie Gunkelman	CMS Team Leader
Renee McQuate	CMS Team Leader
Brenda Thayer	CMS Team Leader
Val Baughman	Head Girls Soccer Coach
John Carmigiano	JV Girls Soccer Coach
Wally Senk	Head Boys Soccer Coach
Mike Send	JV Boys Soccer Coach
Ron Wachtel	Head Boys Golf Coach
Nate Gaubatz	JV Boys Golf Coach
Brenda Hewit	Head Girls Tennis Coach
Erin Ginley	HS Cheerleading Advisor (45%)
Val Gregory	HS Cheerleading Advisor (55%)
Anita Whitslar	Head 8 th Grade Cheerleading Advisor
Kevin Gault	Head Boys Football Coach
Craig Farrar	Asst Varsity Football Coach
Jeff Patterson	Asst Varsity Football Coach
Mark Mole	Asst Varsity Football Coach
Frank Peters	Asst Varsity Football Coach
Troy Bonidie	Asst Varsity Football Coach
Chris Lantz	Head 9 th Grade Football Coach
Dave Ward	Head 8 th Grade Football Coach
Mark Oeltjen	MS Asst Football Coach
Jim Vaughn	Head Girls Volleyball Coach
Erin Cavey	JV Girls Volleyball Coach
Joe Kolodka	Head 8 th Grade Girls Volleyball Coach
Bobie Jo Carson	Head 7 th Grade Girls Volleyball Coach
Todd Clark	Head Boys/Girls Cross Country Coach
Darin Clapp	Asst Cross Country Coach
Doug Hanzie	Head Boys Basketball Coach
Mark Stanley	Asst Varsity Boys Basketball Coach
Nate Gaubatz	JV Boys Basketball Coach

Marty Ryan	Head 9 th Grade Boys Basketball Coach
Fred Haldiman	Head 8 th Grade Boys Basketball Coach
Scott Murphy	Head 7 th Grade Boys Basketball Coach
John Carmigiano	Head Girls Basketball Coach
Jeff Patterson	Asst Varsity Girls Basketball Coach
Wendy Armstrong	Head Girls Gymnastics Coach
Erin Ereg	Asst Girls Gymnastics Coach
Mike McGee	Head Girls Swim Coach
Neal Nutter	Head Wrestling Coach
Mark Mole	Head 7/8 th Grade Wrestling Coach
Chris Lantz	Asst 7/8 th Grade Wrestling Coach (50%)
Wally Senk	Asst 7/8 th Grade Wrestling Coach (50%)
Barb Dawson	HS Faculty Manager (50%)
Marty Ryan	HS Faculty Manager (50%)
Caroline Fazio	Psychologist – 10 days Extended Service
Cameron Flint	HS Academic Challenge Advisor
Mary Lee Wooley	HS English Department Head
Barbara Dawson	HS Math Department Head
Tim Norton	Drill Instructor
Tim Norton	Flag Instructor
Cathy Kelker	HS Guidance – 15 days Extended Service
Lori Morgan	HS Guidance – 15 days Extended Service
Gerald Carasea	HS Marching Band
Karen Christine Tighe	Key Club Advisor
Gerald Carasea	HS Marching Band – 15 days Extended Service
Jeanne Steele	Media Specialist 10 days Extended Service (5 HS/5 Elem)
Mary Lee Wooley	National Honor Society Advisor
John Carmigiano	HS Newspaper Advisor
Jacque Neidig	Foreign Language Department Coordinator
Gerald Carasea	Music Department Coordinator
Jeff Cuddy	Percussion Instructor
Tonya Swain	HS SADD Advisor
Joanne Ashton	HS Ski Club Advisor (50%)
Todd Clark	HS Ski Club Advisor (50%)
Amy Simarro	World Language Advisor
Tonya Swain	HS Yearbook Advisor
Bobbie Armstrong	LPDC Committee
Ron Tisher	LPDC Committee
Sean Osborne	LPDC Committee
Charlene Clark	LPDC Committee
Debbie Ruprecht	LPDC Committee
Barbara Taylor	LPDC Committee
Diana Budney	LPDC Committee

G. Approve the appointment of Michael Bell as High School Social Studies Teacher effective August 22, 2005.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Poe, Roberts.

