

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION WORK SESSION

December 12, 2011
Cloverleaf High School Library
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

A-6. **Minutes** of the November 28, 2011 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the November 28, 2011 regular session.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. PERSONNEL – Mr. Kubilus

C-1 Medina County Substitute Teacher Tutor List

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both:

Nicole Eby

Lisa Imbrigiotta

Nicole Smith

C-2 Certified Staff Paid and Unpaid FMLA and Parental Leave

It is recommended that the Cloverleaf Board of Education approve the certified staff paid and unpaid FMLA and parental leave of absence of Erin Cavey beginning February 13, 2012 through May 30, 2012.

C-3 Certified Staff Change in Status

It is recommended that the Cloverleaf Board of Education approve the certified staff change in status of Lauren Bradley **from** tutor - no grades \$26,868.24 **to** tutor - with grades, \$28,017.58 (pro-rated), effective February 29, 2012.

C-4 Classified Staff Substitute Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments:

Mindy Ingle, substitute educational aide, effective December 13, 2011
Nadine Nichols, substitute educational aide, effective December 13, 2011
Dana Kulas, substitute secretary, effective November 2, 2011
Denise Oueslati, substitute secretary, and substitute educational aide, effective September 15, 2011

C-5 Supplemental Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the supplemental staff resignation of Ulerica (Larry) Drake, boys basketball JV coach for the 2011-2012 school year.

C-6 Supplemental Staff Change in Status

It is recommended that the Cloverleaf Board of Education approve the supplemental staff change in status of Adam Michael from 50% Jr./Sr. Class Advisor to 100% Jr./Sr. Class Advisor for the 2011-2012 school year, \$1,744.60.

C-7 Supplemental Appointments

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2011-2012 school year. Note: All supplemental appointments are contingent upon participation.

Boys Basketball Varsity Assistant Coach 50%	Terry King	\$1,919.06
Boys Basketball Varsity Assistant Coach 50%	Mark Jordan	\$1,919.06
Wrestling 7/8 Grade Coach	Tim Werner	\$2,791.36
Girls Basketball Varsity Assistant Volunteer	Adam Michel	n/a
Wrestling Varsity Assistant Volunteer	Paul Kruggel	n/a

Cloverleaf Board of Education approval of items C-1 through C-7 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

Cloverleaf Board of Education approval of item D-1

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **OSBA Membership Renewal** (attachment)

It is recommended that the Cloverleaf Board of Education approve the OSBA Annual Membership renewal and Briefcase Subscription in the amount of \$6,909.00 to be paid out of General Fund, as presented.

E-2 **Policies – 2nd Reading**

It is recommended that the Cloverleaf Board of Education approve the 2nd reading of the following policies:

AC	Nondiscrimination
BCCC	Treasurer's Contract
CBC	Superintendent's Contract
GBH	Staff-Student Relations
ING	Animals In The Schools
ING-R	Animals In The Schools
JHH	Notification About Sex Offenders
JM	Staff-Student Relations

E-3 **Reimbursable Bus Repair**

It is recommended that the Cloverleaf Board of Education approve a payment of \$14,909 to Jay-Mac Body & Frame Company from the General Fund. This amount to be reimbursed from the District's insurance company.

E-4 **Paladin Protective Systems**

It is recommended that the Cloverleaf Board of Education approve the fire system monitoring contract with Paladin Protective Systems for \$300/year for the new Cloverleaf Elementary School to be paid from the General Fund, as presented.

E-5 **Rose/Hillyard, Inc.**

It is recommended that the Cloverleaf Board of Education approve \$39,018 for cleaning equipment as attached for the new Cloverleaf Elementary School to be paid from Construction Funds.

Cloverleaf Board of Education approval of item E-1 through E-5 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.

F. UNFINISHED BUSINESS

F-1 **House Bill 136**

G. NEW BUSINESS

G-1 **Construction Update** – Brian Snyder

G-2 **Cafeteria and Custodial/Maintenance Staffing Re-Structure**
Bob Hevener, Carrie Beegle & Rusty Kuse

G-3 **Finance Committee Report**

G-4 **January Organizational Meeting and Work Session**

It is recommended that the Cloverleaf Board of Education set the January Organizational Meeting and Work Session at Cloverleaf High School, at 7:00 PM on _____.

Cloverleaf Board of Education approval of item G-4.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

G-5 **President Pro-Tempore**

It is recommended that the Cloverleaf Board of Education appoint _____, President Pro-Tempore, for the Organizational Meeting which will be held on _____.

Cloverleaf Board of Education approval of item G-5.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

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H. EXECUTIVE SESSION

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing negotiations and the sale of property.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

Time In: _____

Time Out: _____

I. ADJOURNMENT

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY _____ MR. DOTY _____

MR. HUTSON _____ MRS. RYCH _____ MR. SCHMIDT _____

Time: _____