

TO: All Cloverleaf Employees
 RE: Job Openings

FROM: Central Office
 DATE: February 17, 2017

THE FOLLOWING POSITIONS ARE NOW OPEN: **Please note: all positions posted may or may not be filled.**

PLEASE DIRECT ALL COMMUNICATIONS TO THE APPROPRIATE BUILDING PRINCIPAL OR DEPARTMENT SUPERVISOR

Non-Administrative Support Staff

- Anticipated EMIS Coordinator, initial placement District (expires February 22, 2017)
- Executive Secretary, 8 hrs./day, 260 days/year, anticipated start date April 3, 2017, (February 21, 2017)

Classified

- Bus Driver, 6 hrs./day, 5 days/week, initial placement Transportation (February 21, 2017)
- Custodian, 8 hrs./day, initial placement Cloverleaf Rec Center (February 21, 2017)
- Food Service Helper, 3 hrs./day, initial placement Elementary School (January 6, 2016)

Latchkey 2016-2017

- AM/PM Latchkey, 4 hrs./day, (split schedule) Elementary School (February 21, 2017)
- AM Latchkey, 2.5 hrs./day, Elementary School (February 21, 2017)

SUPPLEMENTAL POSITIONS – 2016-2017 School Year

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| | | <u>CROSS COUNTRY</u> Girls Boys | <u>WRESTLING</u> Head 9 th Grade | <u>GYMNASTICS</u> Varsity Assistant |
| | <u>SOFTBALL</u> JV 9 th Grade | <u>TRAINER</u> | <u>TRACK</u> Varsity Boys Varsity Girls Varsity Assistant Boys and Girls Assistant 8 th Grade Boys | |
| <u>HIGH SCHOOL</u> World Language Advisor Freshman/Sophomore Class Advisor Teen Institute Robotics II(1/2 Pending BOE Approval) Band Instructional Assistant | <u>MIDDLE SCHOOL</u> Power of the Pen Music Director | <u>OTHER</u> College Credit Plus Instructor Business Department Coordinator Team Leader <u>ELEMENTARY</u> Student Council OutdoorEducators Building Head Teacher (3-5) Ski Club Newspaper | <u>2017 Elementary Summer School</u> Director (Principal) Teachers Educational Aides Secretary <u>2017 Secondary Summer School</u> Director (Principal) Teachers Educational Aides Secretary <u>2017 SAFETY CITY</u> Teacher Coordinators (2) | |

SUPPLEMENTAL POSTINGS 2017-2018 SCHOOL YEAR ON PAGE 2

SUPPLEMENTAL POSITIONS – 2017-2018 School Year

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| <p><u>FOOTBALL</u> Varsity Varsity Assistant (6) Head 9th Grade Assistant 9th Grade Head 8th Grade Assistant 8th Grade Middle School Assistant</p> | <p><u>SOCCER</u> Boys Varsity Boys Varsity Assistant Boys JV Girls Varsity Girls Varsity Assistant Girls JV</p> | <p><u>VOLLEYBALL</u> Varsity JV Head 9th Grade Head 8th Grade Head 7th Grade</p> | <p><u>CROSS COUNTRY</u> Dual (Boys and Girls) Girls Boys Assistant 8th and 9th Grade</p> | |
| <p><u>TENNIS</u> Girls Varsity Girls JV Boys Varsity Boys JV</p> | <p><u>GOLF</u> Girls Varsity Girls Varsity Assistant Boys Varsity Boys Varsity Assistant</p> | <p><u>CHEERLEADER</u> Varsity/JV Football Varsity/JV Basketball 8th Grade Football/Basketball 9th Grade Football/Basketball</p> | <p><u>SWIMMING</u> Varsity Varsity Assistant</p> | <p><u>GYMNASTICS</u> Varsity Varsity Assistant</p> |
| <p><u>BASKETBALL</u> Girls Varsity Girls Varsity Assistant Girls JV Girls Head 9th Grade Girls Head 8th Grade Girls Head 7th Grade Boys Varsity Boys Varsity Assistant Boys JV Boys Head 9th Grade Boys Head 8th Grade Boys Head 7th Grade</p> | <p><u>WRESTLING</u> Varsity Varsity Assistant JV Head 9th Grade 7/8th Grade 7/8th Grade Assistant</p> | <p><u>SOFTBALL</u> Varsity Varsity Assistant JV 9th Grade</p> | <p><u>TRACK</u> Dual (Boys and Girls) Varsity Boys Varsity Girls Girls Varsity Assistant (2) Boys Varsity Assistant (2) Varsity Assistant Boys and Girls Head 8th Grade Boys Head 8th Grade Girls Assistant 8th Grade Boys Assistant 8th Grade Girls Head Indoor Track</p> | |
| | <p><u>BOWLING</u> Varsity Varsity Assistant</p> | <p><u>TRAINER</u></p> <p><u>BASEBALL</u> Varsity Varsity Assistant JV 9th Grade</p> | | |
| <p><u>HIGH SCHOOL</u> Yearbook Advisor National Honor Society World Language Advisor Academic Challenge Advisor Student Council Jr. Sr. Class Advisor Freshman/Sophomore Class Advisor Newspaper Teen Institute Key Club Advisor Ski Club Robotics Marching Band Marching Band Assistant Band Instructional Assistant I Band Instructional Assistant II Band Instructional Assistant I Band Instructional Assistant II Director of Musical Technical Director of Musical Drama Director – Fall Production Drama Director – (3) One Act Plays Drama Director – Children’s Theatre Theatrical or Thespian Advisor Faculty Manager</p> | <p><u>MIDDLE SCHOOL</u> Yearbook Advisor Academic Challenge Advisor Drama Club Newspaper Teen Institute Emerald Key Club Advisor Power of the Pen Student Council Ski Club Building Head Teacher Choir Director Music Director Faculty Manager</p> | <p><u>OTHER</u> Resident Educator Mentor Experienced New-to-District Teacher Mentor Lead Mentor Teacher College Credit Plus Instructor Department Head Foreign Language Coordinator Art Department Coordinator Industrial Tech Coordinator Physical Education Coordinator Business Department Coordinator Music Department Coordinator Team Leader LPDC</p> | <p><u>2018 Elementary Summer School</u> Director (Principal) Teachers Educational Aides Secretary</p> <p><u>2018 Secondary Summer School</u> Director (Principal) Teachers Educational Aides Secretary</p> <p><u>2018 SAFETY CITY</u> Teacher Coordinators (2)</p> | |
| <p><u>ELEMENTARY</u> Student Council Outdoor Educators Building Head Teacher (K-2) Building Head Teacher (3-5) Ski Club Newspaper</p> | | | | |