Nays: None, motion carried.

2005-77

BUSINESS AND FINANCE

Mr Matthews moved to approve the following business and finance items:

- A. Accept donations from Westfield Insurance Company of 263 IBM Laptops, 168 IBM Desktops and 105 Monitors and a donation of 93 books from Beth Eggers.
- B. Accept the Food Service Management bid from Sodexo as submitted.
- C. Approve the 5-Year Forecast and Assumptions as presented but including any August levy placed on the ballot.
- D. Approve the purchase of a fourth new bus using permanent improvement funds and state reimbursement money.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Raftry, Schmidt.

Nays: None, motion carried.

2005-78

SUPERINTENDENT ACTION ITEMS

Mr Schmidt moved to approve the following:

- A. Membership in the Ohio High School Athletic Association for the 2005-2006 school year.
- B. Approve participation in the 2005-2006 WVIZ/PBS ideastream Television Service.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Matthews, Roberts, Poe.

Nays: None, motion carried.

At this time Board members began discussing levy options and possible cuts for next year. The survey that was emailed and called to district residents brought in over 2,300 responses. By a ratio of 8 to 1 residents felt we should put a levy on the August ballot. Board members agreed that we should put a levy on in August, which is our last chance to avoid a State take-over of the district. On the topic of millage however, board members were not in agreement. Mr Schmidt and Mrs Raftry felt we should place the 8.75 mill levy on the ballot. The smaller levy will not allow us to bring back items that have been cut.

Mrs Raftry also felt that the levy should be run for five years instead of three. Mrs Poe and Mr Matthews wanted the 8.75 mill levy but felt that we would have a better chance of passing the 6-mill levy. The survey also showed that residents preferred a smaller levy and Mr Roberts agreed with that opinion.

The Board also considered cuts for next school year. There was a problem with going to all day alternate day kindergarten. Our Pre-school program is only a half-day so some midday bus routes would still need to be maintained. We would also be short of room space and teacher prep-time if the change was made. The option of cutting high school busing is still a possibility, however an agreement with the teacher's union would need to be reached to change the upper elementary school work hours.

2005-79

HIGH SCHOOL BUSING

Mr Roberts moved to instruct the Superintendent to approach the teacher's union about changing work hours to permit the district to cut high school busing. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Roberts, Schmidt, Raftry, Matthews, Poe.

Nays: None, motion carried.

Mrs Poe moved the adoption of the following Resolution:

A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT OF THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE.

WHEREAS, on May 9, 2005, this Board adopted Resolution No. 2005-71 declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation, as described below, a copy of which Resolution was certified to the Medina County Auditor; and

WHEREAS, on May 11, 2005, the Medina County Auditor certified to this Board that the total current tax (assessed) valuation of the District is \$468,829,678 and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$2,813,100 as set forth in that Resolution, calculated in the manner provided by Section 5705.195 of the Revised Code, is 6.0 mills for each one dollar of valuation, which amounts to 60 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby determines to proceed with the submission to the electors at an election to be held on August 2, 2005, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2005 to be first distributed to the School District in calendar year 2006) in order to raise the amount of \$2,813,100 each year for three years for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be 6.0 mills for each one dollar of valuation, which amounts to 60 cents for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this Resolution and Resolution No. 2005-71 and certificate of the County Auditor referred to in the preambles hereto, on or before May 19, 2005. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This Resolution shall be in full force and effect from and immediately upon its adoption.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Poe, Matthews, Roberts.

Nays: Schmidt, Raftry. Motion carried.

Mrs Karen Martin reviewed the outcome of renaming our schools. The winning names are Lodi Primary, Seville Intermediate and Westfield Upper Elementary. This is part of our strategic plan and will be approved with all of this years plan results. Mr Hevener updated the Board on the committee that reviewed the high school grading scale. The proposed new scale will need to be approved as a policy change to take effect next year.

2005-81 GRADING SCALE POLICY

Mr Schmidt moved to accept the first reading of the grading scale policy. Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Roberts, Raftry, Matthews.

Nays: None, motion carried.

2005-82 EXECUTIVE SESSION

Mr Schmidt moved to go into executive session for the Superintendent's evaluation.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Poe, Raftry, Roberts.

Nays: None, motion carried.

2005-83 ADJOURNMENT

Mrs Poe moved that the meeting be adjourned. Mr Matthews seconded the motion, roll call as follows:

Ayes: Poe, Matthews, Raftry, Roberts, Schmidt.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING

June 7, 2005
Cloverleaf High School
4:30 p.m.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

B. PERSONNEL - Dr. Hulme

B-1. Certified Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the resignation of Cristina Santelli, Cloverleaf Middle School Instrumental Music Teacher, effective June 8, 2005.

B-2. Supplemental Contract Resignation(s)

It is recommended that the Cloverleaf Board of Education accept the following supplemental contract resignations:

Tonya Swain, High School SADD Advisor
Todd Clark, Dual Cross Country Head Coach

B-3. Supplemental Contracts

It is recommended that the Cloverleaf Board of Education approve the following supplemental contract nominations for the 2005-2006 school year(all positions are subject to participation):

Teare Reedy, Newspaper, Lodi Primary Elementary
Michael Mental, Head Teacher, Lodi Primary Elementary
Michael Mental, 9th Grade Assistant Football Coach

Sue Wallace, Volunteer Girls' Soccer Coach
Jennifer Kee, Student Council Co-Advisor, Seville Intermediate
Lori Noall, Student Council Co-Advisor, Seville Intermediate
Debra Ruprecht, Head Teacher, Seville Intermediate
Martin Ryan, Science Department Head
Bob Lake, Social Studies Department Head
James Gilder, Director of Musical
James Gilder, Drama Director
James Gilder, Technical Director of Musical
James Gilder, Theatarian/Thespian Advisor
John Kolar, Guidance High School – 15 Extended Days
Garth Gucker, Jr/Sr Class Advisor
Rick Hewit, Non-Department Coordinator –
Family and Consumer Science/Industrial Tech Coordinator
Maureen Lurtz, Student Council Advisor,
Westfield Upper Elementary
Kathy Carlton, Newspaper Advisor, Westfield Upper Elementary
Chris Henn, Safety Patrol Advisor, Westfield Upper Elementary

B-4. Classified Staff Contract Termination

It is recommended that the Cloverleaf Board of Education approve the termination of R. J. Barrowcliff's contract, effective June 9, 2005.

B-5. Classified Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the resignation of Sheri Potter, four (4) hr/day, transportation secretary, effective June 8, 2005.

B-6. Classified Staff Change of Status

It is recommended that the Cloverleaf Board of Education approve the change of status of Connie Latzke, educational assistant at Lodi Primary Elementary, from five (5) hr/day to six (6) hr/day, effective August 24, 2005.

B-7. Classified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified appointments:

Kevin McConahay, mechanic, effective June 13, 2005
Debbie Hastings, educational assistant to fill a one-year leave of absence, initial placement at Seville Intermediate Elementary School, effective August 24, 2005

B-8. Classified Substitute Staff Appointment

It is recommended that the Cloverleaf Board of Education approve the appointment of Brenda Carino, substitute educational assistant, effective June 8, 2005.

B-9. **Student Intern Appointment**

- It is recommended that the Cloverleaf Board of Education approve the appointment of Caleb Grills, Technology Department Student Intern, \$5.15/hr not to exceed 24 hr/week, effective June 13, 2005.

- **Cloverleaf Board of Education approval of items B-1 through B-9 by consent.**

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C. **BUSINESS AND FINANCE** - Mr. Bowen

C-1. **Appropriation Adjustment** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the adjustment to the appropriations as presented.

C-2. **Sheakley Contract** (Attachment)

It is recommended that the Cloverleaf Board of Education renew the worker's compensation group rating with Sheakley Uniservice for 2006.

C-3. **Sports Quarters of Medina General Hospital** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement with the Sports Quarters of Medina General Hospital as presented.

C-4. **FY2006 Temporary Appropriations** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the FY2006 Temporary Appropriations as presented.

C-5. **Donations**

It is recommended that the Cloverleaf Board of Education accept the following donations:

- \$4,214 from an anonymous donor
- to help defray the cost of the August ballot issue
- 80 HP 940 Color Inkjet Printers (\$3,600) and
- 12 Laptop AC Power Adapters (\$1,500) from
- Phillip Helderma, PCAZ Limited

Cloverleaf Board of Education approval of items C-1 through C-5 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D. SUPERINTENDENT'S REPORT - Dr. Hulme

D-1. **Grading Scale Policy – Second Reading**

E. UNFINISHED BUSINESS

F. NEW BUSINESS

G. ADJOURNMENT

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING

June 7, 2005
Cloverleaf High School
4:30 p.m.

Addendum

Changes to the Original Agenda

B-4. **Classified Staff Contract Termination**

Change **from** Termination to Resignation, effective June 6, 2005.

B-5. **Classified Staff Resignation**

Sheri Potter resignation, change effective date **from** June 8, 2005,
to June 13, 2005.

Additions

B-5. **Classified Staff Resignation**

Resignation of Cynthia Longwell, bus driver, effective June 7, 2005.

B-7. **Classified Staff Appointment**

David Khoury, educational assistant, initial placement
Cloverleaf High School, 7 hr/day, effective August 24, 2005.

C-6. **YMCA Phoenix School (Attachment)**

It is recommended that the Cloverleaf Board of Education approve the agreement with the YMCA Phoenix School as presented.

C-7. **Angel Acres Therapy Services** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement with the Angel Acres Therapy Services as presented.

C-8. **LEECA Service Agreement Update** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the updated LEECA Service Agreement as presented.

D-2. **High School Student Handbook** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the 2005-2006 Cloverleaf High School Student Handbook as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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The Board of Education of the Cloverleaf Local School District met in special session on June 7, 2005 at 4:30 PM in the High School Library. Mr Dale Roberts, President, called the meeting to order. Upon roll call the following members responded:

Mrs Beth Raftry	Mr Thomas Matthews
Mrs Sally Poe	Mr Michael Schmidt
Mr Dale Roberts	

The Board used the first part of this meeting to recognize administration for all of the accomplishments made this year. Even with the closing of two schools our district has continued to make progress. The administrative staff are also the coordinators for getting information to the public during the August levy campaign.

2005-84 PERSONNEL

Mrs Raftry moved to approve the following personnel items:

A. Accept the resignation of Cristina Santelli effective June 8, 2005.

B. Accept resignations from Tonya Swain as High School SADD Advisor and Todd Clark as Dual Cross Country Head Coach.

C. Approve supplemental contracts for the 2005-2006 school year contingent upon meeting minimum participation requirements.

Teare Reedy	Lodi Newspaper Advisor
Michael Mental	Head Teacher – Lodi
Michael Mental	9 th Grade Asst Football Coach
Sue Wallace	Volunteer Girls Soccer Coach
Jennifer Kee	Seville Student Council Co-Advisor
Lori Noall	Seville Student Council Co-Advisor
Debra Ruprecht	Head Teacher – Seville
Martin Ryan	Science Department Head
Bob Lake	Social Studies Department Head
James Gilder	Director of Musical
James Gilder	Drama Director
James Gilder	Technical Director of Musical
James Gilder	Theatarian/Thespian Advisor
John Kolar	High School Guidance – 15 Extended Days
Garth Gucker	Jr/Sr Class Advisor
Rick Hewit	Industrial Tech Department Coordinator
Maureen Lurtz	Westfield Student Council Advisor
Kathy Carlton	Westfield Newspaper Advisor
Chris Henn	Westfield Safety Patrol Advisor

D. Accept classified staff resignations:

R J Barrowcliff as custodian effective June 6, 2005.

Sheri Potter as transportation secretary effective June 13, 2005.

Cynthia Longwell as bus driver effective June 7, 2005.

E. Approve a change of status for Connie Latzke educational assistant from 5 hrs/day to 6 hrs/day effective August 24, 2005.

F. Approve classified staff appointments:

Kevin McConahay as mechanic effective June 13, 2005.

Debbie Hastings as educational assistant to fill a one-year leave of absence, initial placement at Seville effective August 24, 2005.

David Khoury as educational assistant, initial placement at the high school for 7-hr/day effective August 24, 2005.

G. Approve Brenda Carino as a substitute educational assistant effective June 8, 2005.

H. Approve Caleb Grills as a technology department student intern at \$5.15/hr not to exceed 24 hr/week effective June 13, 2005.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Raftry, Matthews, Poe, Roberts, Schmidt.

Nays: None, motion carried.

2005-85 BUSINESS AND FINANCE

Mr Schmidt moved to approve the following business and finance items:

A. Adjust fiscal year 2005 Appropriations to \$26,863,844.10 as presented.

B. Renew participation in the Sheakley Uniservice Workers Compensation group rating program for 2006.

C. Approve an agreement with the Sports Quarters of Medina General Hospital to provide athletic trainer services during the 2005-2006 and 2006-2007 sport seasons.

D. Approve temporary appropriations of \$25,392,521.87 for fiscal year 2006 as submitted.

E. Accept donations as follows:

\$4,214 from an anonymous donor to help defray the cost of the August ballot issue.

80 HP 940 Color Inkjet Printers and 12 Laptop AC power adapters from PCAZ Limited.

F. Approve the agreement with the YMCA Phoenix School as submitted.

G. Approve the agreement with Angel Acres Therapy Services as submitted.

H. Approve the revised LEECA Service Agreement for fiscal year 2006.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Roberts, Raftry, Matthews.

Nays: None, motion carried.

The Board conducted the second reading of the Grading Scale Policy.

2005-86 HIGH SCHOOL STUDENT HANDBOOK

Mr Matthews moved to approve the high school student handbook and fees for the 2005-2006 school year as presented. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Raftry, Poe, Roberts.

Nays: None, motion carried.

2005-87 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

June 23, 2005
7:00 a.m.
Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

A-6. Minutes of the May 17, 2005, regular meeting and the June 7, 2005, special meetings.

A-7. Treasurer's Report and authorization to pay bills.

B. PERSONNEL

B-1. **Supplemental Contract Resignation**

B-2. **Certified Staff Appointments**

B-3. **Supplemental Contracts**

C. BUSINESS/FINANCE

C-1. **Donation**

C-2. **Transfer of Funds**

C-3. **Advances**

C-4. **Memorandum of Understanding (Attachment)**

C-5. **Resolution Adoption (Attachment)**

D. SUPERINTENDENT'S REPORT

D-1. **Building Use Fee Waiver**

D-2. **Angel Acres Therapy Services Contract (Attachment)**

E. UNFINISHED BUSINESS

F. NEW BUSINESS

G. ADJOURNMENT

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**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

June 23, 2005
7:00 a.m.
Cloverleaf High School

ADDENDUM

B. PERSONNEL – Additions

B-2. Certified Staff Appointments (Addition)

Andrew Winter, Cloverleaf Middle School
Instrumental Music Teacher
Erin Ginley, Cloverleaf High School English Teacher

B-4. Certified Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the resignation of Lori Morgan, high school guidance counselor and all related supplementals, effective August 2, 2005.

D. SUPERINTENDENT’S REPORT – Addition

**D-3. School Nurse Contract for the
2005-2006 School Year (Attachment)**

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The Board of Education of the Cloverleaf Local School District met in regular session on June 23, 2005 at 7:00 AM in the High School Board Meeting Room. Mrs Sally Poe, Vice-President, called the meeting to order. Upon roll call the following members responded:

Mr Thomas Matthews	Mrs Sally Poe
Mrs Beth Raftry	Mr Michael Schmidt

2005-88 APPROVAL OF MINUTES

Mr Matthews moved to approve the minutes of the May 17 regular and June 7 special meetings with a correction on the JV Boys Soccer coach to be Mike Senk. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Raftry.

Nays: None, motion carried.

2005-89 PAYMENT OF BILLS

Mr Schmidt moved to accept the Treasurer's report and approve the payment of bills as presented. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Raftry, Poe.

Nays: None, motion carried.

2005-90 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Accept the resignation of Cristina Santelli as Middle School Music Director effective June 8, 2005.

B. Approve certified staff appointments effective August 22, 2005.

Alicia Slinn Middle School Intervention Specialist

Allison Parsons Middle School Math Teacher

Kimberly Crow Primary Elementary Pre-school Teacher

Christina Nelson Seville Intermediate Intervention Specialist

Mollie Jarvis High School Graphic Arts (50%) and HS Building Sub (50%)

Andrew Winter Middle School Instrumental Music Teacher

Erin Ginley High School English Teacher

C. Approve supplemental contracts for the 2005-2006 school year pending minimum participation requirements.

Kristine Nagy Middle School Head Teacher

Paula Gillotti SADD Co-advisor

Debbie Bican SADD Co-advisor

Marilyn Hornbeck High School Student Council Advisors

D. Approve 2004-2005 supplemental contracts.

Teare Reedy Lodi Elementary Newspaper Advisor

Patricia Plumer Lodi Elementary Head Teacher

E. Accept the resignation of Lori Morgan as guidance counselor and from all supplemental contracts effective August 2, 2005.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Poe, Raftry.

Nays: None, motion carried.

Mr Matthews moved to approve the following business and finance items:

- A. Accept the donation of seventeen (17) Intel 10/100 Network Interface Cards from Phillip Helderman.
- B. Approve the transfer of \$90,000 from the General Fund to the Athletic Fund.
- C. Approve the advance of \$42,000 from the General Fund to 516-9405 Title VI-B if needed.
- D. Approve the Memorandum of Understanding with the Cloverleaf Education Association on severance pay and retirement incentive pay deferral plan as submitted.
- E. Adopt the resolution to terminate the Bencor Plan and to provide for continued deferral of severance pay for certain employees as presented.
- F. Adjust fiscal year 2005 Appropriations to \$27,128,277.90 as presented.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Raftry, Schmidt.

Nays: None, motion carried.

Mr Schmidt moved to approve the following items:

- A. Waive the building use fee for Tony Wooley to give private guitar lessons.
- B. Approve the contract with Angel Acres Therapy Services for occupational therapy services for the 2005-2006 school year at a cost of \$57/hour for a therapist and \$44/hour for an assistant.
- C. Approve the school nurse contract with Lodi Community Hospital for the 2005-2006 school year covering 38 hours per week at a cost of \$36.34/hour.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Matthews, Poe.

Nays: None, motion carried.

Dr Hulme advised Board members that he was concerned about a large number of middle school students spending time in study hall. A middle school business position has been posted to look for a teacher to run a keyboarding class.

Mrs Raftry moved that the meeting be adjourned. Mr Matthews seconded the motion, roll call as follows:

Ayes: Raftry, Matthews, Schmidt, Poe.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer